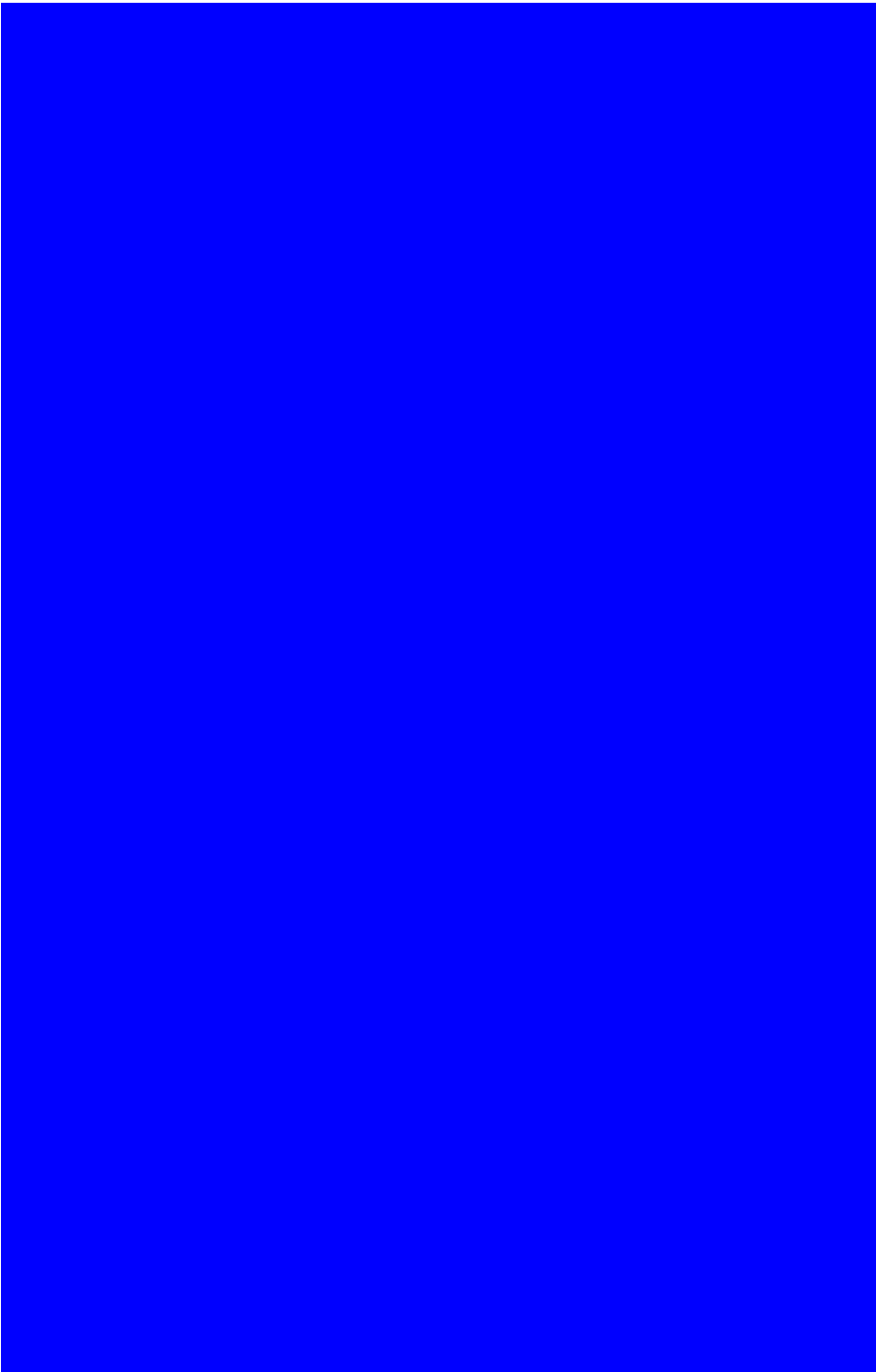




CANTERBURY CITY COUNCIL

City of Cultural Diversity



**Annual Report
2004-05**



Contents

Overview 3

Foreword 4

Councillors 5

Organisation 6

Vision 7

Long Term Goals..... 7

Values 7

Financial Performance Summary 8

City Plan Performance 9

City Works 10

Assets Planning and Investigations 10

Design and Traffic 11

Operations..... 12

Corporate and Community Services 14

Community Services..... 14

Library Services 17

Childrens Services..... 18

Corporate Support..... 19

Customer Services 20

Financial Services 21

Human Resources..... 21

Information Services 22

Environmental Services 23

Development Assessment 23

Environmental Compliance 24

Environmental Policy..... 24

Waste and Cleaning Services..... 26

Enhancing our Infrastructure 27

Condition of Public Assets..... 28

Special Rate Variation..... 30

Other Infrastructure Issues..... 32

Bushfire Hazard Reduction..... 32

Work on Private Land..... 32

Serving our Community..... 33

Access and Equity..... 34

Multicultural Services..... 39

Childrens Needs 42

Community Grants..... 43

Protecting our Environment..... 47

State of the Environment Report 48

Land 50

Aquatic Systems 54

Biodiversity..... 58

Air 60

Waste..... 65

Noise 68

Heritage 69

Governing our Organisation..... 71

Councillor Fees Expenses and Facilities..... 72

Overseas Delegations 72

Human Resources Management 78

Equal Employment Opportunity..... 79

Legal Expenses 80

Competition Policy..... 82

Freedom of Information 82

Privacy and Personal Information Protection..... 84

Financial Performance 85

General Purpose Financial Statements..... 86

Council's Certificate [s.413(2)(c)] 87

Statement of Financial Performance 88

Statement of Financial Position 89

Statement of Changes in Equity 90

Statement of Cash Flows 91

Notes to the Statements..... 92

Auditors Report 125

Special Purpose Financial Statements..... 132

Council's Certificate [s.413(2)(c)] 133

Statement of Financial Performance..... 134

Statement of Financial Position 136

Notes to the Statements..... 138

Auditors Report 141

Special Schedules 142

1 – Net Cost of Services 143

2a – Statement of Long Term Debt 145

7 – Condition of Public Works 146

Contracts 148

Rates and Charges Written Off 149

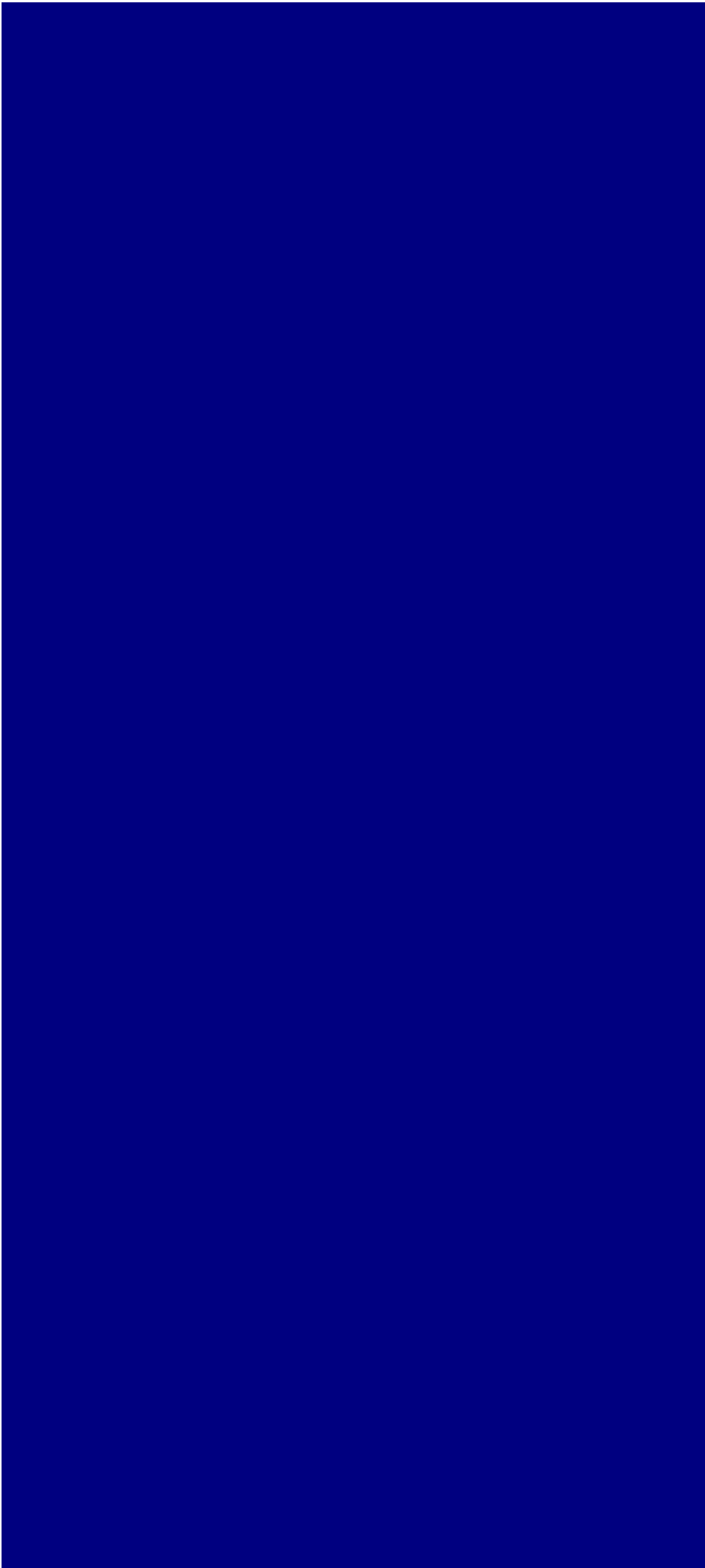
Pensioners..... 149

Other Rates and Charges Written-off..... 149

Carols in the Park



Cover photo:
Traffic Signal Box Art © Bronwyn Tuohy 2005



Salt Pan Creek Reserve Skate Park

Overview

Foreword

We are delighted to present this report on Council's operations for 2004-2005.

One of the major highlights this year was the introduction of an Infrastructure Renewal Program to upgrade local roads, footpaths, town centres and drains. This \$45 million project over 15 years is already delivering results for residents. This year \$2.7 million has been spent:

- Repairing and resurfacing an extra 20 roads;
- Reconstructing and stabilizing 10 local roads;
- Repairing 46 footpaths to improve pedestrian safety;
- Improving the local town centres of Croydon Park, Narwee and the public reserve in The Boulevarde, Lakemba; and
- Rehabilitation of the Belfield Tonkin Pipeline System.

Our Waste Management and Recycling Program is being expanded to provide four different types of collections: traditional rubbish bins, yellow recycling bins, a pre-booked household clean-up collection to replace our scheduled clean-up service, and a new green garden vegetation bin service which commenced in July 2005. The combination of these services will further reduce the amount of waste going to landfill.

Our Environmental Planning initiatives are helping to change the way people view our environment, improve our standard of living and set the vision for the long term development of our City. We are also developing a long-term plan to improve Canterbury Road – a vital traffic link for our entire community. This year we also held a series of Sustainable Gardening Workshops, Youth Environment Day and the Kilowatt Kutters project to encourage a greater awareness of our environment.

We are building a wonderful recreational facility at Riverwood's Salt Pan Creek transforming this under utilised open space into a vibrant, interactive parkland for local families to enjoy. Construction commenced in August and stage one is almost complete featuring an ornamental pond, wetlands, community gardens and footpaths. Future works include a viewing island, picnic areas, playground and cycleways.

In Community Services we initiated the Boxed Art Project – to beautify our City and improve the appearance of vandalised traffic signal boxes and promote community development.

Our unique Multicultural Mosaics received a Local Government Cultural Award and our Central Library at Campsie expanded its youth zone to include a Graphic novels collection and play station.

This year our Community Events program has also been an outstanding success. Thousands of people flocked to our great City to experience the cultural delights and entertainment featured in our Haldon St Festival, Campsie Food Festival, Australia Day Celebrations, Local Government Week and Carols in the Park. These events have continued to foster community support, harmony and pride in our area.

We are proud of the continuing strong results in Council's annual Financial Performance Statement, and our success in relation to our key performance indicators. Our Auditors, Spencer Steer, have again reported that our financial position is sound with adequate cash reserves and very low debt.

We are confident this performance will enable us to continue to deliver high quality services to our residents.

Mayor



Robert Furolo
9789 9500

Central Ward

Belfield | Belmore | Campsie | Lakemba



Mark Adler
9789 1364



Fadwa Kebbe
0419 294 537



Joshua Nam
9789 0066

East Ward

Ashbury | Canterbury | Clemton Park
Croydon Park | Earlwood | Hurlstone Park



Carlo Favorito
9559 4644



Bill Kritharas
9558 2705



Ian Latham
9789 3530

West Ward

Beverly Hills | Kingsgrove | Narwee | Punchbowl
Roselands | Riverwood | Wiley Park



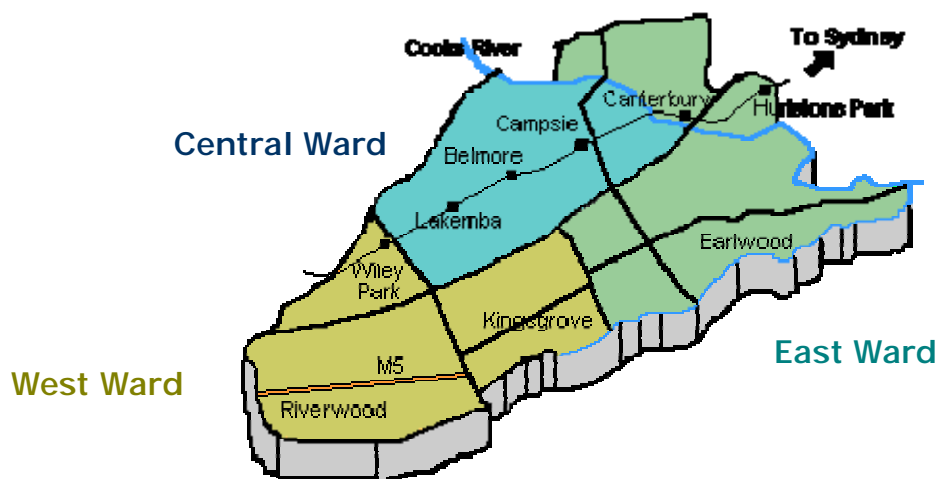
Michael Hawatt
0419 259 216



Karl Saleh
9709 3283



Brian Robson
9759 3960



Organisation



Jim Montague
General Manager
9789 9447



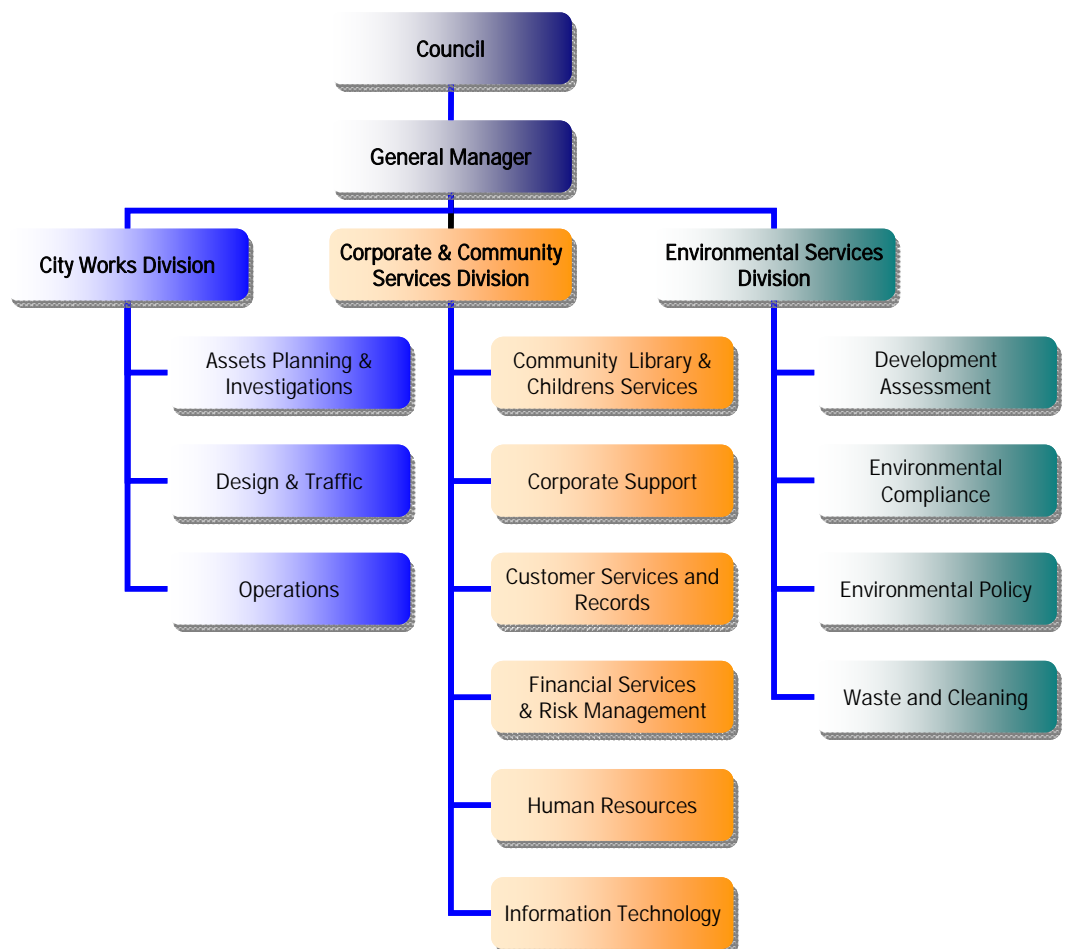
Bob Bullivant
Director City Works
9789 9339



Lara Kirchner
Director Corporate & Community Services
9789 9331



Robert Davidson
Director Environmental Services
9789 9395



Vision

The City of Canterbury – a great place to live and work

Long Term Goals

- A celebration of diversity
- A fit and healthy community
- A high standard of community facilities
- A healthy, sustainable and improving environment
- A responsible and customer focused council

Values

Openness

We are as open as possible about our decisions and actions, giving reasons for and restricting information only when public interest demands.

Respect

We treat others with respect and courtesy at all times. We observe the rights of other people and recognise the different roles others play.

Objectivity

We use objective data to meet community priorities and to be informed in our decision-making.

Integrity

We stay away from any obligation that might influence us in the performance of our duties.

Accountability

We consider issues on their merits, taking into account the views of others.

Quality Service

We give quality service by focusing on our customers' needs and by being committed to continual improvement of our processes.

Honesty

We act honestly. We declare private interests and take steps to resolve any conflicts arising in such a way that protects the public interest.

Leadership

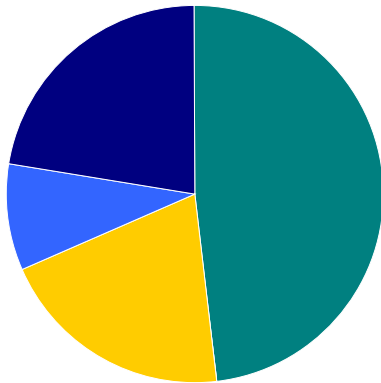
Through leadership and example we maintain and strengthen our community's trust and confidence.

Multicultural Mosaic, Anzac Mall, Campsie



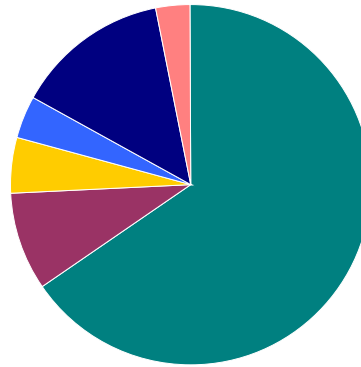
Financial Performance Summary

Expenses for Ordinary Activities



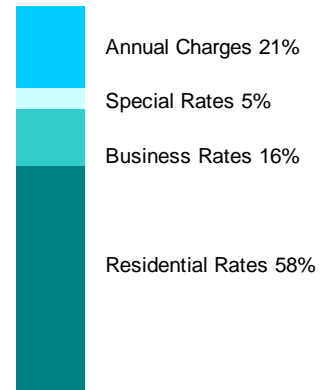
- Employee costs 48%
- Borrowing costs 0.2%
- Materials & contracts 20.2%
- Depreciation 9.2%
- Other expenses 22.4%

Revenue from Ordinary Activities

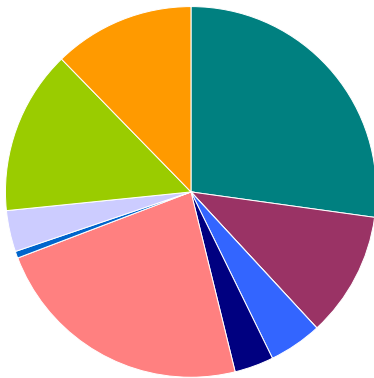


- Rates & annual charges 65%
- User charges & fees 9%
- Interest 5%
- Other revenue 4%
- Grants & contributions (Non-capital) 14%
- Gain from disposal of assets 3%

Rates and Annual Charges

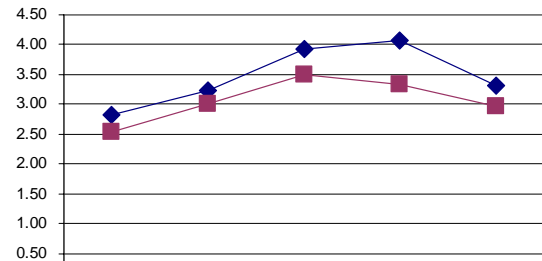


Cost of Council Activities



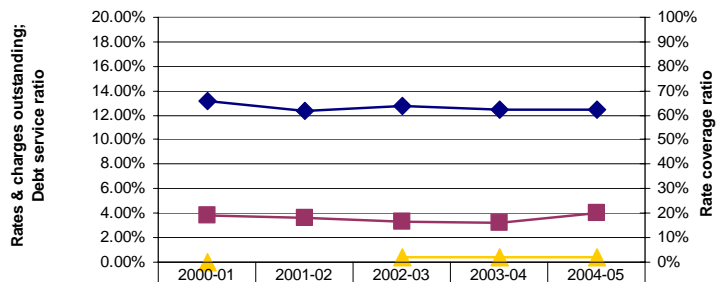
- Administration 27.2%
- Community services & education 10.8%
- Economic affairs 0.0%
- Governance 4.8%
- Health 3.4%
- Housing & community amenities 23.0%
- Mining manufacturing & construction 0.5%
- Public order safety 3.8%
- Recreation & culture 14%
- Transport & communication 12.1%

Financial Indicators

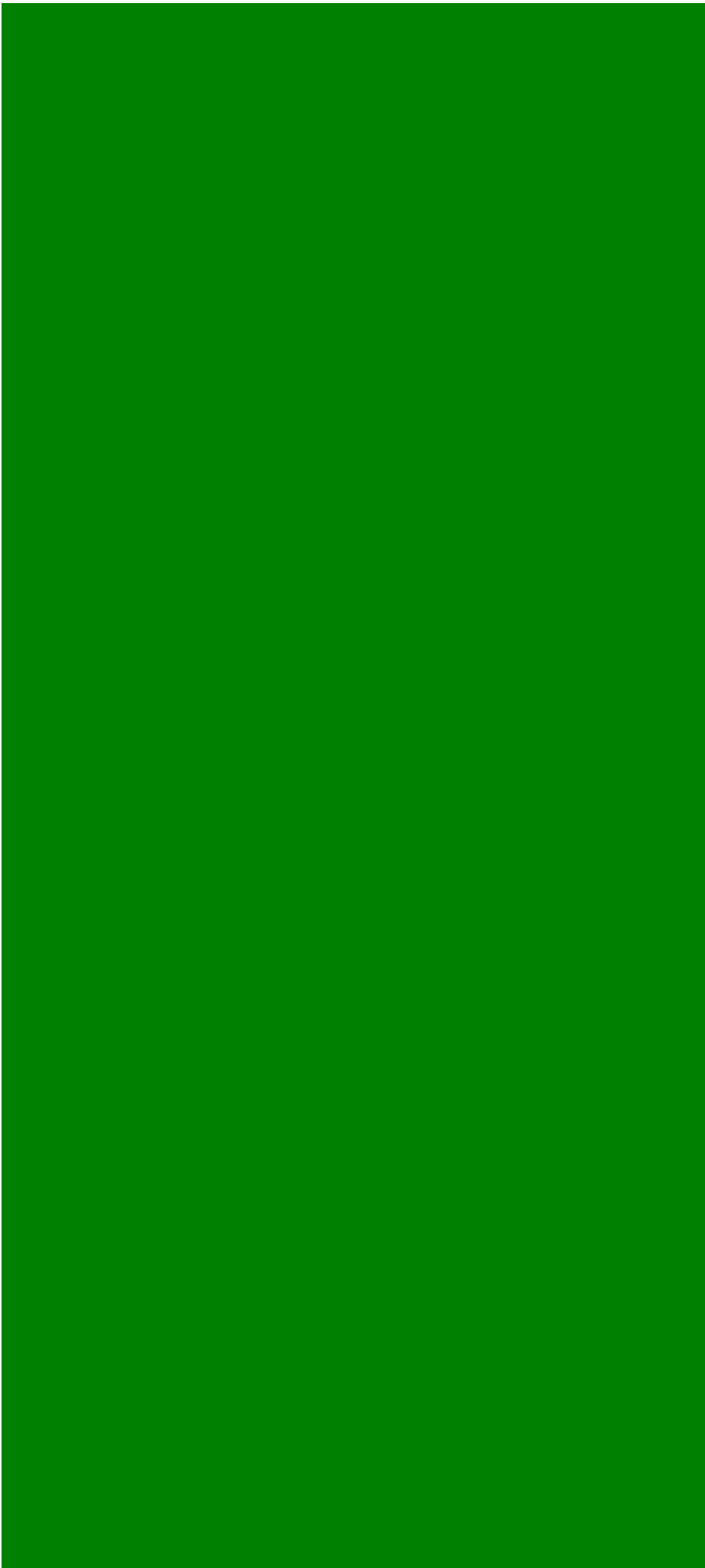


	2000-01	2001-02	2002-03	2003-04	2004-05
◆ Current ratio	2.82	3.24	3.93	4.08	3.32
■ Unrestricted current ratio	2.54	3.00	3.50	3.34	2.96

Financial Indicators



	2000-01	2001-02	2002-03	2003-04	2004-05
■ Rates & charges outstanding	3.82%	3.61%	3.34%	3.25%	4.07%
▲ Debt service ratio	0.01%		0.43%	0.42%	0.40%
◆ Rate coverage ratio	66%	62%	64%	62%	62%



City Plan Performance

City Works

Assets Planning and Investigations

Description

This program develops and maintains the Asset Management Systems required enabling the Capital Works Program to be prepared according to priority.

Objective

To provide management planning information and investigate issues to enable major works to be determined giving consideration to environmental, social, corporate, technical and risk factors.

Highlights

- Design and specification of new street signage was continued allowing further staged rollout of the Street Sign Replacement Program throughout the City. To date some 449 street signs have been replaced.
- The Draft Capital Works Program for 2005-06 was produced directly from the Asset Management System and met the deadline for Budget document preparation. This information allowed review of our Infrastructure Renewal Plan and compilation of the Infrastructure Renewal Program for the new budget which listed roads, streets, footpaths and drains that required urgent renewal.
- Several Commonwealth and State government grants were applied for and received which allowed many projects to proceed. These included upgrading of roads, cycleways, traffic black spots and park facilities.
- Significant improvements continue to be made to the City's street lighting by participation in the Street Lighting Improvement Program, an initiative with the Southern Sydney Region Organisation of Councils (SSROC). Participation in the Program also contributed to a successful challenge to Energy Australia's first submission to the Independent Pricing and Regulatory Tribunal for increased street lighting costs.
- During the year a further 27 bus shelters were installed throughout the City; 20 of these shelters were provided under the agreement with Adshel and 7 were provided by Council.

Fore Street & High Street Earlowood



- The Local Emergency Management Committee (LEMC) continued development of the Emergency Risk Management Plan for the Canterbury Local Area. The plan will identify hazards and risks to the Canterbury community and prepare plans for management of emergencies by working through a systematic process adopted by the NSW State Emergency Management Committee.

Emerging Issues

- The State Transit Authority (STA) continues their practice of not replacing damaged and vandalized seating at their bus stops despite Council's attempts to seek cooperation from the Authority. As a consequence Council has allocated funds to replace some seating in high use bus stops frequented by older residents.
- Participation is ongoing with SSROC to establish a Streets Opening Agreement between utilities and councils with the aim of better managing road openings and preserving the integrity of our road assets. As utilities continue to increase the upgrade of their facilities in the City, it is important to establish agreement on standards and procedures for road reinstatements.
- A new regulatory approach to public lighting in NSW is to be established following recent IPART determinations with one key implication being that service levels must be explicitly defined. The Department of Energy, Utilities and Sustainability (DEUS) has been working with electricity distributors and representatives of local government to define minimum service standards in a NSW Public Lighting Code.

City Plan Performance

- There were 13 strategies and 24 actions listed for this Program area and all were completed.
- A bridge maintenance specification was prepared for the Brighton Avenue bridge.
- An annual inspection of road infrastructure assets, which included testing of road pavements, was undertaken to update data on condition of these assets. New data was linked to the geographical information system (GIS).
- Upgrades to our building system were carried out and condition audits completed for our libraries, Belmore Community Centre and Belmore Sports Ground and Grandstand. Further CCTV inspections were carried out for major drainage systems to allow prioritisation of repairs.
- Information necessary for the preparation of AAS27 and the Section 428 Report was provided for Council's reporting.
- Refinement and prioritisation of projects in the Rolling Works Program continues. Projects eligible for grant funding were identified and grant submissions made.
- Participation in the Cooks River Foreshore Working Group was maintained with the group pursuing State Government support and funding for river improvement initiatives.
- During the last 12 months, 713 letters and enquiries concerning various matters were received. The most frequently enquired of matters related to trees, roads, footpaths and street lighting. The requests were responded to in an average time of less than 10 days.
- The Investigations Group reported on 90 public liability claims which included matters related to trips and falls on footpaths and blocked sewer pipes. On average the reports were prepared within 11 days.
- The Tree Preservation Officer received 1,215 applications to prune or remove trees and on average these were processed in 5 days.

Description

This program area provides the designs to implement the Capital Works Program, co-ordinates strategies to promote the safe and effective use of our roads, provides administrative support for the Division, and support for the Local State Emergency Services operation.

Objective

To prepare suitable designs and specifications that enable the Capital Works Program to be completed on time; to investigate and design traffic management schemes that will enable our roads to carry traffic safely; to improve road user behaviour and create a safer road environment and to provide the Division's administrative functions.

Highlights

- Salt Pan Creek wetland project is underway with the completion of the civil and hydraulic works following a tender process. The Team Leader Design became the Design Manager for the project.
- Design work was completed for refurbishment works at Campsie and Lakemba Libraries.
- Designs for Town Centres in Lakemba (Boulevard Reserve) and Narwee were completed.
- Strategies in new Road Safety Strategic Plan were implemented.
- 283 Prepaids quotations were provided with an average turnaround of 4.2 days.
- Administration Section attended to meetings of State Emergency Management Committee, Riverwood Estate Advisory Board and Inter-Divisional Committee.
- 189 items were dealt with at 11 Traffic Committee meetings.
- \$750,000 in RTA funding was secured for Blackspot program to address road safety issues.

Emerging Issues

- Staff vacancies affected output from the Design Section.
- Wagener Oval leachate problem will most likely require the installation of a small treatment plant.
- Salt Pan Creek tip closure plan is to be prepared.

Design and Traffic

continued

City Plan Performance

There were 20 actions listed in the Operational Plan. 18 of these were fully completed and 2 partially completed.

The partially completed actions were:

- Ensure plan register is current – some plan archiving was not fully completed due to lack of staff.
- Produce designs to adopted standards – a small number of designs were not produced to adopted standards due to a variety of reasons including job complexity.



High Street, Canterbury

Operations

Description

This program is responsible for the:

- implementation of the Construction and Maintenance programs;
- maintenance of recreational areas;
- management of Aquatic Centres;
- management of Council's plant and vehicles.

Objective(s)

- To implement the adopted Construction and Road Maintenance program in a cost effective and efficient manner.
- To maintain Council's parks, gardens, streets, properties and facilities and to improve the overall appearance of the City.
- To manage the Aquatic and Fitness Centres in a manner that achieves maximum benefits for Council and the Centres' customers.
- To manage the provision of plant and vehicles to meet Council's operational needs and to co-ordinate the Plant and Vehicle Replacement Program.

Emerging Issues

If water restrictions continue and/or Sydney does not receive average rainfall, the turf cover on some of the sports fields may be in poor condition. This may result in the need to restrict usage or in the worse case scenario, closure of the sports fields.

Highlights

Major achievements have been:

- Broughton Street Canterbury - Installation of an Exeloo unisex toilet to replace the conventional public amenities at the bus/rail terminus in Broughton Street.
- The Boulevard Reserve, Lakemba - The redevelopment of the Reserve involved the construction of new paving, the installation of lighting, the purchase and installation of new street furniture and landscaping the area between Haldon Street and the entrance to the Railway Station.
- Bland Oval - Purchase and installation of a steel picket fence around the perimeter of the Oval.
- Lance Hutchinson Oval - Purchase and installation of a steel picket fence around the perimeter of the Oval.
- Bland Oval - Turf wicket reconstructed.
- Harold Street Reserve - Final stage of the redevelopment of Harold Street Reserve was completed.
- Stage 2 of Croydon Park Town Centre Development project was completed.
- Town Centre Development works were completed in Fisher Place and Fisher Arcade, Narwee.
- Salt Pan Creek Reserve – Civil and hydraulic works for Ornamental Pond and wetland area were completed.



Salt Pan Creek

Highlights continued

- All of the projects included in the Infrastructure Renewal Program were completed. The works undertaken over the last 12 months included 46 concrete footpath rehabilitation projects, 20 road pavement resurfacing projects, 10 road reconstruction projects, 4 town centres improvements projects.
- The two major road reconstruction projects funded from the Roads to Recovery Grant - Harp Street and Glamis Street - were completed.
- Jeffrey Street resurfacing funded from the 3x3 grant was completed.
- Road works were completed in the following streets: Arinya Street, Campsie Street, Glamis Street, Redman Parade and Urunga Parade.
- Nature strip gardens were constructed in King Georges Road at The Boulevard and in Wangee Road.
- Various improvement works were completed in the following parks: Beaman Park, Bennett Park, Blick Oval, Clemton Park, Earlowood Park, Hughes Park, S.J.Harrison Reserve, Banks Road Reserve.
- The Fleet Section manufactured a number of truck bodies for our trucks and 2 bodies for Penrith City Council.

- New kitchens were installed at Earlowood Long Day Care Centre, Lakemba Long Day Care Centre and Canterbury Community Centre.
- Pedestrian safety fences were manufactured by the Fleet Section.

City Plan Performance

There were 17 performance strategies and 26 actions for this program. 16 were completed – a number of projects included in the works program were in progress at 30 June.

Golf Course user numbers were up 8.8% and Learn to Swim numbers at Tasker Park increased by 23%.

Truck body built by Fleet Section



Corporate and Community Services

Community Services

Description

This program is responsible for the delivery of quality community services. It also co-ordinates community consultation and supports the implementation of our social policy and access and equity objectives.

Objective

To plan, develop and deliver quality community services relevant to local needs, and support Council's Access and Equity Policy.

Highlights

Administration and Social Planning

- The new 2004-05 Social Plan completed and endorsed by Council with the 2004-05 City Plan.
- 2004 Demographic Profile distributed. Computer-based Demographic profile available as a link off Council website to provide up-to-date statistical data to the public online.
- 2004 Community Development Support Expenditure Committee received requests from local organisations totalling \$1,469,487 and allocated \$344,114.
- 70 applications were received under Council's Financial Assistance program and distributed \$63,652.
- 12 month survey of Community Services statistics from January to December 2004 show 65,908 brochures distributed, 4,874 phone inquiries, 1,610 counter enquiries, 5,240 items mailed or emailed with community information about Council and local services and programs through community services staff.

Community Events

- Successful Haldon St Festival conducted with an estimated 25,000 people attending.
- Successful Campsie Food Festival conducted on 19 June with an estimated 15,000 people attending.
- Local Government Week Program successfully implemented in Anzac mall.
- Rate Payment Incentive Scheme implemented successfully.
- Developed draft guidelines for Disability Accessible Events.

Aged Services

- Seniors Achievement Award attended by 290 people. 44 people nominated to recognise work done by older residents over 55 years in service and leadership.
- Actively promoted Active Ageing Week, 27-30 September, to increase older people's participation in physical activity.
- Muslim Cluster Reference Group established by Transcultural Aged Care and Tripoli and Mena Association with support from Council staff to investigate establishment of culturally appropriate residential care for Muslim elderly.
- Plans developed for Punchbowl multi-purpose Community Centre.
- Canterbury Bus Brokerage Project commenced at Bankstown Community Transport with the aim of increasing the availability of buses for community groups.
- Seniors Week Luncheon and Dance held with 460 seniors.

Child and Family Interagency

- A directory of services relevant to families and children in the Canterbury LGA was produced and 400 copies were distributed to workers across the City.

Community Information & Women's Program

- A total of 21,240 pamphlets were given out through the Community Information Service. 10,607 of those pamphlets were given out at the Community Information Stalls. Information on Leisure Activities, Community Safety, Welfare Services/Community Organisations, Seniors and Health were the most popular
- Support provided to the Culturally and Linguistically Diverse Women's Leadership Project funded by the Department for Women.
- International Women's Day celebrations organised and held in conjunction with local organisations.
- New women's singing group in Canterbury (WomenSing) supported and promoted.

Australia Day



Community Safety & Crime Prevention

- Over 1,000 copies of the Home & Street Safety Kit distributed to residents and community organisations during this period.
- In partnership with NSW Fire Brigades, 270 requests of smoke detectors as part of Project Sabre received and referred for installation. Phase 3 implemented—targeting of hearing impaired residents with vibrating alarms.
- Developed a Graffiti Management Plan to enhance our response to graffiti on Council owned or managed property.
- Developed and implemented a Community Safety Signage Program in the Campsie Town Centre to reduce the incidence of hand bag theft and pick pocketing.
- The Community Safety Committee endorsed financial assistance of up to \$15,000 to the Canterbury Drug Action Team, the Domestic Violence Liaison Committee and the Canterbury Child Protection Committee for programs with a community safety and crime prevention focus.
- Completed and launched Operation Bounce Back Program— Car Immobiliser Offer. Distributed information and brochures to the community.
- Consultant Artist hired to initiate Traffic Signal Boxes Art Project.
- Coordinated the translation of the Home and Street Safety Kit into our main six community languages (Arabic, Chinese, Greek, Italian, Korean and Vietnamese).

Disability Services

- Launch of the Lakemba Mobility Map in July.
- Launch of new assistive equipment for people with disabilities at Campsie Library.
- Disability access improvements to Lakemba Children's Centre and Family Day Care, Campsie arising from the access audit of Council owned child care centres.
- Conducted 5 year review of the Pedestrian Access Mobility Plan.
- Harness type pool hoist was launched by the Mayor of Canterbury at Canterbury Aquatic Centre.

Multicultural & Indigenous Services

- An entry for the Local Government Cultural Awards for the Multicultural Mosaics was lodged and won an Award in the Category of Cultural Projects/Programs which highlights community identity and development of community cohesiveness.
- As part of the Multicultural Mosaics Program, a well known Aboriginal artist, Danny Eastwood, was engaged to develop a design for an Indigenous Mosaic in Gough Whitlam Park. Concepts for a Garden of the World were also further developed.
- Council Language Aides assisted with 1,404 enquiries by residents of other than English speaking backgrounds and the languages of highest demand were: Arabic, Cantonese and Mandarin. Most requests for assistance came from the Libraries and Environmental Services followed by the Customer Service Centre.
- The Canterbury Inter-Faith Harmony Project funded by the Department of Immigration, Multicultural and Indigenous Affairs (DIMIA) was successfully completed and 500 copies of an inter-faith harmony poster were produced.
- The design for the "Canterbury's People. Their stories, their lives." publication, a project of Multicultural Advisory Committee, was completed and distributed.
- Council proclaimed a Refugee Welcome Zone in the Canterbury LGA and participated in Refugee Week celebrations.

Youth

- A total of 2,340 young people attended drop-in and school holiday programs.
- Record attendance at holiday programs. A total of 335 young people attended the January School Holiday program, an average of 20 per day. A total of 313 young people attended the April School Holiday program.
- A total of 691 client sessions (either in person or over the telephone) conducted by the Youth Support Worker.
- The Your Choice and Sexual Assault Card projects, both funded by the Attorney General's Department, have been successfully transferred to community groups: Fusion and Canterbury Multicultural Youth Health Service respectively.
- A booklet promoting the Belmore Youth Resource centre was developed with funding from the Premiers Department and was launched as part of the 10th Anniversary of the Belmore Youth Resource Centre Celebrations. Young Mums Creative Arts Project completed and tile murals also launched to commemorate Belmore Youth Resource Centre's 10th Anniversary.
- Hosted the Youth X Festival in Anzac Park on April 3 as part of Youth Week Celebrations.
- A total of 87 young students attended the Youth Career and Access Week. Workshops included Beauty and Massage Therapy, Hairdressing, Child Care, Building, Plumbing, Carpentry and Auto Mechanics.
- Specific Information sessions held for Pacific Island and Sudanese communities to introduce Belmore Youth Resource Centre workers and services.
- Young Citizen of the Year and Youth Council Annual General Meeting held together in April. 11 nominees for Young Citizen of the Year.

Community Services continued

Emerging Issues

- Need for a comprehensive review of our ageing community facilities and gaps in our facility provision.
- Priority needs of emerging African communities including information and referral strategies. Community concern regarding the relationship between police and emerging African communities and the need for community safety strategies to build this relationship at a local level.
- Lack of sustainable operational funding for some local neighbourhood centres that provide a wide range of multicultural services for CALD residents remains a major issue.
- Racial vilification and religious prejudice towards members of local Muslim community fuelled by fear of global terrorism require pro-active strategies to promote community harmony.
- Continuing need to address planning and infrastructure needs of people with disabilities in the City of Canterbury, in particular lobbying for increased accessible public transport, providing barrier free pedestrian pathways and greater access to open space areas.
- Regulations concerning accessible parking and outdoor dining need greater enforcement.
- Boarding houses need to be monitored more regularly by the appropriate authorities to maintain standards.
- More programs and facilities are needed to support recreational, educational and sporting needs and promote the artistic skills of people with developmental disabilities in the City of Canterbury.
- Greater information needs to be produced in alternative formats for residents with vision impairment. Library services need to provide more information and resource materials in alternate formats and provide increased resources for people with intellectual disabilities.
- Continuing concern about the incidence of car theft and the need for continuing strategies to prevent car theft in the local community.
- The safety of the Wiley Park Town Centre emerged as an issue at the beginning of 2005 as a result of repeated robberies on several business in the area highlighting the need to conduct a Safety Audit of the Town Centre.
- Need for more female orientated structured programs to attract young women to Youth services.
- The importance of establishing trust and building a relationship between youth workers and emerging community members so that parents feel comfortable about allowing their young people to visit the centre and participate in activities.
- The lack of alternative education programs for young people. Many of the programs are only funded for a limited period which results in a lack of continuity and increases the need for on-going alternative education programs.
- The need to promote the Belmore Youth Resource Centre activities and services to a wider range of cultural groups to increase the diversity of the young people using the centre, particularly during drop-in.

City Plan Performance

There were 47 targets identified in our operational plan designed to support the achievement of our objectives in the 2004-2005 City Plan.

All targets were achieved except three for the following reasons:

- Develop of a Community Facilities Plan was commenced by formation of an inter-divisional committee and development of a draft brief. Appointment of consultant deferred to the 2005-2006 City Plan due to resource constraints.
- Support expansion of Canterbury City Community Centre to provide additional space for growth of services available to frail aged people with disabilities and carers. Although Council allocated funding for this project, matching grants under the Home and Community Care Program have not yet been provided and the project has been deferred.
- Promote "women's only" activities in Council swimming pools. Review of options and strategies deferred to 2005-06 due to resource constraints and expansion of other multicultural programs for Inter-faith Harmony Project, Sport Participation and Gardens of the World.

Library Services

Description

This program is responsible for the delivery of quality library services.

Objective

To plan, develop and deliver quality library services relevant to local needs.

Highlights

- The new Community Languages area at Campsie Library, complete with 8,000 new items, was officially launched by the State Librarian Dagmar Schmidmaier and the Mayor of the City of Canterbury, Councillor Robert Furolo on 19 August 2004. This project was the result of a Library Council Library Development Grant which enabled us to purchase \$90,000 of new library stock, carry out building works to increase public space, purchase new shelving and furniture as well as provide computers for multilingual word-processing and Internet searching.
- The achievements in this area of service delivery were recognised in late 2004 when the library received the MPLA Multicultural Excellence Award. Further evidence of the success of the project is also shown by the massive rise in lending. Community language loans increased by 60% in 2004-05 to reach 182,012.
- Assistive Technology equipment, with funds provided by the Disability Access Committee was installed at Campsie Library and launched in August 2004.
- The library service also spent an additional \$25,000 on new audio visual materials as a result of a State Government Special Purpose Grant to further improve the Community Language collections.
- Plans were finalised and approved for the refurbishment of Lakemba Library, to commence and be completed in July 2005.

Emerging Issues

- The impact of rising book prices, in particular the cost of acquiring library stock for community languages collections, places a large strain on the library resource budget. The \$30,000 budgetary increase provided for 2005-06, is necessary simply to keep collections at their current size.
- The large number of events and programs held at Campsie Library are making the space constraints of the existing library more obvious.

City Plan Performance

- 18 actions were included in the City Plan for Library Services. Of these, 11 were completed, six were delayed, two were cancelled as they were not funded.
- Refurbishment of Lakemba Library and the circulation area at Campsie Library were delayed but are due for completion in the first quarter of 2005-06.
- The corporate branding and library image project was cancelled because of lack of grant funding, but it is hoped that this project will be made possible through the resubmission of the grant application.
- The after hours return chute was not funded in 2004-05 but is funded to proceed in 2005-06.
- Projects including the withdrawal of redundant stock from stack and the establishment of a digital database for local history photographs were delayed because of time constraints, but are proceeding.
- The automotive facility for managing overdue and reserve notification through software such as TalkingTech was cancelled because it was not funded.
- In the past year, an average 2,737 people visited the four libraries in the City each day, totalling 873,226. This is an overall rise of 7% over the previous year, with the most significant rise being at Campsie Library which had an overall increase in attendance of 9%.
- 743,189 library items were borrowed throughout the library system over the year. This is a 16% increase on the previous year. The most significant increase in loans was at Campsie Library which rose by a very impressive 21.6%.
- In 2004-05, 182,012 loans were made from community languages collections which is a 60% increase over the previous year and accounted for approximately 25% of the total loans for the Library Service.
- Attendances at library programs and events ranging across 30 different types of events, including HSC seminars, Home Library Service functions, story times, multicultural celebrations and the Homework Assistance Program reached 20,944. There were 1,111 events and programs held.



@ your library launch

Childrens Services

Description

This program is responsible for the delivery of quality children's services.

Objective

To plan, develop and deliver quality children's services relevant to local needs.

Highlights

- Punchbowl, Hurlstone Park and Earlwood Children's Centres were all relicensed with the Department of Community Services.
- Canterbury Family Day Care participated in their second Accreditation review.
- The visual arts teacher worked across all services including family day care home visits and vacation care centres. The fourth Power of Potential art exhibition included a wider selection of works from the various age groups.
- The visual arts position has since been replaced with a creative artist who is implementing a music program in all our children's services.
- Refurbishment of children's centres included new kitchens at Lakemba and Earlwood, and a larger verandah at Punchbowl. Hurlstone Park received capital grants funding from the Department of Family & Community Services to create their separate play space for under two year olds.
- A Conference Day was held for all children's services staff, including Outside School Hours Care staff for the first time, with 46 staff attending from a total of 67. There was a range of speakers who are well known and respected in the early childhood profession and the feedback from staff was very positive.

Creative arts at Carrington Occasional Care Centre



Emerging Issues

- The Support & Resource Centre is waiting for news regarding their consortium application for funding with the Department of Family & Community Services. This follows the demise of the Department's SUPS program which will finish at the end of March 2006 and be replaced with Inclusion Support Agencies.
- Punchbowl Before School Hours Care will cease operation at the end of 2005 due to very low numbers of attendance, leaving current staff to be deployed to other duties.
- Changes to Children's Services Regulations require our family day care carers to make expensive changes to glass surfaces in their homes. This may impact on carers' ability to continue providing a service.
- We are trialling the closure of our children's centres for an extra week in January 2006. A report will then be prepared to detail the effects and impact of the trial closure.

City Plan Performance

- Translation of information for families using children's services was further delayed due to greater need to review all of the documents. These will now also need to be approved by the Communications office prior to arranging for translations into community languages.
- The Early Intervention playgroup did not take place this year due to a lack of interest or need from sufficient families at any given time to make it worthwhile.
- In order to support Carrington Occasional Care with programming there will need to be arrangements made for an additional staff person to assist the current staff in reviewing their programming and environment. This could be possible through their casuals budget.

All other actions were completed.

Corporate Support

Description

Responsible for supporting Council and Committee meetings operations, various administrative functions (actioning resolutions, fines administration, access to information, tender opening, survey plan certification, governance, policy development implementation and review), property portfolio strategy, property transaction management and facilities bookings.

Objective

- To manage administrative support to meet the needs and satisfy the standards of the Community and the Council.
- To manage our public land arrangements and transactions to optimise community and corporate outcomes.

Highlights

- Code of Conduct for Councillors and staff was reviewed, updated to include provisions of the model code prepared by the Department of Local Government, and adopted by Council. Training on the provisions of the Code of Conduct was undertaken and a total of 627 members of staff attended one of the 37 training schedules conducted. Training was also provided for Councillors.
- Delegations of Authority from the General Manager to Directors, Managers and other key staff were prepared, endorsed and implemented. An information session was held for Directors and Managers and Corporate Support staff provided assistance to managers in rolling out the delegations to their staff members.
- Policy on Payment of Expenses and Provision of Facilities to Councillors reviewed, updated, and endorsed by Council.
- Successful completion of litigation against Roads and Traffic Authority regarding its offer of compensation for Council owned land compulsorily acquired in 2002 for the M5 East, resulting in a significantly increased amount awarded to Council as compensation for the extinguished interest in the land together with a litigation "costs" award in Council's favour.
- Participation in the Local Government Managers Association's reference group for the Department of Local Government's then proposed legislation for the regulation of Public/Private Partnerships involving New South Wales local government authorities.

- Ongoing design of a system to incorporate the effective functioning of an independent panel of specialist experts into Council's development application assessment and determination function, to serve as a hearing body for participants in particular DAs and to provide advice to Council on particular applications from an independent perspective.
- Submission to the NSW Legislative Council's inquiry into the proposed co-location of State and Local Government facilities.
- The concession by the Minister for Local Government that Council's campaign is now supported (despite earlier disagreement/reservation by the Department) to better provide local government authorities with more equitable compensation on occasions when community-classified public land is resumed for State Government purposes.

Emerging Issues

- The increasing complexity and number of Freedom of Information, Section 12 and Privacy matters required to be dealt with and the subsequent demand on resources.
- Introduction of new computer software for the Property Bookings function.
- The introduction and on-going operation of the proposed IHAP for Council will require significant resources to ensure effectiveness.

City Plan Performance

There were 11 strategies involving 45 required actions for the Corporate Support program. The majority of these actions (41) were either on-going or completed, however, the following four actions were delayed and deferred to the 2005-06 City Plan. The reason for the deferral is shown in brackets:

- Present recommendations for Business Continuity Plans for the organisation (Change in priority of projects – now expected to be completed by 30 June 2006).
- Completion of sale of part of community land adjacent to 63 Moxon Road (awaiting execution of documents by proposed purchaser).
- Investigate sale of land at Hocking Avenue (awaiting advice from the Department of Lands).
- Special projects – Arrangements for caretaking at a Council building at Riverwood (change in priority of projects – now expected to be completed by 31 December 2005).

Customer Services

Description

This program is responsible for the delivery of Customer Services, Records and Archives Management.

Objective

To provide an excellent standard of service delivery to both external and internal customers of Council.

Highlights

- By participating in the Local Government Customer Service Network, we have been able to develop training modules for Armed Hold Up, Planning, Privacy and Developing Customer Service Skills. Security was upgraded at counter and secure areas to mitigate risk.
- Customer service staff provided support and training for Data Works users in the organisation.
- Identified gaps in training opportunities for records staff and in conjunction with SSROC records management group engaged a trainer to develop a customized course.
- Ongoing archives project including transfer of pre 1990 building applications to the records repository to free up space, and scanning & transfer of food premises files to archives.

Emerging Issues

The pre-booked clean up system will increase the number and length of calls in the call centre. This will be an ongoing trend as residents become aware of the service.

Hardcopy file growth at 4 metres a month is putting pressure on our storage facilities and has increased costs.



Records storage



Customer service staff

City Plan Performance

Customer Service and Records completed their strategies to provide an excellent level of service to both external and internal customers.

Customer Service strategies completed

Training provided opportunities for staff to develop skills required to deal with customer enquiries. We received positive feedback from customers on our level of performance. Auditing of customer request system and compliance with service standards allowed us to follow up outstanding enquiries.

121,181 phone calls were received, 14,082 customer requests were logged, and 2,120 development applications were accepted.

Records strategies completed

Compliance with State Records legislation reviewed regularly, participation in SSROC records management group and RMAA helped with monitoring trends and developing strategies for compliance. 1 day turnaround for mail processing was maintained. Implementation of archives and disposal plan continued including transfer of files to records repository and commencement of back scanning project.

83,362 mail items were received and 15,230 documents were scanned and registered into EDMS.

Financial Services

Description

This program is responsible for the recording, maintenance and reporting of financial and statutory information for internal and external users and the procurement and supply of goods and services. The program also co-ordinates risk management initiatives.

Objective

To provide accurate, complete, timely and relevant financial information as a basis for monitoring Council's financial position and making informed decisions. To provide corporate information and minimise insurance costs.

Highlights

- Completion of statutory financial reports and returns within agreed timetables and deadlines.
- Unqualified audit reports on annual financial statements.
- Successful implementation of new rating land information, receipting and receivables systems.
- Extensive involvement in internal project committees such as the Systems Replacement Project, Property Redevelopment Project, and the Energy Performance Contract.
- Maintenance of Council's sound financial position.
- Reductions in annual operating costs of over \$350,000 per annum.

Emerging Issues

- Implementation of new financial information and recording systems.
- Complying with the new accounting standards as the result of harmonisation of International and Australian Accounting Standards.
- Changes in the role and perceptions of the role of finance departments.
- Aligning long term strategic goals of the organisation with available resources improving the business performance of Council.
- Establishing a long term strategic financial plan.

Frontline Management Training

City Plan Performance

There were 21 performance strategies set for this program. Nineteen were completed and two have been deferred. The deferred strategies related to the carrying out of a physical stock take of non-current assets and the refining of existing systems of monitoring and accounting for grants. Both these strategies will be reviewed as part of the installation of our new accounting system.

Human Resources

Description

This program is responsible for providing tailored Human Resources support and advice to the Council, ensuring HR policies and solutions are business focused and effectively deployed. The department ensures that HR functions are maintained effectively to encourage a productive and harmonious environment.

Objective

To build strong partnerships to deliver proactive Human Resources solutions which optimise the value of our people and the organisation.

Highlights

- Implementation of our new salary system whereby all staff will benefit in terms of recognition, receiving feedback, career planning and personal development.
- Staff successfully completed our first Frontline Management Training program
- A system of access control has been implemented at the Leslie Street Depot to enhance the security and safety of the site.
- A review of our emergency response procedures has been undertaken.



Human Resources continued

Emerging issues

- Federal Government reform on Industrial Relations.
- HR management system required to facilitate / monitor all aspects of staff development.
- Continue to refine our OHS consultation process.

Information Services

Description

This program is responsible for the provision of information technology, telecommunications and security services.

Objective

To provide access and support to technology resources and services to all Council business functions.

Highlights

PC Rollout – For the first time we undertook a complete replacement program for all desktop computers at all Council locations. In addition to rationalising hardware this has also provided a uniform operating environment for all staff and public access computers.

Project Infinity – The Geac Pathway component of the core systems replacement program went live on June 20, 2005. The Enterprise One financial system software has been installed and considerable testing has been completed.

The **DataWorks EDMS** software has been upgraded on new hardware and the integration project with Pathway LIS has commenced. The ESRI GIS/mapping system was upgraded on new hardware and integration with Pathway LIS has commenced. In all 11 new servers were installed as part of Project Infinity.

Information Services staff undertook more than 40 days administration training for these new systems in addition to the normal system administration duties.

Project Infinity Training

City Plan Performance

There were 14 performance targets set for this area. 1 was completed, 5 are ongoing, 7 have commenced and 1 was deferred.

Strategies that have commenced but are not yet complete are awaiting Executive endorsement.

Emerging Issues

- Significant upgrades in hardware infrastructure and network bandwidth may be required to accommodate organisational changes.
- Network security remains a concern with the exponential growth in the use of email and the world wide web.

City Plan Performance

There were 5 strategies comprising 12 actions of which all were completed. Much of the measurement of these actions is based around maintaining service availability. The following are examples of targets achieved.

- Core systems availability during normal business hours was 99.95% - the target was 98%.
- Successful system backups were 95% for daily, 100% for monthly and 100% for end-of-year – the target was 90%
- Virus updates and security patches were targeted for completion within 48 hours. Virus updates are now automated and can be updated up to 3 or 4 times a day. Security patches are applied as required by network requirements.



Environmental Services

Development Assessment

Description

This program assesses and reports on development applications and issues building related certificates. The regulation of building standards, including fire safety and unauthorised building work is also managed in this program.

Objective

Ensure development contributes towards the enhancement of the amenity of the city.

Highlights

- Implementation of the high priority actions of the Development Assessment Review.
- Restructure of the development assessment team to create three multi disciplined teams consisting of two areas and a fast track assessment team.
- Introduction of the 'Pathway' development assessment computer management system.
- Sustained commitment of the development assessment team in providing the best possible level of service in light of the resource deficiencies and extensive changes with the restructure and new computer system.
- Training provided to development assessment staff to better equip them to respond to the increasing development assessment criteria. This training included crime prevention through environmental design, conflict resolution, dealing with difficult customers and contaminated land assessment.

City Plan Performance

There were four management plan strategies set for this program. Three were completed and one is ongoing. The high priority actions of the Development Assessment Review have been completed. Work has commenced on the implementation of the medium to low priority actions, which is an ongoing project.

Emerging Issues

- Implementation of the medium to low priority actions of the Development Assessment Review.
- Introduction of 'e-Pathway'.
- Expansion of the BASIX requirements.
- Department of Planning's DCP and LEP reforms.
- Implementation of the new Single Dwelling Code.
- Increase in the investigation of breaches relating to privately certified construction works.
- Difficulties in securing suitable development assessment staff.

Recently completed industrial development



Environmental Compliance

Description

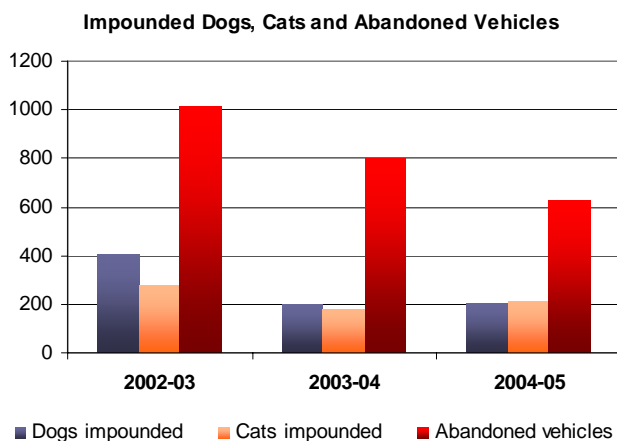
This program undertakes administrative support for the Environmental Services Division and undertakes inspections to ensure compliance with development requirements, environmental health and food regulations and the overall environmental health of the City. The program is also involved in regulatory control by the Environmental Enforcement Unit.

Objective

To maintain a clean, safe and healthy environment.

Highlights

- We have continued with our Environmental audit program which is well accepted by industrial owners and tenants.
- We have undertaken a total review of our Off Leash dog exercise areas and a comprehensive report has been prepared for Council.
- We have undertaken a number of successful court prosecutions against food outlets for dirty premises and other offences under the Food Act with some substantial fines being issued by the Court.
- We finalised a lengthy legal proceedings against Australian Roadbase Supplies to have them vacate the site at Harp Street Campsie.
- We carried out inspections on all known premises with dangerous / restricted dogs and one (1) new dog was declared dangerous.
- Our Community Patrol Officers and Rangers continued to provide high profile patrols around the 36 schools within the area with each school receiving 3-4 patrols each school term.



Emerging Issues.

- New legislation for Companion Animals.
- A review of our current Pound facilities.

City Plan Performance Review.

There were 15 performance strategies set for this program. 8 were completed, 3 were delayed due to factors relating to the introduction of our new Computer Software program. 1 was delayed due to links with our new on-call rubbish removal service and a further 1 is being considered for expressions of interest by interested suppliers. There are 2 strategies that are ongoing.

Environmental Policy

Description

This program is responsible for the formulation of environmental management, environmental education, urban planning and town centre policies and the maintenance of the corporate geographical information system.

Objective

To produce best practice policies for environmental management and education, and urban planning that promotes the principles of ecological sustainable development; to produce policy for the town centres that promotes sustainable economic development, to accurately maintain Council's corporate geographical mapping system.

Highlights

- Successful completion of projects under round 1 of the Cooks River Foreshore Improvement Program.
- Commencement of our CCP Plus program. This builds on our successful completion of milestone 5 of CCP.
- Very successful celebration of Youth Environment Day with seven high schools participating.
- Completion of the Detailed Facility Study as part of our Energy Performance contract.
- Production of the Hurlstone Park Town Centre/Heritage Walk Guide.
- The establishment of the Croydon Park Chamber of Commerce.

- Increases in the local business participation at the Campsie, Lakemba, Earlwood, Croydon Park and Hurlstone Park events.
- Commencement of the Façade Improvement Program in Hurlstone Park.
- Commencement of stage 2 of the Canterbury Road Study.
- Commencement/exhibition of the draft LEP to rezone land no longer required for the former Cooks River County Road Corridor.
- Commencement of a program to prepare Conservation Management Plans for Council owned heritage items – the Orion Centre and Beulah Vista.

Emerging Issues

- Further rollout of BASIX (including alterations and additions) will have resource implications for council.
- State Government's requirement for an Energy and Water Savings Action Plan in 2006 will impact on Council's resources.
- Impacts on resources will also result from ongoing Department of Planning reforms. These reforms include: Metropolitan Strategy, LEP Template, amendments to planning legislation and Department of Planning's requirement that every Council DCP be reviewed.

City Plan Performance

The Environmental Policy program comprised 41 Actions that were listed in the Operational Plan. 29 actions were completed during the reporting period. Actions not completed were:

- Review development control plans for Canterbury Road, Industrial Lands, Town Centres and Heritage. These studies were not completed due to further consultation being undertaken.
- Implement the findings and recommendations of the Housing Affordability Study. This study was also not completed due to further consultation being undertaken.
- Implement the recommendations of the Industrial lands Study. Again this study was not completed due to further consultation being undertaken.
- Public Art Program was not completed due to delays in receiving information from Hurstville Council for the study.
- Corridor LEP which was not completed.

- Exhibit the draft Consolidating LEP. This project was delayed due to it being linked with the Cooks River County Road Implement the recommendations of the Town Centres Study. This study was delayed due to the demise of the Urban Design Advisory Service who had been commissioned to undertake the study for Council.
- Prepare an LEP to implement recommendations of the Heritage Study Review. This study was not completed due to further consultation being undertaken.
- Co-ordinate a Market Program and promote the involvement of local Businesses. This project was changed to the Town Centres Signboard Directory project in November 2004.
- Develop a Gateway Information Sign and implement in one Town Centre. This project suffered from delays in receiving quotations for work for the sign.
- Co-ordinate the Public Domain actions resulting from the Urban Design Guidelines. This project was not completed due to delays in the completion of the Town Centres Study (see above).
- Implement Economic Development Strategy Action and support Small Business Training Initiatives. This project was not completed due to competing priorities.

Salt pan creek wetlands under construction



Waste and Cleaning Services

Description

This program is responsible for street cleaning, building cleaning, waste collection services and contract management, waste administration, policy and education.

Objective

- To provide appropriate effective and efficient street cleaning and building cleaning services.
- To provide comprehensive and appropriate waste management services which maximise the capture of resources from the waste stream.
- To formulate and implement waste management policy.
- To provide comprehensive community waste education programs.

Highlights

A trial composting program for material collected from residential streets and gutters has indicated that this material and its final compost product met with the appropriate standards and was able to be used for environmentally beneficial purposes in accordance with ecological sustainability principles and diverted this material away from landfill.

Council developed and introduced a Development Control Plan for Waste to facilitate better waste and resource management in new developments in the City.

New green waste mobile garbage bins



The preparation for the introduction of the garden vegetation collection bin system saw the delivery of the bins and an education program in preparation for the new service commencement in July 2005.

Emerging Issues

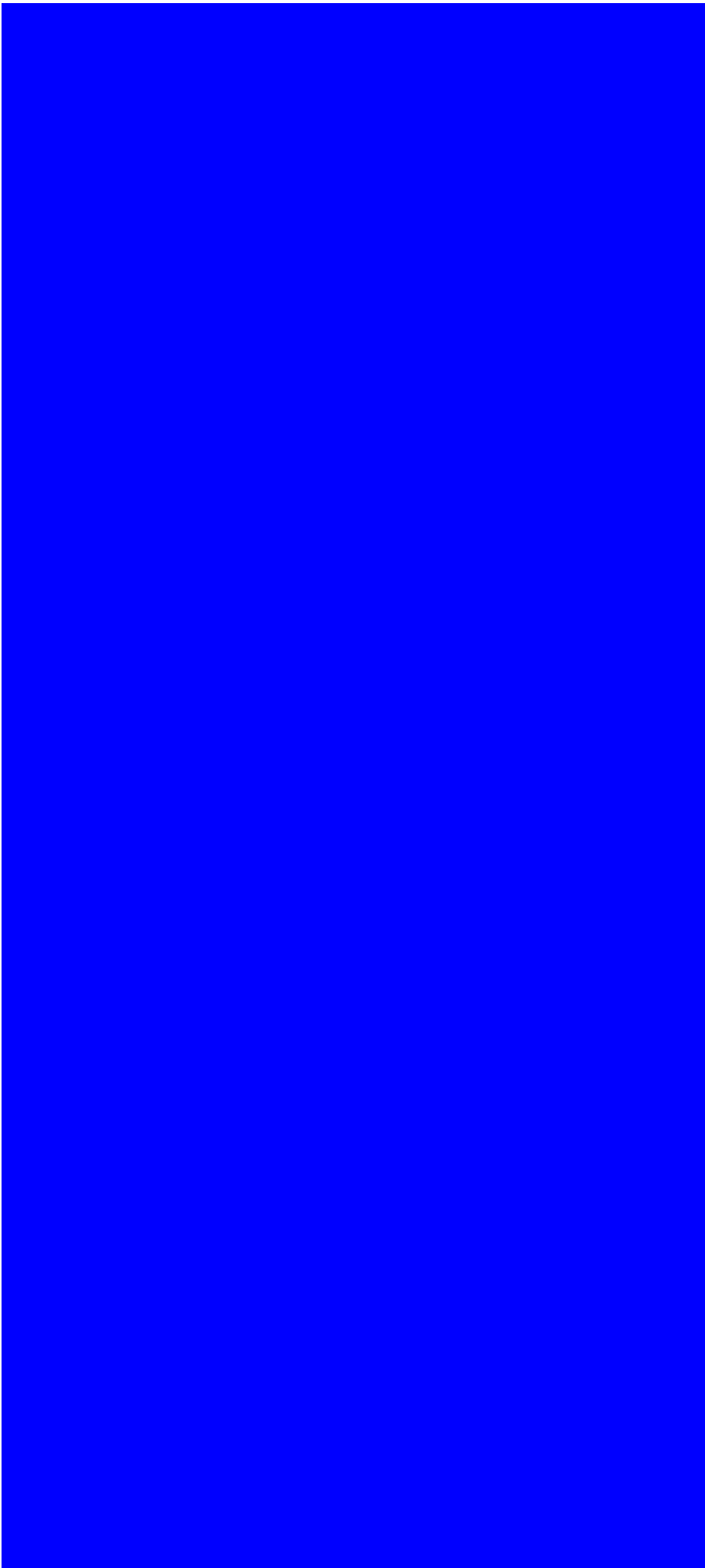
The need to strategically plan for future waste and resource management changes needed to meet the requirements of the NSW Waste Avoidance & Resource Recovery Strategy 2003. Such changes and outcomes are required by 2014.

City Plan Performance

All actions in the operational plan were satisfactorily completed, with the exception of one education program to review the commercial waste education program. The changes to the domestic collection services took precedent over this commercial program and resources / time was not available to undertake the review.

Green waste collection





S. J. Harrison Reserve

Enhancing our Infrastructure

Condition of Public Assets

Summary

During 2004-2005, we continued to develop our Asset Management System (AMS) to assist in managing the City's public infrastructure. This Annual Report is an update on our position based on current data available.

The expenditure related to the asset categories in this report reflects the information that we obtained from our financial system. This is a project and activity based financial system which enables us to better determine the real costs of asset maintenance. We use the AMS to identify the assets in most need of renewal funding based on a priority rating which takes into account condition, location and use.

The Infrastructure Renewal Program (IRP) commenced in the 2004-2005 financial year for a fifteen year period. Additional funding raised by the Infrastructure Renewal Levy has been used in the following program areas:

- Road Resurfacing - resurfacing existing roads in the network.
- Road Reconstruction - reconstructing existing roads in the network.
- Footpath Rehabilitation - repair of existing concrete footpath paving.
- Town Centres Improvements - upgrading existing town centres.
- Drainage - repairing drainage lines.

A separate Footpath Maintenance Program has also continued with funds in this program being used for the repair of footpaths.

The IRP levy will address the significant debt incumbent from the City's ageing infrastructure and will work towards preservation of these valued assets to a standard acceptable to the community. Objectives of our Asset Management Plan include:

- To establish appropriate levels of maintenance expenditure required to preserve the City's infrastructure assets for the term of the asset life.

- Expanded Road Maintenance and Reconstruction Programs to achieve rehabilitation and renewal of pavements in streets that are currently below a satisfactory standard.
- Commencing a program of major drainage pipeline restorations and renewals to reduce risk, minimise liability and preserve system performance.
- Allowing for a continuance of the current level of Footpath Program works to achieve risk management strategies and address the demands of residents for improved pedestrian access and mobility.
- Providing for a continuation of the current level of Parks Maintenance and Improvement Programs expenditure in order to satisfy user expectations.
- Allowing for a continuance of the current level of Building Maintenance Program expenditure.

It is proposed that in the early years of the IRP, attention will be focused on road maintenance and renewal programs as well as footpath and drainage improvement works.

Evaluation of Funding for Section 428 2(d):

- (i) Funding required to bring Council's Assets up to satisfactory standard;
- (ii) Funding required to maintain Council's Assets to a satisfactory standard.

The funding indicative of the above requirements presented includes the current replacement cost for each asset category, the calculated funding required for maintenance of each asset category at a satisfactory level, and the estimated expenditure to bring all assets up to a satisfactory condition. The percentage for roads and footpaths has decreased this year indicating that the expenditure from the Infrastructure Renewal Levy is having a positive impact on the condition of these assets.

Asset Funding Requirements

Asset Category	Current Replacement Cost (CRC)	Design Life (DL) yrs	Average Annual Renewal Cost (CRC/DL)	Amount required to bring Asset up to satisfactory (replace condition 4 & 5)	(1) % 4&5/CRC
Bridges	\$3,117,018	80	\$38,963	\$0	0
Buildings	\$45,666,651	50	\$913,333	\$1,453,645	3.2
Drains	\$58,624,645	100	\$586,246	\$5,163,831	8.8
Driveways	\$23,648,500	40	\$591,213	\$95,594	0.4
Footpaths	\$49,155,668	40	\$1,228,892	\$3,275,178	6.7
Park (Land Improvements)	\$15,084,026	10	\$1,508,403	\$1,734,663	11.5
Neighbourhood Signage	\$508,870	10	\$50,887	\$10,177	2
Roads	\$253,029,226	100	\$2,530,292	\$24,467,550	9.7
Kerb & Gutter	\$71,723,029	40	\$1,793,076	\$3,284,290	4.6
Street Furniture	\$617,610	30	\$20,587	\$11,116	1.8
Traffic Devices & Signage	\$3,643,450	30	\$121,448	\$116,590	3.2
Trees	\$6,081,850			0	0
Total	\$530,900,543		\$9,383,339	\$39,612,634	

(1) The percentage of each asset category that is considered to be below satisfactory (condition levels 4 and 5) calculated by the following:

$$= \frac{\text{Value to bring up to satisfactory}}{\text{Current Replacement Cost}} \times \frac{100}{1}$$

Programmed Maintenance and Renewal Expenditures

For each asset category in the 2004-2005 year based on available financial system data.

Asset Category	Council's Maintenance & Renewal Expenditure
Bridges	\$ 38,238
Building	\$ 1,094,029
Drain	\$ 986,441
Driveways	\$ 143,175
Footpath	\$ 2,940,624
Park (Land Improvements)	\$ 3,364,768
Neighbourhood Signage	\$ 31,155
Roads	\$ 4,810,192
Kerb & Gutter	\$ 601,357
Street Furniture	\$ 266,318
Traffic Devices & Signage	\$ 1,084,079
Trees	\$ 542,772
EPA/Water Quality Requirements	\$ 356,136
Total	\$16,259,284

Special Rate Variation

Infrastructure Renewal Levy

In June 2004, following extensive community consultation, the Minister for Local Government approved a special rate variation of 7.5% for a period of 15 years. This special variation is to be known as the **infrastructure renewal levy** and will be used to upgrade roads, footpaths, stormwater drainage, town centres and associated assets. In 2004-05, the first year of the levy, the amount raised was \$2,736,348. Works that were funded or partially funded from the levy are listed below.

Work	Amount
Road Resurfacing	
Dennis Street – Canterbury Road to Chalmers Street	\$24,545
Dunstaffenage Street – Melford Street to Crinan Street	\$68,545
Dunstaffenage Street – Crinan Street to Floss Street	\$42,176
Euston Road – Melford Street to the End	\$34,564
Eva Street – Karne Street to Bonds Road	\$39,805
Forrest Avenue – House number 27 to Shaw Avenue	\$26,548
Gower Street – Melford Street to Dunstaffenage Street	\$22,982
Joy Lane	\$15,644
King Street – Fourth Street to Roslyn Street	\$58,692
King Street – Trevenar Street to Fourth Street	\$29,731
Moreton Street – Canterbury Road to Chalmers Street	\$32,875
Onslow Street – Allen Street to Short Street	\$46,873
Palmer Street – Thorncraft Parade to Waverley Street	\$26,016
Penrose Avenue – Harp Street to the End	\$31,902
Permanent Avenue – Lovat Street – Prince Edward Avenue	\$81,837
Taylor Street – The Boulevarde to Gillies Street	\$27,597
Watkin Avenue – Homer Street to Wardell Road	\$26,367
Westfield Street – Francis Street to Bramston Street	\$35,437
Wiggs Road – Moxon Road to Bell Street	\$111,192
Wonga Street – Wairoa Street to South Parade	\$39,234
Road Resurfacing Total	\$822,562
Road Reconstruction	
Anglo Road – Loch Street to Carrington Square	\$126,516
Biara Avenue – Jarret Street to the End	\$68,412
Flatrock Road – Poole Street to the End	\$61,176
Hamilton Avenue – Thompson Street to Collingwood Avenue	\$161,277
Julie Avenue	\$30,714
Methuen Parade – Bonds Road to Karne Street	\$79,524
Nicoll Avenue & Pembroke Avenue	\$138,251
Rydge Street – Sharp Street to Waverley Street	\$117,178
Sudbury Street – Etela Street (House number 23) to Lakemba Street	\$196,383
The Avenue – Melford Street to the End	\$35,648
Road Reconstruction Total	\$1,015,079
Town Centres Improvements	
Croydon Park Town Centre – Opposite McDonalds to Clyde Avenue	\$354,951
Lakemba Town Centre – The Boulevarde Reserve	\$82,967
Narwee Town Centre – Fisher Place & Fisher Arcade	\$172,675
Narwee Town Centre – Penshurst Road & Kardella Crescent	\$14,786
Town Centres Improvements Total	\$625,379

Work**Amount****Footpath Rehabilitation**

Alison Street (North) – Forbes Street to Goodlet Street (Left)	\$2,795
Alison Street (South) – Hay Street to Forbes Street (Right)	\$2,286
Belmore Avenue (West) – Lakemba Street to Railway Parade (Right)	\$4,845
Boronia Street (East) – Bazentin Street to the End (Right)	\$5,555
Bridge Road (South) – Paragon Lane to Burwood Road (Right)	\$5,259
Canterbury Road (Left) – Rossmore Ave to Duncan Street (Left)	\$5,200
Canterbury Road (North) – Victoria Road to Rossmore Avenue (Left)	\$19,500
Canterbury Road (North) – Duke Street to Park Street (Left)	\$4,727
Canterbury Road (North) – Willeroo Street to Croydon Street (Left)	\$7,800
Canterbury Road (North) – Rawson Street to Campaspe Street (Left)	\$3,368
Canterbury Road (North) – Haldon Street to Quigg Street (Left)	\$6,479
Canterbury Road (North) – Una Street to Duke Street (Left)	\$2,364
Canterbury Road (North) – Moreton Street to Chapel Street (Left)	\$3,486
Canterbury Road (South) – Victoria Road to Belmore Road (Right)	\$12,382
Canterbury Road (South) – Berna Street to Close Street (Right)	\$7,209
Canterbury Road (South) – Belmore Road to Christian Road (Right)	\$11,609
Canterbury Road (South) – Close Street to Property 218 (Right)	\$5,614
Canterbury Road (South) – Tincombe Street to Property 204 (Right)	\$2,423
Croydon Street (West) – Lakemba Street to Railway Parade (Right)	\$3,723
Dunstan Street – Croydon Avenue to Hay Street (Right)	\$4,668
Evaline Street (South) – Beamish Street to Rudd Parade (Left)	\$8,137
Fernhill Street (East) – Crinan Street to Pearce Lane (Right)	\$5,555
Forbes Street (East) – The Boundary to Alison Street (Left)	\$3,605
Forrester Street (East) – Kingsgrove Road to the End (Right)	\$9,159
Haldon Street (West) – Property 238 to Canterbury Road (Right)	\$10,991
Isabel Street – Sudbury Street to Cecilia Street (Right)	\$2,955
King Georges Road (West) – The Boulevarde to Canterbury Road (Right)	\$26,295
Leopold Street (East) – The Boundary to Alison Street (Right)	\$5,673
Moxon Road (West) – Canterbury Road to Wiggs Road (Right)	\$12,409
Pathway – Belmore Road to Roosevelt Avenue	\$4,727
Pearl Avenue (South) – Paxton Avenue to the End (Left)	\$1,773
Punchbowl Road (East) – Canterbury Road to The Boulevarde (Right)	\$38,239
Punchbowl Road (South) – Linda Street to Burwood Road (Right)	\$15,500
Redman Street (North) – Duke Street to Park Street (Left)	\$2,068
Roseland Avenue (North-West) – Roselands Drive to King Georges Road (Left)	\$12,580
Scahill Street (East) – Canterbury Road to Cross Street (Right)	\$6,205
Scahill Street (West) – Cross Street to the End (Right)	\$6,205
Short Street (North) – Fernhill Street to the End (Left)	\$1,241
The Boulevarde (South) – King Georges Road to opposite Property 101 (Left)	\$4,609
Trevenar Street (North) – Goodlet Street to Milton Street (Left)	\$10,341
Turner Street (South) – Victoria Street to House number 14 (Right)	\$2,659
Victoria Road (East) – Viola Street to Canterbury Road (Left)	\$2,777
Viola Street (North) – Rose Street to the End (Left)	\$24,548
Woodlands Road (East) – Trevenar Street to the End (Right)	\$8,784
Yangoora Road (South) – Yerrick Road to Neale Street (Right)	\$21,482
Footpath Rehabilitation Total	\$369,809

Drainage

Belfield – Tonkin Drains Rehabilitation	\$178,497
Drainage Total	\$178,497

Infrastructure Renewal Levy Works Total**\$3,011,326**

**Other
Infrastructure
Issues**

Bushfire Hazard Reduction

As the City of Canterbury is fully urbanised with only very small pockets of remnant bushland, there are no activities specifically related to bushfire hazard reduction although all necessary precautions are taken. Grass cutting and cleaning of parks are carried out and this reduces the risk of fire hazard. However, these activities are not specifically part of any bushfire hazard reduction program.

Work on Private Land

We did not carry out any work on private land during 2004-05.

Harold Street Reserve



Multicultural Mosaic, Railway Parade, Lakemba





Traffic Signal Box Art © Dominic Staunton

Serving our Community

Access and Equity

Access and Equity activities are those that benefit the broad community and/or specific target groups and help us to:

- Promote fairness in the distribution of resources, particularly for those most in need.
- Recognise and promote people's rights and improve the accountability of decision-makers.
- Ensure that people have fairer access to economic resources and services essential to meeting their basic needs and improving their quality of life.
- Give people opportunities for genuine participation and consultation about decisions affecting their lives.

We are committed to developing Access and Equity and Social Justice programs across all of our relevant activities. In line with this commitment, the Local Government (General) Amendment (Community and Social Plans) Regulation requires all councils to prepare a Social Plan and include in their annual City Plan an Access and Equity Activity summary.

We have developed a new Social Plan and Executive Summary that helps us identify our Access and Equity Activities for the general community in the following areas:

- Children;
- Community Information;
- Community Safety & Crime Prevention;
- Indigenous people;
- Older People;
- People with Disabilities;
- People of non-English Speaking Backgrounds (NESB);
- Women; and
- Youth.

During 2004-2005, we revised our annual action plans for all nine target groups. This was achieved through consultations with relevant advisory committees, local networks and staff. Specific access and equity strategies were incorporated into our operational plans and their implementation is monitored each quarter. A summary of our significant access and equity activities and outcomes is outlined below.

Children
(i.e. people aged under 12 years)

Planned Activity At 1 July 2004

- Develop and maintain best practice standards in children's centres, undertaking quarterly reviews of service standards.
- Improve transition to school through relationships and networks with schools and reciprocal visits throughout the year.
- Maintain 3 year building improvement plan for children's services.
- Provide training for parents in child development and behaviour guidance, utilising interpreters. Language program run annually.
- Early Intervention Playgroup to be provided to parents and children in the Home Based program and on the waiting list, and to include reciprocal visits with Schools as Community Centre playgroup.
- Family Day Care staff to perform ongoing review of accreditation standards and resubmit self study report in 2005.
- Occasional Care to implement programming approach and methods in line with Council's other children's services, reflecting on practice with children & families.
- Prepare for OSHC Quality Assurance.
- Promote involvement of school children in physical activity & sport.
- Canterbury Child and Family Interagency to develop communication / referral system; identify gaps; and to analyse needs of refugee families.
- Implement strategies from the Road Safety Action Plan 2004-05.
- Maintain active and passive open space areas and children's play equipment in accordance with the adopted schedules.
- Implement environmental education and school poster programs relevant to children.
- Implement library & community events programs targeting children.

Complete

Yes
Yes
Yes
Yes
Yes
Yes
Yes
Partially
Yes
Yes
Yes
Yes
Yes
Yes

Planned Activity At 1 July 2004

- Consult community information stakeholders and involve them in decisions affecting their programs. Develop and implement the Community Information program in line with NSW Department of Community Services Funding agreement.
- Continue and extend the Community Education Program on Australian governments and Council services.
- Produce & disseminate community reports, media releases & Council publications. Produce New Residents Information Kit.
- Co-ordinate use of Customer Service Centre, Council services and sites for community information delivery.
- Produce brochures on Council services and conduct community education programs on environmental issues and road safety.
- Deliver Mobile Information Service and Library Information Services.
- Develop Council's Home Page and distribute updated Community Information Directory.
- Undertake exhibitions & displays on major proposals for town centres, environment, recreation and new public infrastructure.
- Develop & promote a Community Information Hotline.
- Establish partnerships with ethnic organisations to better access their ethnic media and develop more effective distribution networks. Increase the distribution of health information, and utilise doctor's surgeries as distribution points.

Complete

Yes
Yes
Yes
Yes
Yes
Yes
Yes
Yes
Partially
Yes

Community Information

Planned Activity At 1 July 2004

- Consult stakeholders & involve them in decisions about crime prevention. Advocacy on local issues. Co-ordinate activities with NSW Police Local Area Commands.
- Implement Community Safety Policy & Action Plan.
- Develop Community Safety Audits and implement improvements.
- Support the Canterbury Child Protection Committee, Police IMPACT, Community Drug Action Team and Domestic Violence Liaison Committee.
- Conduct a Road Safety Program.
- In conjunction with other Divisions, consult, develop and implement a formal policy position to prevent, manage and respond to graffiti on Council and private property.
- Review, enhance and implement Canterbury Community Safety and Crime Prevention Social Plan including amalgamation with Youth Crime Prevention Plan.
- Through appropriate protocols involve police and Fire Brigades in the assessment of Development Applications for CPTED using DCP 29.
- Consult the Committee on urban design guidelines for retail centres to address CPTED principles.
- Implement Project Sabre with NSW Fire Brigades.

Complete

Yes
Yes
Yes
Yes
Yes
Partially
Yes
Yes
Yes
Yes

Community Safety & Crime Prevention

Indigenous People

(i.e. those who are of Aboriginal & Torres Strait Islander (ATSI) descent who identify as such, and are accepted by the respective ATSI community).

Planned Activity At 1 July 2004

- Develop and Implement Indigenous Action Plan.
- Conduct a program of activities as part of National Aboriginal and Islander Day Observance (NAIDOC) Week.
- Support children's services staff understanding of Indigenous people and proactively develop programs for inclusion of Indigenous families in children's services.
- Maintain currency of library collection on Aboriginal & Torres Strait Islanders.
- Support children & families with transition to youth services, through links with Youth Centre and involvement in youth program with a focus on children with special rights including Aboriginal.
- Develop programs, which promote Aboriginal heritage through arts and culture.
- Acknowledge Traditional Owners of the land.
- Acknowledge dates of significance to the Aboriginal heritage and history in Australia.
- Maintain program for community and council staff education on heritage issues.

Complete

Yes
Yes
Yes
Yes
Yes
Yes
Yes
Yes
Yes

Older People

(i.e. people aged 55 yrs and over)

Planned Activity At 1 July 2004

- Consult older people on relevant infrastructure, access & environmental programs & involve them in developing Council's Aged Action Plan. Advocacy on local issues.
- Co-ordinate and review utilisation of Council Senior Citizen Centres.
- Co-ordinate Interdivisional Committee working towards the development of a multipurpose facility in Punchbowl.
- Support expansion of the City of Canterbury Community Centre to provide additional space for growth of frail aged/carer services.
- Implement Affordable Housing Study findings.
- Co-ordinate Seniors Achievement Award.
- Implement Community Safety program including project Sabre.
- Support advocacy for and contribute to planning for development of a Muslim cluster nursing home for ageing Muslim population.
- Provide library programs for the aged, people with disabilities and people from diverse linguistic and cultural backgrounds.
- Consult with older people, youth, NESB groups and people with disabilities as appropriate regarding ecological sustainable development projects, town centres initiatives and the development of new or revised planning policies.
- Implement Seniors Week & Seniors Recreation program with Council's Senior Citizen's Advisory Committee.
- Implement Pedestrian Access Plan and Bus shelter improvements.
- Review partnership with the City of Canterbury Community Centre STARS Project. Report to Council on volunteer recruitment.

Complete

Yes
Yes
Yes
Partially
Partially
Yes
Yes
Yes
Yes
Yes
Yes
Yes

Planned Activity At 1 July 2004

- Consult people with disabilities and involve them in decisions affecting their welfare. Advocacy on local issues. Implement & review the Disability Access Action Plan.
- Consult the Disability Access Committee (DAC) on relevant infrastructure, access and environment programs such as urban design guidelines, Canterbury Road DCP and Town Centres policies, where appropriate.
- With Community Worker, Disability Services, develop training strategy to improve disability awareness throughout the organisation.
- Conduct a review of Council properties for provision of disability access with special reference to the Child Care Centres.
- Implement best practice in development assessment.
- Develop promotional/information materials in accessible formats. Consult with Libraries to provide resources in accessible formats.
- Asset management systems used to prepare and prioritise works programs for Council's roads and footpaths recognise the needs of people with disabilities.
- Review priority sites for audio-tactile pedestrian signals identified by the PAMP study.
- Continue implementation of rolling works program in accordance with the PAMP study.
- Referral of design proposals to the Disability Access Committee for Stage II of Sensory garden, Riverwood Community Centre – construction of car park and Salt Pan Creek redevelopment.
- Incorporate Disability Access requirements in appropriate DCPs.

Complete

Yes
Yes
Yes
Yes
Yes
Yes
Partially
Yes
Yes
Yes
Yes
Yes

People with Disabilities

(i.e. people with a disability that may be physical, intellectual, psychiatric, sensory, neurological, learning, a physical disfigurement, or the presence in the body of a disease-causing organism.)

Planned Activity At 1 July 2004

- Implement Council's Multicultural Policy and Action Plan.
- Support Multicultural Advisory Committee (MAC) and report to Council on current issues. Involve MAC in reviewing services, plans and proposals affecting NESB communities.
- Support language aides and services and utilise ethnic media to promote Council services and promote Council's Multicultural Policy.
- Conduct Cultural Awareness Training for City Works and Environmental Services staff in high customer contact positions including supervisors.
- Consult MAC on Events Program, Community Safety and Town Centre Development Programs as appropriate.
- Deliver community and library services, aquatic & fitness activities suitable to NESB. Implement Waste Service Access & Equity Policy.
- Maintain Civics education, waste and recycling education, stormwater education and road safety programs targeting NESB people.
- Develop Sister City Partnership with Eunpyeong-gu.
- Promote Refugee Welcome Zone in Canterbury.
- Complete Canterbury Inter-Faith Harmony Project.
- Advocate for the establishment of Muslim clusters in the region to meet the needs of ageing Muslim population.
- Develop activities to celebrate the National Harmony Day.

Complete

Yes
Yes
Yes
Yes
Yes
Yes
Yes
Yes
Yes
Yes
Yes
Yes

People from Non-English Speaking Background

Women

Planned Activity At 1 July 2004

- Implement Community Safety Programs relevant to women.
- Provide funding and coordinate the celebrations of International Women's Day.
- Support the Canterbury-Bankstown Employment and Training Expo.
- Ensure quality programs for children and families, through consultation, planning and reflection.
- Resource team to provide training for parents in child development and behaviour guidance. Hanen Language program run annually.
- Prioritise improvements to disability access for Council owned child care centres, consider funding options and monitor implementation.
- Canterbury Child and Family Interagency to develop communication and referral system; to identify gaps in service provision; and to analyse needs of refugee families.
- Seek stakeholder input to determine service levels for building infrastructure maintenance and renewal programs.
- Promote "women's only" activities in Council swimming pools.
- Design fitness and recreation programs that address the specific needs of the various user groups.
- Support the CALD Women's Leadership Program.
- Deliver community information services and support community information campaigns and promotional events on key community issues of concern to local women (eg. Stop Domestic Violence Day, Day of Action Against Sexual Assault, Well Women's Clinic, etc).

Complete

Yes
Yes
Yes
Yes
Yes
Yes
Yes
Yes
Deferred
Yes
Yes
Yes

Youth

(i.e. people aged between 12-25 years)

Planned Activity At 1 July 2004

- Consult Youth Council & Youth Support & Facilities Committee on youth infrastructure and environmental programs. Advocacy on local issues.
- Implement Council's Youth Action Plan.
- Support projects developed for Youth Crime Prevention Program.
- Implement priorities in the development of Council's Bike Plan.
- Investigate partnerships for Campsie Youth Centre. Develop proposals for Campsie Youth Centre & services.
- Develop youth after-school programs and vacation activities at the Belmore Youth Resource Centre.
- Coordinate, promote, and support Youth Week activities including coordination of festival. Seek funding through grants and sponsorships for festival.
- Maintain Homework Help and improved Library services to Youth. Deliver environmental, aquatic/recreation, library, community safety & road safety education programs relevant to youth.
- Conduct Youth environment day and consult youth on proposals for ecologically sustainable development, education strategies and other environmental policies.
- Deliver and develop Youth Support Program.
- Support Youth Council Sister-City partnership with Cessnock.

Complete

Yes
Yes
Yes
Yes
Not feasible
Yes
Yes
Yes
Yes
Yes
Not feasible

Multicultural Services

Local Demographics

At the 2001 Census, our area had a population of over 130,000 people. 47.9 % of all residents were born overseas and 44.3 % in non-English speaking countries (NES). Further, 61% of the general population spoke a language other than English at home compared to 57.2% at the previous Census. The English proficiency of new settlers is much lower in Canterbury than in the Sydney statistical division on average.

The face of Canterbury has changed significantly since the 1991 Census with more and more families from the Asia-Pacific region settling in the area. This has remained a general trend after the last two censuses as well. The Chinese community has outgrown the Lebanese and Greek communities which used to be the most predominant groups in Canterbury. The Vietnamese community is now the fourth largest group followed by South Koreans.

Chinese speaking migrants comprise the bulk of settler-arrivals in the area together with Vietnamese, Indian, Bangladeshi, Indonesian, Pakistani, Korean, Filipino and smaller Pacific Islander groups. More recently, we have also welcomed refugees from Afghanistan, Iraq and former Yugoslavia as well as small numbers from African nations such as Sudan, Ethiopia, Ghana, Sierra Leone, Eritrea and Somalia.

Top ten countries of birth of NESB residents

Country	Percentage born overseas
China	6.4
Lebanon	5.8
Greece	4.8
Vietnam	3.6
South Korea	2.4
Italy	2.2
Philippines	1.5
Fiji	1.3
Hong Kong	0.9
India	0.8

According to the Department of Immigration settlement data, most settlers to this area come sponsored under the Family Reunion Program, and a significant proportion do not possess good English skills. This creates a challenge for Council in applying communication strategies to inform residents not just about our services but to consult with them in community languages and encourage greater participation in government.

Programs Undertaken

To ensure service delivery is accessible and linguistically and culturally relevant to all residents, the following initiatives were undertaken:

Multicultural Advisory Committee

Our Multicultural Advisory Committee continued to meet throughout the year on a quarterly basis to monitor implementation of the multicultural action plan and initiate community relations projects. The Committee's membership continues to include 16 community representatives, seven Councillors and senior Community Services staff. More recently, two African organisations have joined the Committee providing strong links with families from African nations and advice on critical needs in their communities for basic orientation, information and referral services.

During the year 2004-2005 the Committee provided further feedback on promotional strategies for our new waste services, initiated and conducted a highly successful Canterbury Inter-faith Harmony Project with funding under Living in Harmony strategy, organised a Canterbury Harmony Celebration, initiated a proposal and secured Council funding for a Garden of the World project and advocated successfully for improved access to local nursing homes by the ageing Muslim population.

The Committee also constructed the fifth mosaic from the series of Multicultural Mosaics in our City. Like other mosaics, this mosaic features the theme "Respect. Unity. Peace." but it has been dedicated specifically to our Indigenous community and our Aboriginal heritage.

Services to residents of Culturally and Linguistically Diverse (CALD) Background



Multicultural Programs continued

In May 2005, our Multicultural Mosaics Program received the 2005 Local Government Cultural Award.

Other strategies that continued to operate throughout the year include:

Language Aides

20 Language Aides speaking 8 community languages provided interpreting help to CALD customers on 26 occasions per week on average (a slight decline from 29 occasions in 2003-2004), and were present at citizenship ceremonies to assist with general enquiries, facilitated language-specific focus groups and interpreted for community safety surveys. The highest rates of usage were in the Arabic, Mandarin, and Cantonese, Greek and Spanish languages.

Staff Training

We conducted conflict resolution training for our front line staff in Environmental Services and City Works incorporating cultural diversity issues and cross-cultural communication strategies. Child Protection Training for Out of School Hours Care NESB staff and 5 programs for other staff that incorporated cross-cultural issues were undertaken. A 10 week course in technical writing was conducted for NESB professional employees of Council.

Immunisation

Our immunisation clinic has been using registration and information forms translated into community languages and pre and post immunisation information has been provided in languages other than English. Other immunisation providers such as councils or GPs could adopt materials that are in use.

Children's Services

Children's Services cross-cultural anti-bias policy is operating in all of our childcare centres ensuring maintenance of culture and home languages of children from NESB.

During 2004-2005, our Resource Centre's team of Early Childhood Educators and Speech Pathologists supported an average of 122 children per quarter.

Of these approximately 75% came from culturally and linguistically diverse (CALD) backgrounds. Of these diverse backgrounds, the most predominant was Arabic (26%) followed by Greek (17%) and Chinese (11%).

In total more than 24 cultural and linguistic backgrounds were represented, including Vietnamese, African, Spanish, Croatian, Turkish, Maori, Thai, Macedonian, Italian, Korean, Indian, Philippine, Egyptian, Portuguese, Iranian, Indonesian, Somali, Pakistani and Bangladeshi and Tongan.

Currently members of the Resource Centre's team speak the Arabic, Greek, Mandarin and Cantonese languages, the most predominant languages spoken by children and families currently accessing the service. This ensures families from these cultural backgrounds have access to information in their home language in order to enhance open communication and promote family participation and collaboration.

Training provided by the Children's Services Resource Team throughout 2004-2005 aimed to ensure families from CALD backgrounds had equal access to information and training in languages other than English. In May and June 2005 a series of three Speech and Language workshops were held and attended by a total of approximately 73 families. The third of these sessions was presented to Indonesian families with the assistance of an Indonesian interpreter.

Our Resource Team worked in partnership with the Lakemba/Wiley Park Schools as Community Centres to secure funds to run a series of interactive play workshops for parents. The first of these workshops were presented for Arabic speaking parents and facilitated by a member of the Resource Team who speaks Arabic.

The Resource Team also continued to produce a quarterly newsletter for children's services and schools in the community in order to disseminate information to address issues of diversity and equity. Articles during the year have included Reconciliation and small and emerging communities.

Community Information Service

Our community information service participated in all local festivals distributing information in community languages. 5 civic education programs for newly arrived migrants have been offered to ACL students and community based English conversation classes. 20 % of all materials distributed at 81 information stalls were in languages other in English.

Waste Education

New Pre-Booked Household Clean Up Service and New Garden Vegetation Bin Service were promoted through multilingual brochures (Arabic, Chinese, Greek, Korean and Vietnamese) and ads translated by bi-lingual educators were placed in ethnic newspapers.

More CALD groups took part in the 2005 Clean Up Australia Day. Bi-lingual educators were used to help out on a stall at Campsie Centre during National Recycling Week in November 2004. More Sustainable Gardens workshops and Composting/General Waste Service information sessions were conducted for CALD groups using bi-lingual educators.

Our Senior Citizens Centres continued to be used by NESB seniors. The number of NESB groups increased from 38 to 47 out of the total 70.

Library Services

In 2004-2005, Community Language membership (33,734) in four branch libraries constituted 51.5% of total membership. A total of 1,208 items in 47 languages were also borrowed from the State Library. New book lists in each of core languages were created for CALD patrons to facilitate their book selection. Also, two multicultural computers for Internet and Word Processing training, two ESL computers for English learning and two tele-videos for community language viewers were in operation.

Community language loans now comprise 27% of total loans – an increase from 16% the previous year.

At Campsie branch, English conversation classes have operated twice a week with a big success and two Chinese film shows have been held each month.

Christmas parties and multicultural end of year parties were held at all branches, with 126 children from diverse cultural backgrounds taking part in the festivities.

63 sessions of Children's story time in the Arabic, Korean and Chinese languages held throughout the year attracted 525 children.

New Translations

The following new translations were produced:

- Social plan overview (Arabic, Chinese, Korean, Greek and Vietnamese).
- Car Safe brochures for Operation Bounce Back project (languages as above).
- Home & Street Safety Kits (Arabic, Chinese, Greek, Korean, Vietnamese and Italian).
- New Green Vegetation Bin brochure (Arabic, Chinese, Greek, Korean and Vietnamese).
- Your Pre-booked Household Clean Up Collection brochure (languages as above).
- Library "Welcome" sign translated into main community languages.

Also, a "Pay Your Rates" brochure in four community languages (Arabic, Chinese, Korean and Vietnamese) continued to be distributed with annual rate notices and a multi-lingual message on Council letterheads continued to be used in our correspondence.

Community Festivals

In addition, some community relations strategies were implemented with great success such as:

- We sponsored and organised the sixth Haldon Street Festival at Lakemba. This multicultural festival attracted over 25,000 people and it was a showcase of the rich cultural diversity of our City.
- Together with other organisations, we sponsored and organised the sixth Campsie Food and Culture Festival in June 2005 with over 15,000 visitors from all over Sydney.

Campsie food festival



Multicultural Programs

continued

Aboriginal & Torres Strait Islanders

There were 664 Aboriginal and Torres Strait Islanders (ATSI) in our area at the time of the 2001 Census. This represents 0.5% of the total population. 550 were Aborigines, 81 were Torres Strait Islanders, and 33 were of both Aboriginal and Torres Strait Islander origin. The number of ATSI people in the area has reduced slightly since the 1996 Census (721).

We continue to have about 8.0% of all ATSI people in the Southern Sydney region and this ranks sixth out of twelve local government areas in the region in terms of the total number of ATSI. Previously we have supported reconciliation via Sorry Day and developed a conservation and protection strategy for Aboriginal sites in our area.

In June 1999, we adopted an Aboriginal Social Plan as part of the overall Canterbury Social Plan. The following strategies were implemented in 2004-05:

- A current Aboriginal list of resources entitled "Australian Aborigines: A Guide to Finding Resources at Canterbury City Library" is well in use. This resource undergoes regular updating.
- We finished the construction of an Indigenous Mosaic in Gough Whitlam Park, Undercliff along the Cooks River. This mosaic depicts our local Aboriginal heritage. Mr Danny Eastwood, a well known Aboriginal artist, produced a design for this mosaic based on the materials from the Local Studies collections.
- The Aboriginal flag was raised in the central part of Campsie (Anzac Mall) to honour Sorry Day and to celebrate NAIDOC Week.
- Our Children's Services Resource Team has been planning new training programs to address social justice issues of access, equity and participation for ATSI children and families. This is part of the team's ongoing focus and commitment to look at ways to support staff and children in their understanding and knowledge of ATSI issues where this target group is not represented in the centre community and to support services in engaging with and responding to the priorities and needs of ATSI families.

Childrens Needs

A key objective in our City Plan is the provision of high quality services for children. We provide many different types of services, including long day care, occasional care, family day care, outside school hours care, and a support & resource centre.

Our long day care centres have all been re-licensed with the Department of Community Services. The children's centres have also all been re-accredited, and Family Day Care has been accredited for the second time. Each of the outside school hours services has submitted their self study report in preparation for their first round of accreditation.

A creative artist has been employed to assist in implementing a music and drama program within all of our children's services.

Early Childhood

Our 4 children's centres provide 170 full time long day care places with an average of 254 attending. Family Day Care provides 250 full time places with an average of 311 children in care with 50 carers. Carrington Occasional Care provides 28 places at any one time with an average of 141 places used each week.

Middle Childhood

There are two before school and three after school care services providing for an average of 158 children, and four vacation care centres with approximately 128 children each week. The total number of children in care each week is approximately 864.

Early Intervention

The Support & Resource Centre provides assistance to a total of 153 children with disabilities, speech, language or developmental delays or disorders, and other syndromes, health issues or behavioural difficulties. Specialist staff of early childhood educators and speech pathologists provide a home based service as well as support to children's services within the City. They facilitate training for early childhood staff and for families in the area on relevant topics of inclusion and social justice for children.

Contributions & Donations

Financial assistance provided under Section 356 of the Local Government Act 1993 during 2004-2005 is as follows:

Community Grants

Organisation	Amount
2nd Canterbury Scout Group	\$2,015.50
Ashbury Tai Chi & Social Group	\$350.00
Asian Tsunami Appeal	\$10,163.64
Assime E Portugal	\$250.00
Australia Day Botany Bay Regatta	\$454.55
Australian Air League Marching Band	\$100.00
Australian Breastfeeding Association - Marrickville Group	\$1,000.00
Australian Chinese Seniors Club	\$1,650.00
Australian Islamic Mission Inc	\$2,000.00
Australian National Sports Club Inc	\$2,000.00
Australian Arabic Family Cohesiveness Association	\$1,500.00
Bellybuttons	\$200.00
Belmore Legacy Widows Club	\$500.00
Beverly Hills North Playgroup	\$536.36
Campsie Uniting Care	\$500.00
Campsie War Widow's Guild Club	\$500.00
Canterbury - Earlwood Probus Club	\$300.00
Canterbury City Community Centre	\$5,000.00
Canterbury City Computer Club for Seniors	\$1,000.00
Canterbury Community Childcare Centre	\$1,000.00
Canterbury Earlwood Caring Assoc Ltd	\$850.00
Canterbury Hospital	\$1,836.36
Canterbury Junior Rugby Union Club	\$500.00
Canterbury Multicultural Aged & Disability Support Service	\$1,600.00
Canterbury Sport Recreation & Friendship Club	\$1,818.18
Central Sydney South Regional Tenants Resource Service	\$500.00
Chinese Australian Services Society	\$500.00
Chinese Parents Association - Children with Disabilities	\$1,000.00
Clemton Park Baptist Church Craft Group	\$1,000.00
Congregational Christian Church in Samoa, Sydney Parish: Accelerate Pacific Learning	\$1,500.00
Earlwood Senior Citizens Inc	\$1,150.00
East Hills Scouts Pipe Band	\$100.00
Family Resource & Network Support (FRANS) Inc	\$1,000.00
Federazione Cattolica Italiana	\$1,000.00
Focus Publishing Pty Ltd (50th Anniversary SES Story)	\$3,000.00
Fusion Australia Ltd	\$232.00
Greek Orthodox Community NSW	\$100.00
Gruppo Italiano Pensionati di Earlwood	\$350.00
Hilda Garwood	\$150.00
Horizon Theatre Company Ltd	\$1,800.00
I Schwaiger	\$100.00
Italian Community Centre Riverwood	\$1,150.00
Italian Social Group (Senior) Campsie	\$750.00
Italian Social Support Group Lakemba	\$750.00
Jannawi Family Centre	\$5,000.00
Kogarah Council	\$300.00

Contributions & Donations

continued

Organisation	Amount
Lakemba Senior Citizens Club	\$1,000.00
Lakemba Star Dancing Group	\$350.00
Lakemba Uniting Church	\$200.00
Lilianne De Los Reyes	\$250.00
Mission of Hope	\$1,500.00
National Breast Cancer Foundation	\$250.00
NSW Indo-China Chinese Assoc/Belmore Elderly Group	\$1,000.00
"Playgroup in the Park" Interagency Committee	\$1,818.18
Polynesians United Inc Association	\$1,818.18
Probus Club of Campsie-Kingsgrove	\$350.00
Punchbowl Community Festival Organising Committee	\$1,818.18
Punchbowl Senior Citizens Friendship Club	\$350.00
R Oates	\$150.00
Rental Subsidy - Canterbury & District Historical Society	\$10,988.63
Rental Subsidy - Canterbury Community Childcare Centre	\$12,491.66
Rental Subsidy - Canterbury Earlwood Caring Association	\$23,140.00
Residents Against Telco Towers in Hurlstone Park (RATTS)	\$500.00
River Care Revival Life Centre Riverwood	\$1,000.00
Riverwood Australian Arabic Association	\$350.00
Riverwood Community Centre	\$4,613.00
Riverwood Community Centre Children's Centre	\$350.00
Riverwood Community Centre Family Support Service	\$350.00
Riverwood Estate Advisory Board	\$350.00
Riverwood Lunch & Leisure Club	\$500.00
Riverwood Squadron Air League	\$500.00
Roselands Sports & Aquatics Club	\$2,000.00
Rotary Club of Campsie	\$220.00
Rotary Club of Georges River/Riverwood	\$1,818.18
Royal Blind Society	\$1,512.00
Serenity NSW Inc	\$1,500.00
Sporting Donation - Andrew Bowden	\$250.00
Sporting Donation - Anna Southwell	\$100.00
Sporting Donation - Anthony Batley	\$100.00
Sporting Donation - Bernie Ibini Isei	\$100.00
Sporting Donation - Bernie Ibini Isei	\$150.00
Sporting Donation - Canterbury Women's Hockey Association	\$100.00
Sporting Donation - Christopher Bartels	\$250.00
Sporting Donation - Christopher Neal	\$100.00
Sporting Donation - Ciaran Morgan	\$250.00
Sporting Donation - Elizabeth Delaney	\$250.00
Sporting Donation - Fady Aoun	\$250.00
Sporting Donation - George Bojlevski	\$100.00
Sporting Donation - Hurlstone Park Wanderers Soccer Football Club - Under 14s	\$100.00
Sporting Donation - Hurlstone Park Wanderers Soccer Football Club - Under 16s	\$100.00
Sporting Donation - Joanne Terlizzi	\$100.00
Sporting Donation - Kathryn Blackshaw	\$250.00
Sporting Donation - Lauren Phee	\$250.00
Sporting Donation - Nicole Ellis	\$250.00
Sporting Donation - Stephanie Lafazanos	\$100.00

Organisation	Amount
Sporting Donation - Stuart Southwell	\$100.00
Sporting Donation - Vanessa Bowden	\$250.00
Sporting Donation - Victor Bayas	\$100.00
St Basil's Homes Community Aged Care Packages	\$1,150.00
St Charbel Church	\$54.45
St John's Ambulance Australia (NSW)	\$486.36
St John's Campsie ESL Class	\$300.00
St Johns Eagles Junior Rugby League Football Club Inc	\$1,818.18
St Mary's House	\$2,000.00
State Emergency Service	\$2,086.36
Sydney Korean United Senior Citizens Assoc. In	\$1,220.00
Sydney Women's Counselling Centre	\$5,000.00
The Woman's Centre	\$2,000.00
Theatre Organ Society of Australia	\$3,272.72
Trees Donated to Various Community Organisations	\$2,030.37
Tripoli & Mena Association	\$1,500.00
United Muslim Women Association Inc	\$1,600.00
Vietnamese Refugee Support Committee/NSW	\$1,000.00
Westmead Children's Hospital	\$300.00
Woman's Place	\$1,000.00
YMCA Youth Parliament	\$390.00
Youth Off the Streets	\$500.00
Total	\$163,403.04

Youth X Festival, Anzac Park Campsie

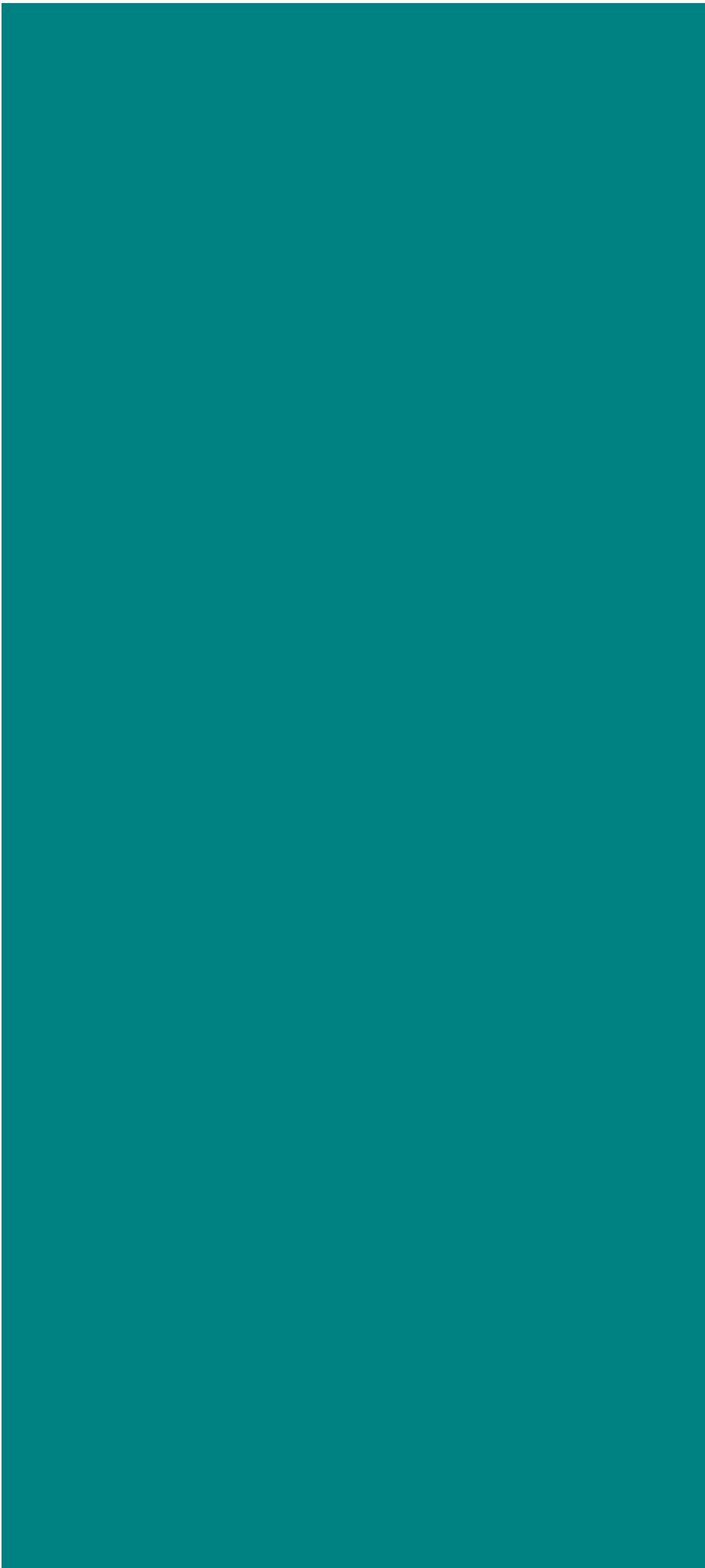




Community Tree Planting Roseanne Ave Reserve

Multicultural Mosaic – Gough Whitlam Park, Undercliff





Campsie Bushland Remnant

Protecting our Environment

State of the Environment Report

Introduction

Council produces an annual State of the Environment (SoE) Report to meet Local Government Act S428 (2c) requirements. The SoE Report also informs the community about:

- Human impacts on the local environment;
- Activities conducted to protect and restore the local environment; and
- Our progress towards a more sustainable City.

This supplementary report is for the year ending June 30, 2005. The Local Government Act requires the preparation of a comprehensive report every four years, and a supplementary report in the interim years. This supplementary report supports the comprehensive document produced in 2003-2004. The SoE Report must address eight environmental sectors: land, air, water, biodiversity, waste, noise, indigenous heritage and non-indigenous heritage.

A supplementary report is to provide a statement outlining the condition of each environmental sector at the date of the report and to make comparisons with the equivalent statement in the last comprehensive report (2003-2004). A supplementary report must also report on all major environmental impacts and related activities, including management plans relating to the environment, special council projects relating to the environment and the environmental impact of council activities.

At the end of relevant chapters, a table outlines projects to be undertaken during the next reporting period. These projects are drawn from our Environmental Management Plan and illustrate our progress towards a more sustainable City. Where appropriate these projects also appear in our City Plan, which outlines projects and budgets for the financial year.

Structure of SoE

This Report is structured around the eight environmental sectors of land, aquatic systems, biodiversity, air, waste, noise, and Aboriginal and non-Aboriginal heritage. These sectors form the main chapters of the document. Each chapter initially presents a 'snap shot' of indicator trends referred to as trends at a glance.

The State–Pressure–Response (SPR) format is used to describe each Chapter in accordance with the Local Government Act 1993 and the guidelines for SoE reporting produced by the NSW Department of Local Government (2000). Supported with the assistance of indicators, it describes the current state of the environment within the Canterbury Local Government Area, identifies pressures on this environment, and documents responses - or actions - of Council, the community and other agencies operating within the City of Canterbury - to protect and enhance the local environment.

Council and the Environment

Canterbury City Council strives to ensure a healthy, sustainable and improving environment in the City. This objective will be achieved by implementation of a range of strategies. These include community-based environmental activities, the integration of environmental management goals into all aspects of Council's operations and the administration and enforcement of environmental controls and regulations to ensure that economic development is balanced against the need to protect and enhance the environmental values of the City.

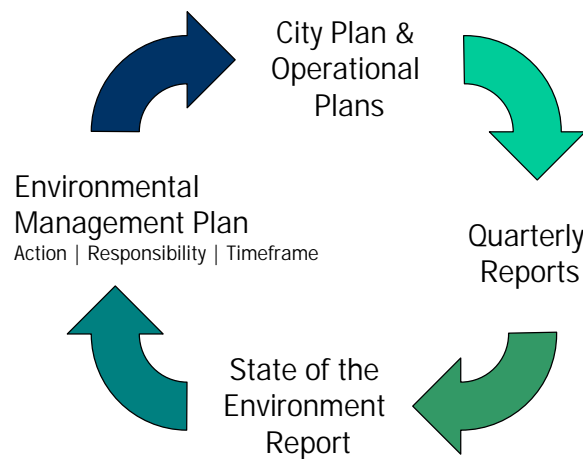
Council is an organisation that is both a regulator and an operator. For example, as a regulator we assess development applications to ensure that approved developments meet environmental standards in relation to issues such as soil and water management and energy efficiency. Council also monitors developments to ensure conditions of approval are complied with.

As an operator, Council is responsible for maintaining an extensive road and drainage infrastructure, parks and open space, running a fleet of cars and trucks and providing a waste collection service for nearly 45,000 households. Accordingly, Council's impact on the environment is potentially substantial.

Council has a management framework that is intended to meet regulatory, policy and community requirements and expectations. Council's Environmental Management Plan (EMP) outlines Council's environmental goals and strategies and lists actions that will support them. The Plan is prepared annually and is a key document supporting Council's Operational Plan.

A table of actions for each strategy provides specific detail of how Council is implementing, or planning to implement environmental actions. The Actions are consistent with the Operational Plan layout (Action, Responsibility and Timeframe) so that each year these Actions are considered by Managers when developing the next Operational Plan.

Linkage between Environmental Planning and Reporting



Environmental Performance

The Environmental Indicators Report Card provides an overview of state of the environment in the City of Canterbury based on indicators both for the City and for the performance of Council. These indicators are a work-in-progress and future SoE reports will develop and enhance the indicators used.

Environmental Indicators Report Card

Theme	Indicator	2002/03	2003/04	2004/05	Change
Environmental Management	City businesses participating in environmental compliance audits and programs	na	65	141	😊
Land	Green open space (ha per 1000 population)	2.09	2.09	2.09	😐
Water	Council water consumption (kL per employee)	238	196	180	😊
Air	Council greenhouse gas emission reduction through projects (tCO2e)	8.3% reduction in corporate emissions compared to the 2000 baseline year (over 3 years 01/02-03/04)		6.4% reduction based on 2000 baseline year	😊
Biodiversity	Area subject to community tree planting & bush regeneration (ha)	3.5	4.5	4.5	😐
	Number of volunteers participating in tree planting and Bushcare	128	158	115 ¹	😐
Waste	Domestic waste reused or recycled	28.3%	32.5%	33.3%	😊
Heritage	Number of heritage items identified in the City	144	144	144	😐
	Number of heritage panels or plaques installed	32	35	38	😊

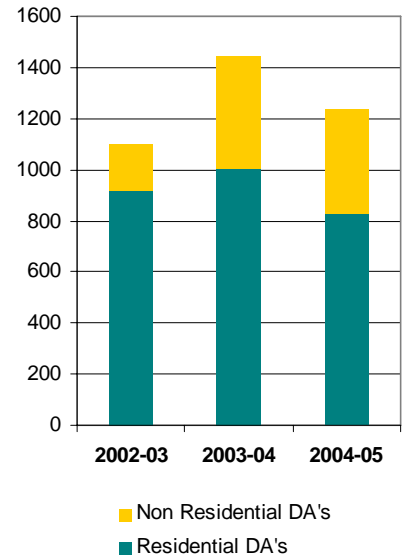
¹Includes tree planting, bush regeneration and CREW volunteers. Numbers are dependent on plants available and sites available for planting/clean up.

Land

Trends at a glance

Indicator	2002-03	2003-04	2004-05
Residential DA's	913	1005	828
Non-residential DA's	184	439	407
Total DA's	1097	1444	1235
Number of parks*	New indicator 04/05		252

* Parks include passive, play and sports parks.



Zoning Map of Canterbury Local Government Area



State

The City of Canterbury covers 33.4 sq. km and is located within the metropolitan area's middle ring of suburbs, between 10 and 20 kilometres south west of Sydney's CBD.

The City has pockets of manufacturing and retail development, but is largely residential, comprising single dwelling and 2-3 storey multi-unit dwellings. 54.4% of dwellings are separate houses, 7% are semi-detached, row or terrace houses, and 36.8% are units, flats or apartments. (ABS Census 2001).

Residential development continues to account for the bulk of development in the City. However there has been a gradual increase in non-residential development applications since 2001-02.

Pressure

The City is experiencing incremental changes to its housing stock and density. This is a reflection of many factors including metropolitan growth demands, urban consolidation and changing household needs, expectations and aspirations. Over the last few years, State Government policy has encouraged multi-unit residential development in the inner and middle ring of Sydney suburbs. One of Canterbury's major land use issues is multi-dwelling development, which includes dual occupancies, townhouses and villa homes and flats.

Recent announcements by the State Government on the Metropolitan Strategy and planning reforms in general are likely to have a significant influence on development in the City.

These influences are unable to be clarified at this point in time as a result of ongoing change at State Government level and uncertainty over precisely what form the Metropolitan Strategy and planning reforms will take.

Response

Amendment to **the Local Environmental Plan** No. 148 (Amendment 13) will protect the Campsie Bushland Remnant at Second Avenue Campsie, by rezoning it for Open Space.

The commencement of the **Building Sustainability Index (BASIX)** program for single residential dwellings from July 1, 2004 and multi-unit residential dwellings from October 1, 2005, will ensure all new residential development is more energy and water efficient.

We use a number of **planning instruments and policies** to facilitate land use management decisions. During the reporting period, the following planning instruments and policies were developed and/or reviewed which have a particular relevance to the environment:

- Two Amendment's to the Single Dwelling Code; to be publicly exhibited in September 2005, this Development Control Plan (DCP) is intended to replace the current outdated Code and will supplement new planning controls for residential development in the Ashbury area.
- Residential Development on Small Lots.
- DCP for Waste Management; the DCP provides information and sets out requirements for the ongoing management of waste both during the planning and construction of new development.
- DCP 44: Activities in Public Places.
- DCP 32: Notification Policy.
- Rail Noise and Vibration Policy.
- Section 94 Review.
- Canterbury Rd Draft Masterplan.
- DCP 20: Car Parking.
- Town Centre Study.
- DCP 30: Subdivision of Land.
- Industrial Lands Study.
- Canterbury Town Centre and Foreshores Study.
- DCP 15: Business Retail Development.
- Draft Ashbury Single Family House DCP: provides appropriate controls for the design and assessment of development relating to single family houses in the suburb of Ashbury. This DCP is currently awaiting the outcome of future heritage and urban design studies programmed for the Ashbury area.

Land
continued

A draft local environmental plan to introduce replacement zones over land previously required for the now abandoned **Cooks River County Road** has been prepared. This LEP will, among other things, result in an increase in the amount of open space along the banks of the Cooks River and protect existing open space. This LEP was publicly exhibited in June 2005.

In NSW, the management of **contaminated land** is shared by the Department of Environment and Conservation (DEC), the then Department of Infrastructure, Planning and Natural Resources (DIPNR) and planning consent authorities (usually local councils). There are currently four sites in the City of Canterbury subject to investigation or remediation notices issued under the Contaminated Land Management Act.

Amendments to the **DCP for Dual Occupancy** and **DCP for Subdivision of Land** have been prepared and will come into force in November 2005. In particular the minimum allotment size for this form of development has been increased as a result of ongoing concern about the environmental amenity impacts of this type of development.

A major review of the City's open space resources was finalised in 2002 which established benchmarks and priorities for future capital works and ongoing management of Council's open space resources. This was consolidated into the **Canterbury Open Space and Recreation Strategy**. The Strategy is being progressively implemented.

During the reporting period, the **Environmental Assessment program** continued, covering all industrial premises in the City. The program is implemented on a precinct by precinct basis and involves the environmental auditing of businesses. In the reporting period the Riverwood industrial area (Schofield St and Wiggs Rd), the South Belmore industrial area (Harp St, Elizabeth St, Charlescotte St and Liney Ave), Croydon Park industrial area (Brighton Ave) were targeted.

Benefits of the program to date have been:

- Increased awareness of environmental issues and regulations within the business community.
- Identification of environmental problems before they worsen.
- Formally assessing and providing feedback, information and training to encourage behavioural change and ongoing improvements to environmental management.
- Improved relationships between Council, businesses and the community (local residents).
- Improved productivity of businesses through waste minimisation and resource conservation.

Further assessments of businesses in other parts of the City have been included in Councils 2005-06 Operational Plan.

Contaminated Sites in the City of Canterbury

Suburb	Address	Site Name
Campsie	403 Canterbury Road	Cheapa Petrol, Campsie
Campsie	1 Una Street	Former Residential Property
Campsie	112 Duke Street	Residential Property
Campsie	60 Charlotte Street	Sunbeam Factory

Action Plan

Actions for the next reporting period (2005-06) that will improve local land use planning

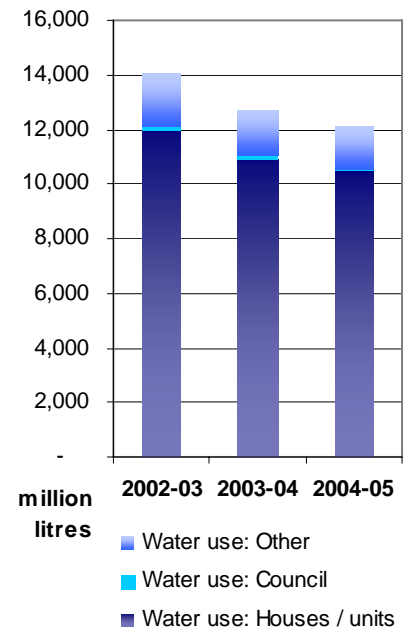
Action	Outcome/Benefits	Due	Responsibility
Review contamination lands policy to ensure consistency with "best practice"	Best practice management of contaminated lands in Canterbury.	June 06	Environmental Policy
Continue to implement the recommendations of the Canterbury Road Study	The purpose of the Canterbury Road Study is to develop a long term strategic vision and direction for land use and development along the Canterbury Road Corridor. A draft Masterplan has been prepared and work is now underway on a Development Control Plan. It is expected that both of these documents will be publicly exhibited during the term of the current Operational Plan and work will commence on a Local Environmental Plan to begin the process of implementing change.	June 06	Urban Planning
Present the outcomes of the Town Centres Study	This project was previously a major consultancy study being undertaken by a business unit of the former Department of Infrastructure Planning and Natural Resources. In 2004 this business unit ceased to exist. Subsequently Council has had to recommence the entire project. Tenders have been called for and it is anticipated that the project will get underway before the end of 2005. The principal outcome will be a detailed Development Control Plan and Public Domain Strategy for 10 town centres.	February 06	Urban Planning
Exhibit the draft consolidating LEP	The purpose of the consolidating LEP is to update and consolidate all of the statutory planning controls for the City of Canterbury into a single plan. This project is on hold pending completion of other major strategic planning projects such as the Canterbury Road Study, Canterbury Town Centres Study and Industrial Lands Study, as well as the development of new standard LEP guidelines being prepared by the Department of Planning.	June 06	Urban Planning

Aquatic Systems

Trends at a glance

Indicator	2002-03	2003-04	2004-05
Water use: Council (ML*)	179.8	148.0	114.3
Water use: Houses /units (ML)	11,962	10,891	10,459
Water use: All uses (ML)	14,079	12,708	12,111
Water pollution complaints to Council	New indicator 04/05		65

* one ML is a million litres or 1,000 kL.



State

The City of Canterbury contains about 24% of the catchment of the Cooks River. The City also contains a small portion of the Georges River Catchment, specifically the upper reaches of Salt Pan Creek.

Community Water consumption per single dwelling in the City was 252 kL/year. This is a decrease in consumption since 2000-01 when consumption was 283 kL/year per single dwelling. The introduction of mandatory water restrictions in October 2003 has been a significant factor in reducing household water consumption.

Council is a medium water consumer. However, since 2002-03, Council's water consumption dropped by 36.4%. Council now has no sites which utilise more than 100kl a day. Overall, our water consumption shows a decreasing trend.

The most recent Sydney Water Environmental Indicators Compliance Report (2004) reports on water quality monitoring in the **Cooks River** and **Wolli Creek**.

Cooks River

Recreational Water Quality

The Cooks River catchment contains extensive urban and industrial development, and water quality throughout most of the waterway tends to be poor. Areas close to the mouth of the river receive good tidal flushing, and water in this section is of better quality.

The median faecal coliforms for wet weather at all sites were generally consistent with previous years. Levels of faecal coliforms in wet weather are substantially higher than in dry weather at all locations. In 2003-04, only two wet-weather events were sampled in Cooks River. During 2003-04 there were no toxic algal blooms recorded.

Eutrophication

During dry weather in 2003-04, the indicator level for one or more of the nutrients measured was exceeded on more than 75% of dry weather sampling days at all four sites monitored. These results indicate that there is a high potential for eutrophication in all of the Cooks River.

Ecosystem health: estuarine biota

Intertidal communities were only slightly disturbed at Wollie Creek, following substantial recovery in recent years. The improvements will require further monitoring to determine whether they represent a long term improvement related to ongoing improved water quality, although the current trend suggests that these improvements may be sustained.

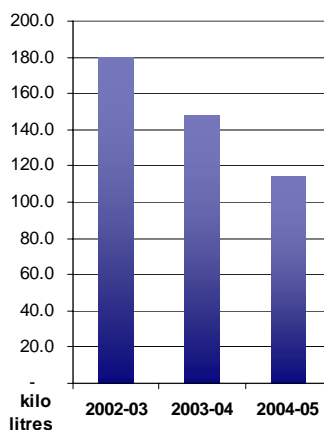
Council Water Consumption

Council water consumption has dropped considerably since water restrictions were introduced in October 2003. The significant savings can also be attributed to Council's water saving projects. The decreasing trend is set to continue with the implementation of the Energy Performance Contract, which also includes water saving measures. Council's water use will be reported annually with the introduction of the mandatory Water Saving Action Plan, administered by the Department of Energy Utilities and Sustainability.

Cooks River Water Quality Status Summary

Indicator	Status
Human Recreation	
• Primary contact	Very poor
• Secondary contact	Poor
Eutrophication Protection	Very poor
Algal Blooms recorded in 03-04	No

Council Water Use



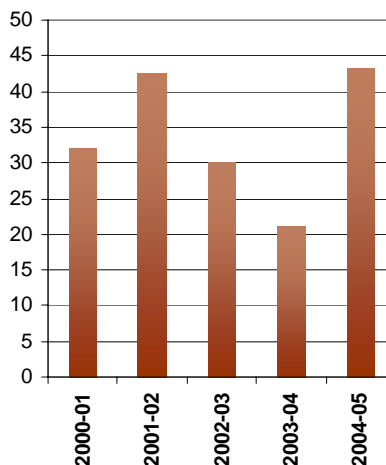
Pressure

The water quality in the Cooks River is affected by both the level of development in the surrounding catchment and the level of tidal flushing. Three sewage treatment plants also occasionally discharge treated effluent into Georges River waterways in wet weather.

Response

Continuous Deflection Separators (CDS), Gross Pollutant Traps (GPT) and trash racks are types of stormwater pollution traps installed around the City. The traps are designed to prevent pollution such as litter, organic matter and large sediments from entering waterways. The performance of the two main traps, draining the catchments of the Campsie and Belmore Town Centres are shown. The varied amounts of pollution collected year to year could be due to changing rain patterns and increased storm events as well as the varying contributions of pollution from town centre commercial precincts. The higher levels of pollution from the Myall Ave GPT relative to catchment area may also reflect that its catchment includes the Belmore town centre.

Pollution removed from CDS's (tonnes per year)



Quantities of pollution removed from Council's CDS's

CDS	Catchment (ha)	Year				
		00-01	01-02	02-03	03-04	04-05
Phillips Ave	74	18.0	18.9	13.1	13.5	22.1
Myall Ave	30	14.0	23.8	17.0	7.6	21.2
Total	104	32	42.7	30.1	21.1	43.3

Aquatic Systems

continued

Construction of a **New GPT** funded by Sydney Water began at Leslie St, Roselands. Maintenance is anticipated to be performed every fortnight and after rain events of 10mm and more. The amount of collected materials may become a reportable indicator in future SoE reports. Sydney Water will be installing a second GPT at Wiley Park in 2005-06.

RiverLife is a project managed by Canterbury, Strathfield, and Marrickville Councils. The aim of the project is to recruit and train members of the community to undertake free guided tours incorporating sustainability along the Cooks River. By obtaining a DEC grant in 2005, the project will now be able to fund a project officer, sustainability training and advertising. Around 20 tours have been completed in 2005, with up to 20 participants in each tour. Further information is available at <http://www.canterbury.nsw.gov.au/cooks/riverlife.htm>.

Council was active in promoting SSROC's '**Do it Right on Site**' program which targets soil and water management at construction sites. This has included monitoring of sites and the issuing of penalty notices where infringements were detected.



Cooks River foreshore

Council is a member of the **Cooks River Foreshore Working Group**, a network of local councils and state government agencies with management responsibilities for the river foreshore. A principal function of the working group is to coordinate the implementation of the Cooks River Foreshore Strategic Plan (CRFSP), which identifies 121 strategies for improving and better managing Cooks River.

During the reporting period, projects initiated from the CRFSP include RiverScience, Planting The Seed, Plan of Management for Campsie Bushland, Pedestrian and Cycle Trail Improvement Program, Cooks River Enviro Workers, and Riverbank Restoration at Gough Whitlam Park.

Council received further funding from DIPNR to undertake riverbank restoration works on the Cooks River at **Gough Whitlam Park**, Undercliff. Council has provided matching funds and planning for the site works (including a Statement of Environmental Effects) were completed. Development consent was granted in early 2005.

Council was successful in the 2003-04 round of the **Cooks River Foreshore Improvement Program** by obtaining state government (Department of Planning) grants for projects in relation to the Cooks River bike path and the Campsie Bushland. These projects commenced in late 2004. Council is also participating in two regional projects which are being funded under the Cooks River Foreshore Improvement Program. These projects are: RiverScience is an ecological monitoring project which will improve understanding of the ecological status of the Cooks River from Campsie to Botany Bay and Riverlife: Planting the Seed, a vegetation mapping and seed capabilities project. Both projects are being coordinated by Marrickville Council and commenced in mid-2005.

Council continues to participate in **Sydney Water's Every Drop Counts program**. Through the program, Sydney Water works with Council to gain a clearer understanding of how we manage water, where it is used, and to jointly develop and introduce strategies to save water, money and the environment.

In the reporting period Council completed the **Detailed Facility Study phase** for an **Energy Performance Contract** which includes actions to reduce our consumption of potable water supplies. These actions include rainwater harvesting at Council's Depot (installation of rainwater tanks) and the application of sub-surface irrigation to a number of parks. This project is focused on providing economically effective savings rather than focusing on show-case projects. Council is expected to implement an **Energy Performance Contract** in late 2005.

To reduce potable water consumption on our **Parks, Gardens, and Sporting Fields**, our parks staff carry out a range of work practices, such as allowing grass to grow longer and planting drought resistant plants.

Our **Swimming Pools** are major water consumers. However, we have been proactive in reducing water consumption where possible, with actions such as using pool blankets and diverting excess water from the outside pool to the inside pool at Roselands.

Our **Council Buildings** have shown a consistent decrease in water consumption over the past four years. Water efficiency initiatives include monthly maintenance checks for leaks and replacing older public toilet facilities with Excel-loo systems.

The **Kilowatt Cutters** project, whilst focusing on energy and greenhouse gas reduction, also has reduced the water consumption of each of the 40 participating households by 2,554kL of water a year, which equals 1,227 litres per household per week.

It is a requirement of the State Government's Metropolitan Water Plan for all Sydney Metropolitan Councils to complete a **Water Savings Action Plan** by March 2006. This will provide an overall strategic and management framework to reduce water usage at Council's operations.

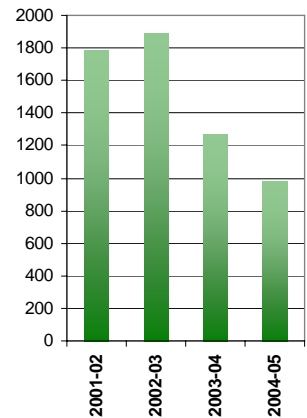
Action Plan

Action	Outcome/Benefits	Due	Responsibility
Implement resource conservation strategies (including components of EPC, Energy Smart and Every Drop Counts)	Reductions in Council's use of water and energy, including associated cost savings.	June 06	Asset Planning, Environmental Policy
Continue to implement actions in the Southern Sydney Catchment Management Blueprint	A coordinated catchment wide approach to managing the Cooks River.	June 06	Environmental Policy, Asset Planning
Ensure all Council's pollution control devices are well maintained	Council is responsible for cleaning 4 pollution control devices, which prevent litter and other large pollutants from entering local waterways. These devices decrease litter and large pollutants entering local waterways.	Quarterly	City Works
Support Streamwatch programs at local schools	Streamwatch monitors quality of local waterways, while enhancing student awareness of environmental issues	June 06	Environmental Policy

Indicator	2001-02	2002-03	2003-04	2004-05
Number of community tree planting days	9	9	12	9
Trees planted by volunteers	1788	1892	1270	980
Number of community volunteers	160	104	158	115
Number of parks*	New indicator 04/05			252

* Parks include passive, play and sports parks.

Trees planted by volunteers



State

Biodiversity refers to the variety of species, populations, habitats and ecosystems. Extensive urban development means there is little of the original ecosystems left to support native plants and animals in Canterbury. However, remnant bushland, road reservations and railway corridors have provided small areas for native plants and animals to survive. Parks, open space and the backyards of residents can also be used to enhance the biodiversity of the City.

Pressure

Understanding trends in biodiversity and natural areas within the City is difficult given the small extent of bushland areas and the absence of formal monitoring of biodiversity across most of the City. Some monitoring such as species recording is undertaken by community groups such as in the Wollie Creek Valley.

Pressures on biodiversity include feral and domestic animals, removal of natural bush, weed invasion, and lack of habitat.

Response

The preparation of a **Bushland Plan of Management for the Campsie Bushland Remnant** in the reporting period will ensure that this rare piece of remnant Cooks River / Castlereagh Ironbark Forest vegetation is managed to protect the endangered ecological community for the enjoyment of future generations. This project was funded by a grant from the Cooks River Foreshore Improvement Program, administered by DIPNR.

Actions recommended in the plan will be implemented, and include signage, removal of weed trees, and community education programs. An application has been made for funding of increased bush regeneration on the site from the Cooks River Foreshore Improvement Program.

The largest areas of bushland remaining in Canterbury are the Wollie Creek Valley and the upper reaches of Salt Pan Creek. Both of these areas are shared with neighbouring councils. In March 2004 the NSW Government announced the establishment of the **Wollie Creek Regional Park** which covers 60 ha of land primarily on the northern side of the creek and which will be managed by the Department of Environment and Conservation. However, apart from some 7 ha most of the park has yet to be formally gazetted.

In partnership with the Wollie Creek Preservation Society, Council obtained a grant from the Cook River Foreshore Improvement Program to undertake bush regeneration at an ecologically significant site near Bray Avenue, Earlwood. Initially this work will focus on weed removal.

In addition, a number of other small remnants of endangered ecological communities have been identified by the then NPWS and the **Canterbury Open Space Study** in 2000 and 2001 respectively. Most of these remnants are on public land. However, some of these remnants require field validation to confirm their boundaries, pending the release of

the Recovery Plan for Cumberland Plain Vegetation from the DEC.

BASIX was introduced from July 1, 2004. This is a development application tool which requires new dwellings to reduce water use by 40% and energy use by 25% of the average use in NSW, with energy requirements rising to 40% in 2006. BASIX is expected to encourage the planting of locally native plants as part of the landscaping requirements for new residential development.

Council was successful in June 2004 in obtaining a grant from the Department of Environment and Conservation to promote the uptake of more sustainable gardening practices by the City's residents via a series of **Sustainable Gardening Workshops**. This program included eight community workshops in English and eight in Chinese, Arabic, Greek, Italian and Korean.

The annual **Spring Garden Competition** contains biodiversity enhancing categories such as best native garden and water wise garden.

In August 2004 Council began construction of a **regional wetland at Riverwood** in the upper catchment of Salt Pan Creek. As well as improving water quality the wetland is expected to provide habitat for birds and aquatic animals.

This wetland will be finished in time for the Riverwood Community Festival on 22 October 2005. Future works include re-establishment of the Community gardens, a viewing island, picnic areas, playground and cycleways.

Council administers a **voluntary Bushcare program** to regenerate endangered ecological communities. 22 local volunteers conduct monthly Bushcare at two sites:

- Cumberland Plain Woodland at Bell Street, Riverwood
- Turpentine-Ironbark Woodland at Peace Park, Ashbury

In addition, Council continued to contract the National Trust to undertake **bush regeneration** at Nanny Goat Hill, Earlwood (Sydney Sandstone vegetation) and Third Ave Campsie (Cooks River/Castlereagh Ironbark Forest).

Ludwigia and Alligator Weed control along Wolli Creek took place during the reporting period as part of a Sydney Central Regional Weeds Committee Project which was half funded by a Department of Planning and Infrastructure Grant.

Council conducted nine **community tree and shrub planting days** in which 78 residents participated. Approximately 980 trees, shrubs and groundcovers were planted during the reporting period.

Action Plan

Action	Outcome/benefits	Due	Responsibility
Undertake 9 nine community tree planting events	9 community tree planting events conducted, with trees, shrubs and grasses planted	June 06	Parks and Property
Review Council's local seed collection program	A coordinated approach within the catchment.	Aug 05	Parks and Property
Capture bush regeneration areas in City for GIS modeling purposes	Areas subject to regeneration can be monitored and new/ priority areas identified.	June 06	Mapping

Indicator	2001-02	2002-03	2003-04	2004-05
Tonnes GHGE ¹ saved by Council projects		New Indicator 04/05		661
Air pollution complaints to council		New Indicator 04/05		81

¹ Green House Gas Emissions

State

The City of Canterbury is located within an air shed that extends over the greater metropolitan region. Local air issues are influenced by activities and weather patterns across the region and in some cases globally.

In the 2000 NSW State of the Environment Report Sydney's regional air quality was reported by the NSW EPA as generally good. However, rising ozone and fine particle (PM10) levels were a continuing concern. Increasingly strict motor vehicle emission standards led to a sustained reduction in lead and carbon monoxide levels in metropolitan air levels.

The 2003 NSW State of the Environment Report commented on the substantial reductions in the levels of carbon monoxide, nitrogen dioxide, sulphur dioxide and lead since the 1980s. However, photochemical oxidants (measured as ground-level ozone) and fine particles (PM10) remained the pollutants of major concern.

The Regional Pollution Index in 2004 yielded the following results for Canterbury.

Number of pollution days 2004-05

Pollution levels	AM	PM
High	6	1
Medium	58	58
Low	295	298

Pressure

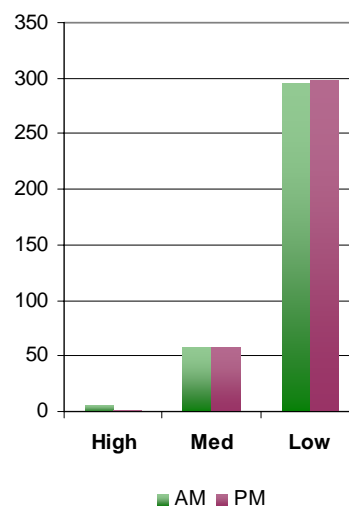
The major air pollution sources within the City of Canterbury area are motor vehicles, wood fire heaters, and industrial and commercial activities. These pollutant sources are also indicative of the greater metropolitan region.

Motor vehicles remain the most significant source of urban air pollution. Although cleaner emission technology in newer cars has reduced emission, the continuing growth in the use of vehicles has offset these gains.

Response

Due to the region's central position in relation to Sydney transport infrastructure, air quality improvement is an important priority for member councils of the **Southern Sydney Regional Organisation of Councils (SSROC)**. SSROC is an association of eleven local councils in the southern area of Sydney.

Number of pollution days



SSROC provides a forum for the councils to deal with issues they all have in common, particularly those that cross boundaries. In 2002 SSROC employed a Clean Air Program Coordinator to develop regional projects for air quality improvement.

Council is participating in a **Solid Fuel Heater Buy Back Program** which is being funded by the RTA as part of the M5 East Air Quality Program. Under the program residents and businesses can claim rebates for the replacement of old wood heaters. SSROC administers the program. Each replaced heater saves around 30kg of greenhouse gas emissions per year. Since the program commenced in early 2003 a total of 54 heaters in the City have been bought back, creating greenhouse gas savings of 1.62 tonnes per year.

Councils receive a large number of complaints each year from the community regarding **Food shop odours**. In 2003 SSROC and Waverley Council received a Local Air Improvement Program grant from the then EPA. After inspecting over 90 food shops across the entire SSROC region, and carrying out an in depth odour and emission study on two shops we found:

- There is a greater potential for odour impacts from the charcoal cooking method than the gas or electrical cooking method.
- Regular maintenance and cleaning of an appropriate mechanical ventilation system is essential to manage odours and emissions.

It was found that the best way to prevent odour problems is through appropriate land use planning, and to ensure that appropriate planning conditions of consent are placed on development approvals. The program reviewed standard conditions for retail food premises and also provided training on odour issues for Council staff.

Council is a member of the **Cities for Climate Protection (CCP™)** program, an international program to assist local government to reduce greenhouse gas emissions. In Australia, the program is delivered by the International Council for Local Environmental Initiatives (ICLEI), in collaboration with the Australian Greenhouse Office (AGO), a Commonwealth agency. The program contains 5 milestones and an extension program known as CCP Plus.

During the 2004 re-inventory of Milestone 5, it was found that anomalies had been made in the initial baseline data calculations. The corrected figures from 2000 revealed that the goal set in Milestone 1 was too low. As a result, Council resolved to reduce corporate greenhouse gas emissions by 20% on 2000 levels by 2010.

Overall, Council's corporate greenhouse gas emissions (measured as equivalent tonnes of carbon dioxide emitted, or tCO₂e) have decreased from 10,733 tonnes to 9,839 tonnes from 2000 to 2002/03, representing an 8 per cent decrease in emissions.

Council's Progress through the Cities for Climate Protection Milestones

Milestone	Description	Date Completed
Milestone 1	Collation of an inventory of the emissions resulting from council (corporate) and community activities for a chosen base and forecast year.	15th June 2001
Milestone 2	Endorsement of reduction goals to reduce council (corporate) and community emissions. Council adopted a goal to stabilise its corporate greenhouse gas emissions to 2000 levels by 2010.	4th April 2002
Milestone 3	Development and endorsement of a strategic Local Action Plan.	4th April 2002
Milestone 4	Quantification of measures implemented since the base year.	8th July 2003
Milestone 5	Re-inventory and reporting on changes to emissions since the base year.	30th June 2004
CCP Plus	Organisational Review, Advancing Action Area, Review of CCP M3 Local Action Plan	Ongoing

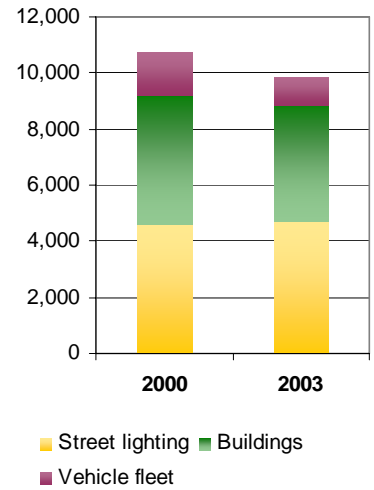
Decrease in Council's corporate greenhouse gas emissions

Sector	Indicator year (1996) t CO2e	Baseline year (2000) t CO2e	Re-inventory year (2003) t CO2e	Comments
Buildings	3,607	4,621	4,118	Effective abatement measures & unusually high emissions in the base year
Vehicle fleet	1,501	1,501	990	Upgrade of vehicles to comply with the UO3 standard, and a decrease in the number of trucks
Street lighting	4,249	4,611	4,731	More lights and brighter lighting due to and increase in public expectations and Australian standards
Total	9,357	10,733	9,839	

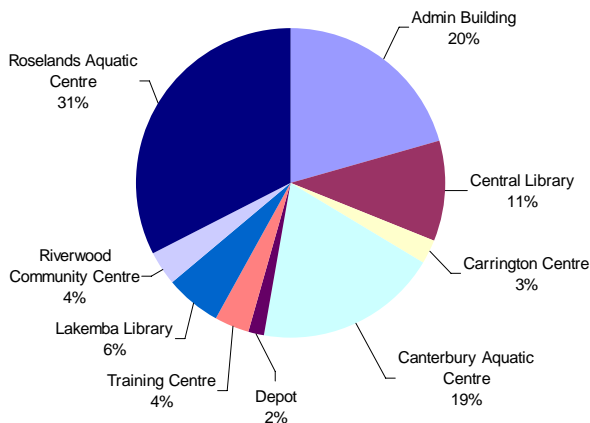
A range of factors have affected overall corporate emissions, namely:

- Building sector emissions have decreased by 10 per cent, namely due to reduced gas use at the Administration Centre and lighting retrofit work undertaken at Council's community centres;
- 44 vehicles in the passenger vehicle fleet, including lease back vehicles, run on LPG, resulting in emission reductions for those vehicles; and
- Street lighting emissions have increased by approximately 2.5 per cent. This is due to provision of more street lighting overall to meet community expectations and to comply with Australian Standards. While the number of lights has increased, more efficient globes which emit sufficient light while using less electricity than conventional lights are being used.

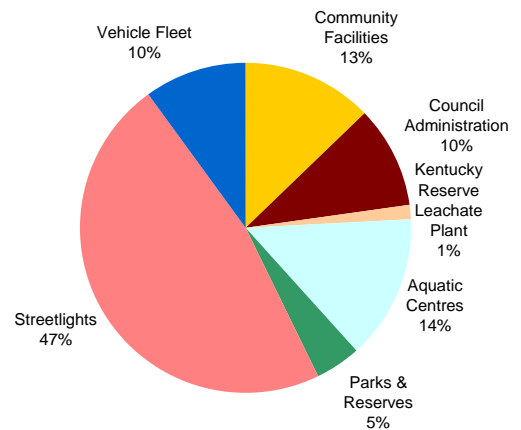
Council greenhouse gas emissions (tCO2e)



Greenhouse gas emissions from Council Facilities...



...and Activities



Note: The streetlight section includes some park and other public place lighting

Energy Performance Contract

Introduction

Council has made a commitment to reducing energy and water consumption through involvement in the Cities for Climate Protection Program, SEDA's Energy Smart Business Program and Sydney Water's Every Drop Counts Program. The 2003-04 Management Plan committed us to continuing to look for further ways to reduce energy and water use.

Resource management issues

Approximately \$600,000 is budgeted annually for water and energy usage. Installation of efficient devices can reduce our energy and water use and therefore save us money in the medium to long term. However, our numerous sites make it difficult to take a coordinated approach to energy and water efficiency, and while energy and water efficiency improvements will reduce our bills, we need to know by how much before making major budgetary commitments to improvement works on our properties.

We were therefore looking for specific outcomes:

- A reduction in our energy and water use across our properties;
- High quality technologies that provide energy and water services (like lighting, taps, air conditioning, etc) in an efficient manner; and
- Energy and water efficient technologies that will pay for themselves through reduced energy and water bills.

Energy Performance Contracting

An Energy Performance Contract (EPC) uses a single contractor to assess energy and water savings opportunities at a site (or sites); determine the energy and water savings that can be achieved; implement the projects; and guarantee the savings over an agreed time period.

EPCs generally consider conventional efficiency improvements (heating and cooling systems, lighting, hot water use, watering systems, etc); alternative sources (solar panels, co-generation, stormwater / pool backwash water); fuel substitution (changing fuel sources i.e. from electricity to natural gas); and other opportunities for reducing resource use.

Essentially, a contractor takes on the responsibility of delivering cost effective energy and water efficiency savings for us. The benefits to us are:

- The ability to use a single contract to implement energy and water efficiency improvements at a number of sites in a coordinated manner;
- Grouping projects will allow us to carry out high return projects with lower return projects (which may have a greater public profile) while gaining an overall acceptable financial return; and
- Guaranteed energy and water savings and associated financial savings on highly technical work, minimising risk to Council.

Ensuring outcomes

An EPC is likely to be a larger scale project, so we took a number of steps to ensure the most favourable outcome. These included:

- Formation of a Steering Committee with representatives from all Divisions;
- Engaging an expert facilitator with experience in setting up an EPC in local government, whose role was to assist us through the tendering process and provide technical advice on proposed works;
- Using a State Government endorsed industry standard tendering process.
- Restricting tendering to Department of Commerce registered organisations. This ensured that only established organisations with a proven track record would tender for work on our premises; and
- Ensuring bank guarantees or similar back up the expected savings from all efficiency improvements that take place as part of the EPC.

Trane Australia was selected as Council's contractor to prepare a Detailed Facility Study. This was completed in late 2004 and identified a number of energy and water efficiency actions at our sites. As well as achieving considerable financial savings, these measures are estimated to achieve a reduction per year of 425 tCO₂e.

Council has resolved to proceed with the Energy Performance Contract. This will commence in October 2005.

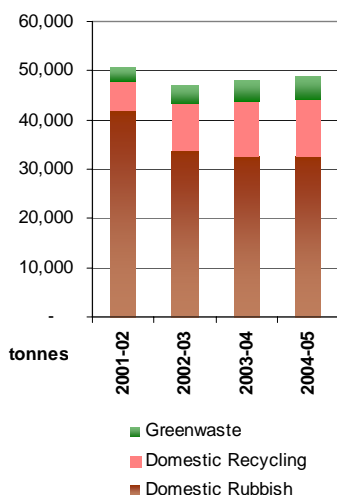
Action Plan

Action	Outcome/benefits	Due	Responsibility
Continue to provide financial & operational support to the SSROC Clean Air Program Coordinator and implementation of SSROC Regional Greenhouse Plan	Implementation of SSROC Regional Greenhouse Plan.	June 06	Environmental Policy
Implement resource conservation strategies (including components of EPC, Energy Smart & Every Drop Counts)	Energy and water savings and reduced costs.	June 06	Environmental Policy
Continue to develop CCP Plus projects through community education phase on greenhouse gas reduction	Implementation will enable Council to continue with Community greenhouse gas abatement for the next several years.	June 06	Environmental Policy

Streetscape, Hannans Road, Narwee



Waste



Trends at a glance

Indicator	2001-02	2002-03	2003-04	2004-05
Domestic Rubbish (tonnes)	42,002	33,632	32,523	32,591
Domestic Recycling (tonnes)	5,915	9,736	11,438	11,627
Green waste (tonnes)	2,738	3,550	4,210	4,648
Total waste (tonnes)	50,655	46,918	48,172	48,866
Number of Council Managed GPT's		New indicator 04/05		3
Number of resident clean up volunteers		New indicator 04/05		15
Rubbish collected by CREW (tonnes)		New indicator 04/05		7.2

State

While there was a slight increase in total waste collected, the domestic rubbish sent to landfill only increased by 67 tonnes. The slight increase may be due to education programs encouraging residents to put waste in bins rather than littering. In addition, the amount of domestic recycling increased by 189 tonnes, indicating that education campaigns on recycling are working. Green waste collected increased by 438 tonnes, which is recycled into mulch and utilised on Council managed parks and gardens. The total waste diverted from landfill increased to 33.3% (from 32.5% in 03-04).

Pressure

The current pressures on waste include:

- Increased generation of domestic waste, namely rubbish
- Illegal dumping
- Changes to the waste services, with the introduction of the new Garden Vegetation and Pre-Booked Clean Up services from July 2005
- Litter and stormwater pollution in the Cooks River

The City of Canterbury community is a very diverse one, with high numbers of transient residents as well as a large proportion of residents from culturally and linguistically diverse (CALD) backgrounds.

As a result, we have implemented projects to target these issues (eg. Waste Info Kit). We also ensure that waste education materials produced contain key information in a number of languages and that photographs are used where possible.

Response

A **comprehensive contamination management program** is carried out in cooperation with our waste contractor, JJ Richards. Recycling bins are checked regularly to ensure they contain only correct materials. Our Waste Audit/Education Officers assist the community to recycle correctly by providing face-to-face education, putting up posters in bin bay areas, sending letters to properties with bins that have incorrect materials, and liaising closely with strata managers and real estate agents.

During the reporting period, Council undertook a trial of **cigarette butt bin containers** across the City. A total of 44 bins were installed, 8 bins installed in Wiley Park, 9 in Lakemba, 3 in Narwee, 7 in Punchbowl, one in Riverwood, 4 in Clemton Park, 2 in Belmore, and 10 in Campsie. Audits conducted pre and post installation revealed that the bin containers reduced the quantity of butts as litter by 50%.

Waste
continued

We also have been conducting a **trial composting program** of the Day Shift mechanical broom sweepings, which is predominantly leaf litter. The findings to date indicate that the material is meeting all the appropriate standards and is producing a quality product that can be reused in Councils parks and gardens. We generate about 25 tonnes of sweepings a week and around 20 tonnes of this is suitable for composting.

In September 2004 we launched a **Waste Info Kit** for local real estate agents and strata managers. It addresses ongoing concerns such as rubbish dumping, littering, contamination of recycling bins and other incorrect uses of waste services. In addition to informing agents about waste issues in the City, the kit aims targets new tenants and residents. The kits were personally delivered and included additional brochures to include with new leases. The kit has received positive results, with comments including "It was a fresh change that needed to be introduced for the local community needs."

During **National Recycling Week** in November 2004 Council held a stall with a recycling display and calico bag giveaways in the Campsie Shopping Centre. Staff and bilingual educators spoke with over 300 residents about recycling, and ran a recycling guessing competition with "sustainability pack" prizes given to winners.

In February 2005 Council hosted its second **chemical "CleanOut" drop-off** weekend for residents to safely dispose of old or left-over chemicals around the home. This was a joint initiative of Council, the Department of Environment and Conservation (NSW) and Waste Service NSW. More than 10 tonnes of chemicals were handed in by more than 240 people for Canterbury City Council's 'Chemical Clean Out' day on Saturday, February 12. This compared favourably with the 15 tonne total collected over two days last year. The materials dropped off included paints and varnishes, pesticides, pharmaceuticals, batteries and general household cleaners. It is anticipated that this will continue as a regular event for residents to dispose of their household chemicals.

Clean Up Australia Day was held in March 2005, which was a great success with more than 5 tonnes of rubbish collected. Over 300 volunteers joined groups at 14 sites on the day. In addition, 4,700 children from 14 schools participated in School Clean Up Day. This year saw an unprecedented turnout of volunteers along the Cooks River. Council promoted the event and assisted the coordination of local groups and schools participating across the City.

Preparations were underway for the **new Garden Vegetation and Pre-Booked Clean Up services** commencing on 25 July 2005. All households received new 240 litre garden vegetation bins to replace the monthly bundled/boxed service. A comprehensive education campaign was run to support the introduction of the new services.

The Periodic Detention Centre group, known as **CREW (Cooks River Environmental Workers)**, complete their mandatory community service by collecting and disposing of rubbish from along the Cooks River. The project was launched in October 2004 and is being supported by six foreshore councils including Canterbury. CREW operates from Strathfield to the mouth of the river on Botany Bay. To date the 15 members of CREW have collected 396 bags of rubbish from the Cooks River in the City of Canterbury, which is equal to 7.245 tonnes. Overall CREW removed over 40 tonnes of litter from the river between Strathfield to Botany Bay.

Launch of the Cooks River Environmental Workers Team (CREW)



We have also continued various other **waste education activities** including:

- Information stalls, displays and giveaways at **local community events** such as Australia Day, the Haldon Street Festival and Local Government Week. Residents that visit the stalls and answer a “waste quiz” question receive a free calico bag which displays information on plastic bags in a number of languages.
- Holding a **poster competition** for local children with a waste reduction theme – this year’s theme was “Gardens Are Great” – to coincide with the start of the new garden vegetation service, and the sustainable gardens program. The competition received over 500 entries, a record number.
- Regular dissemination of waste **information to residents** via our news columns, website and static displays in libraries and the Customer Service Centre.
- Running the **“Waste Watchers” program** at schools with Keep Australia Beautiful to educate local school children about waste issues, with an emphasis on composting and the new garden vegetation service.
- **Home composting workshops** were held as part of the Sustainable Gardens project, with free compost bins and worm farms raffled off at the workshops.

Action Plan

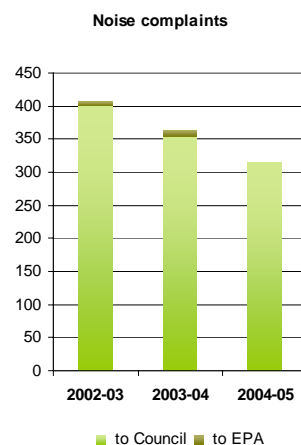
Action	Outcome/benefits	Due	Responsibility
To advise and assist in the implementation of a Waste Management Development Control Plan.	DCP effective and operationally sound	June 06	Waste and Cleaning Services
Facilitate the implementation of Council’s green waste mobile bin system.	Service commenced on schedule to the satisfaction of Council.	June 06	
Facilitate the implementation of Council’s ‘on call’ clean up collection service.	Service commenced on schedule to the satisfaction of Council.	June 06	
Coordinate the ‘Clean Up Australia Day’ Program in the City area	Promotion and coordination of event as required	March 06	
Promote good waste management practices at Community Festivals	Waste information stalls are held at 3 community festivals	June 06	
Conduct ‘Home Composting’ Programs to meet community needs	Regular home composting sessions are held with local residents and community groups	June 06	
Conduct ‘National Recycling Week’ Competition and appropriate displays in strategic locations	National recycling week is promoted and recycling competition is held	Nov 05	
Design, produce and distribute appropriate educational and promotional materials to support the informed and correct use of the domestic waste services in the City	Waste education materials are produced and distributed to all residents in a number of community languages	June 06	
Conduct the ‘Schools Environmental Poster Competition’	Poster competition is conducted and promoted to all local schools	June 06	
Coordinate the ‘Keep Australia Beautiful Waste Watchers’ Program	Waste Watchers workshops are run in local primary schools	June 06	
Review the ‘Real Estate Agents Tenants Kit’	Review undertaken and kit relevant and appropriate	June 06	
Facilitate the implementation of the WRAPP Action Plan for Council’s operations and functions	Action plan continues to be implemented	June 06	

Noise

Trends at a glance

Indicator	2001-02	2002-03	2003-04	2004-05
Noise complaints to council	n/a	402	354	315
Noise complaints to EPA	28	4	9	n/a*

* Statistic not available from DEC



State

Canterbury City Council has a regulatory role in preventing unwanted and offensive noise through the development approval system and in enforcing development consent conditions and noise pollution regulations.

During the reporting period, we received 315 noise pollution complaints. The number of complaints continues an overall decline since 2002 (and coincides with a decline in environmental complaints generally).

Pressure

Of the 315 complaints received, 188 related to barking dogs. Since the last reporting period complaints about barking dogs decreased slightly, continuing a trend since 2002. Other noise problems include construction noise, and freight trains.

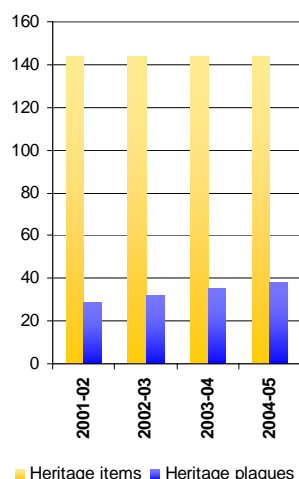
Response

Council annually reviews its codes, environmental assessment program and complaints procedures, standard development assessment conditions and education strategies to reflect current legislation and noise management practices.

Action Plan

Action	Outcome/benefits	Due	Responsibility
Investigate patterns of non-compliance with conditions of Development Consent and regulations generally so that positive actions can be taken to reduce non-compliance through education, information or initial guidance	Reduction in the number of re-offenders.	June 06	Environmental Compliance

Heritage



Trends at a glance

Indicator	2001-02	2002-03	2003-04	2004-05
Heritage items in Canterbury	144	144	144	144
Total number of heritage plaques installed in Canterbury	29	32	35	38
Heritage items addressed in a Conservation Management Plan	0	1	1	1

Aboriginal & Non-aboriginal heritage

State

Canterbury City Council has identified and listed heritage items under its environmental planning instruments. There are presently 144 individual heritage items listed by Council in Canterbury LGA. In addition, there are nine State Heritage Register items listed by the NSW Heritage Council, four of which are also listed by Canterbury Council.

Each environmental planning instrument contains provisions relating to the conservation of heritage items. Council's consent is required for development on the site of a heritage item. Council must consider the impact of development on the site of a heritage item, or development within the vicinity of a heritage item. Consent is also required for development which would affect Aboriginal or non-Aboriginal archaeological sites.

The Draft Canterbury Heritage Study Review was presented to Councillors in July 2004. The Heritage Study Review has resurveyed the entire LGA, reviewing the existing heritage listings and recommending new items and conservation areas. The Heritage Study Review also makes recommendations in relation to the management of heritage items, including new statutory controls, and sources of funding for conservation.

The Draft Review is currently under consideration by Council, with a view to future public exhibition.

Pressure

The greatest pressure on heritage in Canterbury comes from development, However it is not the development itself which is an issue, but rather the values placed on assessing heritage significance in the development process, and the mechanisms available for its protection. Heritage conservation is all about the process of managing change, not stopping it from happening. To achieve this requires a combination of management through statutory controls, as well as education and promotion.

There is some evidence of an increasing appreciation of earlier building stock in the area, particularly at the eastern end of the LGA. However, there remains a strong desire throughout the area for new development in preference to adapting and adding to earlier housing. Maintaining the presence and consistency of earlier built fabric is a key strategy to enhance the community's sense of place, the absence of which is often only felt after it has already been lost.

Formal heritage listing is one step in the conservation process, but it must be supplemented by other measures, such as funding assistance for maintenance and repairs to heritage items. There are few opportunities for direct financial assistance for owners of heritage items, however Council currently provides a rate reduction for heritage listed residential properties. As part of the Heritage Study Review process, Council is currently looking at heritage fund options which would provide assistance to individual items when needed.

Heritage
continued

Response

There is one **Aboriginal heritage item** listed under Canterbury’s environmental planning instruments (Aboriginal Rock Art site at Undercliffe).

Council has committed funds to the creation of **Conservation Management Plans** which will eventually provide management guidelines for all Council owned/managed heritage items.

The **Local Studies** section at Campsie Library continues to play an active role in promoting and educating people about Canterbury’s past and present, including the heritage panels program, the provision of local histories and historic photographs on the library website, and the Canterbury City Cemeteries Online Project.

In the coming year Council will be preparing a **Heritage Development Control Plan**. The DCP will provide a set of guidelines in order to assist the design process for development and change to heritage items, and to assist in the assessment of development applications affecting heritage items.

Council implemented a **Heritage Panel Program** to raise public awareness about significant historical events and sites in the development of Canterbury. This program involves erecting heritage panels (interpretive signs with text and graphics) at buildings and sites commemorating events and early life in the City of Canterbury. The listed events and life groups include Aboriginal communities, European settlement, land subdivisions, suburban development, major buildings and cemeteries.

The original program began in 1993 was completed in 1999. A second program began in 2002. To date 38 panels have been erected. In 2004/05, three panels were erected and unveiled. They were:

- Site of Francis Beamish’s House (Beamish Street, near Unara Street, Campsie).
- Essex Hill (Fairmount Reserve, Fairmount Street, Lakemba).
- Wattle Hill Tram Terminus 1913 (New Canterbury Road, near corner Canterbury Road, Hurlstone Park).

Ongoing Promotion of Cultural Awareness occurs at our Libraries. The preservation and promotion of the cultural heritage will remain a major focus throughout the year. The continuation of the library’s photographic digitisation project, the presentation of historical talks and tours, the ongoing acquisition of both written and photographic records of the City’s history and the provision of customer service by skilled and knowledgeable staff and volunteers will be paramount to the achievement of this strategy.

“**Painting the Towns**” façade improvement program provides a cash incentive to businesses and property owners to help meet the cost of improving the facades of their buildings through repainting. In addition to the funding assistance, the program provides specialist advice in the selection of colour schemes to get the best possible outcome. This will complement the extensive work Council undertakes each year in improving street furniture and landscaping, improving access and traffic management.

Action Plan

Action	Outcome/benefits	Due	Responsibility
Prepare LEP to implement recommendations of Heritage Study Review	Awaiting completion of Heritage Study Review	June 06	Urban Planning
Continue program of developing Conservation Management Plans for Council owned Heritage Items	Conservation Management Plans for the Orion Centre and Beulah Vista are nearing completion. Once completed, work will commence on two more, yet to be identified, Council owned Heritage Items	June 06	Urban Planning
Promote cultural awareness and continue Local History projects with use of volunteer assistance and assigned staff	Preserve and make accessible print & photographic resources pertaining to our area’s history	June 06	Urban Planning
Maintain program for community and council staff education on heritage issues	Ongoing program with Heritage Adviser. Agreement to be renegotiated November 2005	June 06	Urban Planning



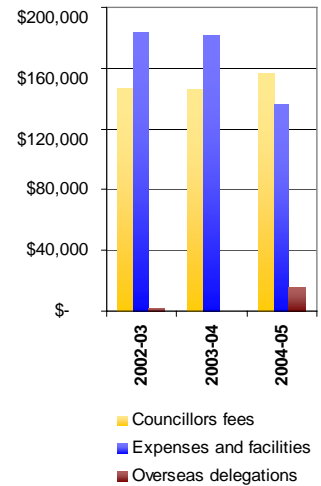
Bridge Road, Belmore

Governing our Organisation

Councillor Fees Expenses and Facilities

Overview

Item	2002-03	2003-04	2004-05
Fee payments to mayor	\$25,605	\$27,395	\$25,863
Fee payments to councillors	\$121,250	\$118,875	\$130,677
Total	\$146,855	\$146,270	\$156,540
Expenses and facilities	\$183,352	\$181,588	\$136,632
Overseas delegations	\$1,669	nil	\$15,503



Overseas Delegations

During May 2005, a delegation visited the City of Canterbury's Sister City Eunpyeong-gu in Seoul, South Korea. The City of Canterbury and Eunpyeong-gu have been Sister City partners since June 1988, the oldest partnership between a South Korean and Australian local government authority.

The delegation consisted of councillors, staff and local business people.

The purpose of the six day visit was to:

- Visit Eunpyeong-gu Administration and view their plans for development within their area, including the development of a new town based on environmentally sustainable practices.

- Introduce Canterbury business people to contacts within Eunpyeong-gu and Seoul to enable business exchanges
- Visit economic development, community, cultural and welfare organisations offering services to local businesses and residents.

During the visit, discussions commenced regarding the possibility of a Business Expo, to be held in the City of Canterbury, highlighting businesses from Eunpyeong-gu and Canterbury who trade with Korea.

This is a project that is currently being further investigated by both Councils with regard to logistics, funding, management and scheduling.

Highlights of the visit included:

- Visit to Pavalo Store, in Eunpyeong-gu, a store run by the Council which offers for retail sale a range of goods produced in Eunpyeong-gu.
- Visit to Hyundai Motor Company at Ulsan for a tour of the production and shipping facilities. Hyundai has been a consistent sponsor of community events and festivals within the City of Canterbury over a number of years.
- Visit by two business delegates together with the Sister City/Town Centres Coordinator to Austrade in Seoul, to discuss further connections between their business and organisations within Korea.

Costs incurred by Council for the delegation amounted to a total of \$15,503.



City of Canterbury delegates together with the Mayor & senior Eunpyeong-gu staff

Expenses and facilities policy

PAYMENT OF EXPENSES

1.1 Conferences, Seminars and Other Events

Subject to annual budget provision attendance at the following events by Councillors, is authorised:

Approved Conferences (Within Australia)

- Annual Conference of the Local Government Association of NSW;
- Annual Conference of the Australian Local Government Association;
- National Assembly of Local Government;
- Local Government Managers Australia National Congress;
- Australian Local Government Women's Association (National and State);
- Meetings of the Australian Mayoral Aviation Council (AMAC);
- Meetings of the Australian Nuclear Free Zones Secretariat;
- Others as approved.

In addition, the following allowable expenses will also apply to attendance at events and functions where a Councillor has been invited in his/her official capacity.

Allowable Expenses

- Accommodation costs, based on charges for one room (either single, twin share or double) including bed and breakfast and incidental expenses in a venue of suitable standard for the Councillor for the duration of the conference.
- The cost of all meals and refreshments for the Councillor. These costs may be covered by payment of actual costs on the production of receipts by the Councillor. Any expenses incurred by the Councillor will be reimbursed subject to a claim being made in the prescribed form and the production of appropriate documentation / receipts. Travelling – optional – private vehicle at the approved kilometre rate or business class airfare. (Journeys involving two hours or more of flying time – First Class at the discretion of the General Manager). Where there is no airline service, 1st Class rail fare. Subject to Council determining alternative means of transport in special circumstances.

- Where a Council vehicle is used, all fuel costs etc. will be reimbursed by Council, subject to a claim being made in the prescribed form.
- Registration fees – including cost of official dinners etc.
- Accommodation, meals and incidentals to and from the conference venue.

Interstate and Overseas Travel

There are instances where Councillors are required to visit Canberra for official purposes such as meetings with federal parliamentarians and ministers. For the purpose of this policy, the ACT is regarded as being within NSW.

Where Councillors propose to travel interstate or overseas, the proposals shall be considered at an open Council meeting through a report from the Mayor or General Manager. The report should include the following information:

- who is to take part in the travel;
- the objectives to be achieved in undertaking it, including an explanation of what community benefits will accrue from undertaking the visit;
- details of costs, including any amount expected to be reimbursed by participants.

If the travel is to be sponsored by private enterprise, ICAC guidelines and reporting structures shall be followed.

In addition, proposals for overseas travel by Councillors on Council business must be documented in the annual City Plan.

The plan will be widely circulated in the community so as community input about the proposed visit can be considered as part of the management plan review and budget finalisation process.

Council should consider the above proposals in an open meeting and resolve whether or not the travel is to take place, and if so, on what particular basis.

In the case of overseas travel, a detailed report will, on most occasions be given in the Annual Report for the year in which the visit took place, outlining how the objectives of the travel were met and what benefits will accrue to the community.

Where exceptional cases arise and overseas travel has to be undertaken at short notice, the above proposals will be put to Council for a decision. The outcomes, costs and attendances will be included in the first Annual Report prepared subsequent to the overseas travel occurring.

1.2 Legal Expenses

Council may, but subject to resolution on each and every occasion, indemnify or reimburse reasonable legal expenses of a Councillor in the following circumstances:

- defending an action arising from the performance in good faith of a function of the Councillor; or
- defending an action in defamation provided the statements complained of are made in good faith in the course of exercising a function of the Councillor; or
- for proceedings before the Local Government Pecuniary Interest Tribunal or an investigative body provided the subject of the proceedings arises from the performance in good faith of a function of the Councillor and the Tribunal or investigative body makes a finding substantially favourable to the Councillor.

1.3 Councillors' Private Vehicles

Council shall reimburse Councillors who use their own vehicles and who claim reimbursement within one month of travelling:

1. To and from the Councillor's place of residence or employment in order to attend meetings of Council or its Committees.
2. To and from inspections within the area provided such inspections are undertaken in compliance with resolutions of Council.
3. To and from approved seminars and conferences.
4. To and from Council's Administration Centre for purposes relating to the business of Council.
5. To and from Council business outside of the area in compliance with a resolution of the Council. This includes attendance at SSROC meetings and the like.
6. To and from meetings of community groups, whose activities encompass all or part of the Council's area.

7. To and from social functions and gatherings representing the Mayor or Council at the Mayor's or General Manager's request.
8. To and from social functions and gatherings where the invitation stems from the Councillor's official position.

Lodgment of a claim for reimbursement is taken to be a certification by the Councillor that the journey for which reimbursement is being claimed falls within the categories of permissible journeys listed above.

1.4 Cabcharge Charge Card

Councillors are provided with a Cabcharge card to facilitate their travelling requirements for the following purposes:

1. To and from the Councillor's place of residence or employment in order to attend meetings of Council or its Committees.
2. To and from inspections within the area provided such inspections are undertaken in compliance with resolutions of Council.
3. Approved seminars and conferences.
4. To and from the Council's Administration Centre for purposes relating to the business of the Council.
5. To and from Council business outside the area in accordance with a resolution of Council. This would include attendance at SSROC meetings and the like.
6. To and from meetings of community groups, whose activities encompass all or part of the Council's area.
7. To and from social functions and gatherings representing the Mayor or Council at the Mayor's or General Manager's request.
8. To and from social functions and gatherings where the invitation stems from the Councillor's official position

Use of a Cabcharge card by a Councillor is taken to be a certification by the Councillor concerned that the taxi journey being paid for is one which falls within the categories of permissible journeys listed above.

Full details of the journey are to be recorded by the cardholder on a docket presented by the driver at the completion of the journey. These details include a pick up point, destination and the value of the fare.

The cardholder is required to complete the docket correctly every time the card is used. A failure to do so could result in overcharging by the taxi operator.

It is expected that in normal circumstances where a Councillor has the use of a Council vehicle, Cabcharge will not be used. This will not apply, however if in the opinion of the Councillor concerned, the completion of the business of Council in the most efficient manner warrants the use of Cabcharge in lieu of driving the Council vehicle.

All taxi journeys should follow the shortest practical route and be as expeditious as the circumstances allow.

1.5 Child/Dependant Care

Councillors will be reimbursed for reasonable child/dependant care costs incurred in attending Council meetings, Committee meetings, workshops, briefing sessions and other meetings relating to Council's operations.

Councillors will be reimbursed for expenses associated with child/dependent care paid to providers other than immediate family, spouse or partner up to 1 hour before and after such meetings (based on advertised commencement time) subject to the prescribed form being completed and/or the production of appropriate documentation/receipts.

1.6 Claims for Reimbursement

- Councillors are required to provide evidence of expenses incurred in the prescribed form to support all reimbursements claimed.
- All claims for reimbursement must be submitted to the General Manager.

New business paper copier



2. PROVISION OF FACILITIES

2.1 Communications Equipment and Furniture

- Laptop computer or PC, printer and associated equipment, appropriate software and training.
- Handheld (palm top) computer
- Mobile phone and accessories, facsimile machine, telephone answering service and dedicated landlines to Councillors' home, if required. Computer desk, chair, filing cabinet/s and other office equipment and accessories with the General Manager's approval.

Note that Councillors are to pay for private phone calls.

2.2 Postage

Postage of official Councillor correspondence, to be directed through the Council's own mail system subject to approval being obtained from the General Manager.

2.3 Secretarial Assistance

Typing of official Councillor correspondence subject to approval being obtained from the General Manager.

2.4 Stationery/Publications

Use of Councillor letterhead, legislative publications and other printed matter relevant to Local Government as requested. Standard issue business cards (with or without photograph at Councillor's discretion), good quality brief case and other stationery and supplies.

2.5 Transportation

Provision of an official vehicle (when available) for travel to conferences, seminars, meetings, etc. when on official Council business in accordance with clause 2.12.

2.6 Refreshments

Provision of meals and refreshments at Council and committee meetings, workshops, briefings and other meetings related to Council's operations.

Expenses and facilities policy

Continued

2.7 Insurance

Councillors receive the benefit of insurance cover for:

- personal accident
- public liability
- professional indemnity.

2.8 Councillors' Room

An office area for interview and Council work related purposes. The room will be provided with telephones, equipment, stationery, refreshments and recognised Local Government publications.

2.9 Meeting Rooms

Provision of meeting facilities in the Administration Centre for the purpose of Council, Committee and Task Group/Special committee meetings with constituents are subject to the following policy adopted by Council:

1. THAT the Function Room be made available to the Mayor, Councillors and staff of Council free of charge, provided the use is directly related to Council business/activities and involves the actual attendance of Councillors.
2. THAT staff usage (referred to in Item 1 above) be approved by the General Manager.
3. THAT bookings be administered in the normal manner through Executive Services staff.
4. THAT use of the bar area be only permitted in connection with functions and meetings held in accordance with Item 1 above.

2.10 Photocopying

Provision of photocopying facilities generally subject to approval being obtained from the General Manager.

2.11 Clothing

Provision of a jacket and other corporate clothing for official purposes.

2.12 Official Vehicles

A Councillor may use one of two vehicles provided to facilitate Councillors' travelling requirements, (subject to availability) for the following purposes:

1. To and from the Councillor's place of residence in order to attend meetings of Council or its Committees.
2. To and from inspections within the area provided such inspections are undertaken in compliance with resolutions of Council.
3. To and from approved seminars, conferences, workshops and other meetings related to Council's operations.
4. To and from Council's Administration Centre for purposes relating to the business of the Council.
5. To and from Council business outside the area in compliance with a resolution of the Council. This would include attendance at SSROC meetings and the like.
6. To and from meetings of community groups, whose activities encompass all or part of the Council's area.
7. To and from social functions and gatherings representing the Mayor or Council at the Mayor's or General Manager's request.
8. To and from social functions and gatherings where the invitation stems from the Councillors' official position.
9. Use of a Councillor vehicle is taken to be a certification by the Councillor concerned that the travel to be undertaken falls within the categories of permissible journeys listed above.
10. Details of journeys are to be recorded in the logbook stored in the glove box of the vehicle.
11. Use of the vehicle for any official purpose other than those specified above requires the prior approval of the General Manager.
12. Councillors will pick up and return the vehicles to the Administration Centre.
13. Except in the case of an emergency, the vehicle is not to be driven by anyone other than the Councillor in whose name the vehicle is booked.
14. Councillors are requested to immediately report any mechanical defect or fault by notifying Executive Services.
15. Any accident involving damage to Council's vehicle or a third party is to be reported immediately to Executive Services.

16. The vehicles must not be used for private purposes. Any private use even incidental private use that gives rise to personal advantage or gain could lead to disqualification from civic office.

2.13 Preparation of Media Material

Professional advice and assistance from officers in preparing media material (other than election campaign material) relevant to the Councillor's role subject, in each case, to the approval of the General Manager.

2.14 Council Facilities

Access during normal hours of operation without charge.

3. MAYOR

In addition to the facilities provided to the Councillors, the following benefits apply to the Mayor and the Deputy:

Vehicle

Unrestricted use of a Holden Caprice or equivalent, including all factory fitted accessories and extras and all fuel, repairs, maintenance and running expenses associated with the vehicle. The vehicle is to be replaced at regular intervals in accordance with Council's vehicle replacement policy.

Fuel Card

For use only with Mayoral vehicle.

Office

Food, soft drinks and alcoholic refreshments for ceremonial and social purposes. Electronic equipment, stationery, furnishings and accessories.

Credit Card

For the purpose of discharging the functions of the Mayoral Office in accordance with the annual budget provision.

4. DEPUTY MAYOR

The Deputy Mayor may exercise any function of the Mayor at the request of the Mayor or if the Mayor is prevented by illness, absence or otherwise from exercising the function or if there is a casual vacancy in the Office of Mayor.

Should this occur the Deputy Mayor will receive the facilities available to the Mayor set out in this policy.

5. GENERAL

The Council may from time to time amend the level of support, amount to be paid, and conditions applicable to the items under this policy or under subsequent policies adopted in accordance with Section 252 and 253 of the Local Government Act. Such amendments must occur by resolution of the Council.

Multicultural Mosaic, Clarke Street, Earlwood



Human Resources Management

Major activities this year included:

Policy and Systems

- Implementation of our new salary system which has been developed recognising the principles in the Local Government (State) Award on competency and performance evaluation and reward. The salary system cycle is a mechanism whereby all staff can benefit in terms of recognition, receiving feedback, career planning and personal development. It uses an approach of enabling and involving staff.
- Conducted extensive salary system training for managers and staff. All managers, coordinators and team leaders attended a two day workshop. The training focused on competency and performance assessments in conjunction with counselling on positive and negative aspects of performance and coaching and mentoring of staff. The staff sessions focused on building their skills to assist them in working with their managers to assess and develop their competency and work performance.
- A review of leaseback arrangements for Managers was completed. Entitlement to a greater choice of vehicle was implemented.

Training

- Developed a Learning and Development Policy for 2004-05.
- Our first Frontline Management (Certificate IV) Training program concluded, with all participants successfully completing the 2 year training initiative.
- 2½ year training program in Certificate III in Civil Construction for depot construction and maintenance staff was completed.
- Eleven staff have commenced the Diploma in Business, Frontline Management Program, which will train staff in contemporary business practices. Eight staff who recently completed the Certificate IV in Business, Frontline Management, have enrolled in this program.
- Thirteen staff have commenced the Certificate IV in Business, Frontline Management, following on from the success of the previous intake.

- All indoor City Works professional staff completed Report Writing training.
- Aquatic Centre staff completed Marketing and Sales training.
- All managers and staff attended Code of Conduct Training delivered by Corporate Support.

Occupational Health & Safety

- Access Control – A system of access control has been implemented at the Leslie Street Depot to enhance the security and safety of the site. The new system involves a sign-in book and provides for a system of identifying visitors to the site. The system has been successful to date and will be implemented gradually throughout other sites.
- Dangerous Goods - A risk assessment was conducted within both the Roselands and Tasker Park Aquatic Centres to ensure that pool chemicals and other dangerous goods are effectively stored. As a result of the assessment, recommendations have been made to improve the storage and usage of chemicals at both locations.
- Employee Assistance Program – Research has been conducted with providers of employee assistance programs and recommendations have been made regarding the range of services that may benefit the wellbeing of our staff.
- Emergency Response – A review of our emergency response procedures has commenced, in order to ensure consistency amongst sites and compliance with the relevant Australian Standard. This new procedure is currently being introduced throughout Children's Services and will then be implemented throughout the other sites.
- Occupational Health and Safety Policy documents – A review is being undertaken to ensure that our OHS Policy and related documents are current and is a proper reflection of the level of our commitment to safety in the workplace.
- OHS Review – A broad review has been undertaken of the OHS management system to ensure that documents are kept up to date and that appropriate guidance information exists for staff.

Study Assistance

- 19 staff are undertaking further tertiary studies.
- 11 apprentices are completing their training.

Staff Turnover

- 61 new starters for the year ending June 2005.
- Staff turnover of 2.82% for the year ending June 2005.



New staff morning tea

Senior Management Remuneration

For the period, four contract employees were designated to be senior staff in terms of the Local Government Act 1993. Under their contracts, senior staff are, among other things, expected to attend all Council meetings and be on call. Remuneration is in packaged form and comprises cash, car, fringe benefits tax and superannuation.

Total remuneration for senior staff as at 30 June 2005 was \$667,719.

External Interests

External Bodies Exercising Our Functions

There were no external bodies exercising our functions during 2004-2005.

Companies in Which We Had A Controlling Interest

We did not hold a controlling interest in any companies during 2004-2005.

Partnerships, Co-Operatives & Joint Ventures

Council has an interest in the following organisations:

- Southern Sydney Regional Organisation of Councils;
- Statewide Mutual Liability Scheme;
- Statecover Mutual Limited.

Equal Employment Opportunity

The principle aim of our Equal Employment Opportunity (EEO) policy and action plan is to achieve a safe, satisfying and non-discriminatory working environment that promotes equal employment opportunity for all staff. It does this by the elimination of discriminatory policies and practices in the area of human resource management and organisational development.

Actions undertaken were:

- 70 employees attended Conflict Resolution training.
- 81 new staff given information on EEO principles at induction sessions.

Total Senior Staff Remuneration



Legal Expenses

Legal proceedings

Details of our legal proceedings during 2004-2005 are listed below.

Address/Action	Status	Expenses	Receipts
Australian Road Rules			
Vehicle SHJ 492 NSW	Finalised- Dismissed	\$ 891.23	\$ 0
Rosebank Ave Roselands	Finalised -Withdrawn	\$ 231.00	\$ 0
Sub-total		\$ 1,122.23	\$ 0
Companion Animals Act			
Flinders Rd. Earlwood	Convicted - Fined	\$ 504.18	\$ 533.00
Sub-total		\$ 504.18	\$ 533.00
Environmental Planning & Assessment Act			
90 Minnamorra Ave, Earlwood	Settled in 2003/4 period	\$ 1,140.00	\$ 0
Yards 7 & 9 11 Harp St, Campsie	Finalised Orders given	\$ 111,286.88	\$ 0
26-32 Belmore Rd, Belmore	Dismissed	\$ 420.00	\$ 0
303 Beamish St, Campsie	Finalised - Some costs paid	\$ 27,612.35	\$ 1,618.00
4/180 Haldon St, Lakemba	Appeal Upheld	\$ 13,151.39	\$ 0
42 Hocking Ave, Earlwood	Settled - 75% of councils costs to be Paid (\$16,596.88)	\$ 13,028.64	\$ 3,636.36
28 Moreton St, Lakemba	Appeal Upheld	\$ 8,476.06	\$ 0
52 & 52A Grove St. Earlwood	Dismissed	\$ 15,920.15	\$ 0
6 & 6A Grove St. Earlwood	Appeal upheld (DA approved)	\$ 10,689.24	\$ 0
62 Clissold Pde, Campsie	Withdrawn by applicant	\$ 5,215.85	\$ 0
13 Fourth St, Ashbury	Finalised - not proceeded with	\$ 294.00	\$ 0
18/18A/18B Stone St, Earlwood	Proceedings dismissed	\$ 14,024.31	\$ 0
48 Woolcott St, Earlwood	Appeal upheld (DA approved)	\$ 6,757.73	\$ 0
221-235 Homer St, Earlwood	Adjourned - not finalised	\$ 30,488.39	\$ 0
26 Forbes St, Croydon Park	Not proceeded with - Finalised	\$ 2,822.29	\$ 0
54-72 Hampden Rd, Lakemba & 35 Isabel St Belmore	Stood over- not finalised	\$ 12,523.90	\$ 0
45 Ninth Ave, Campsie	Finalised - Restraining order - costs awarded	\$ 12,853.86	\$ 15,806.25
46 Elizabeth St, Campsie	Withdrawn	\$ 200.00	\$ 400.00
12-14 Mons St Canterbury	Not yet finalised	\$ 586.79	\$ 0
16 St Alban's Rd. Kingsgrove	Withdrawn	\$ 11,332.17	\$ 0
104-108 Bonds Rd, Punchbowl	Convicted - Fined	\$ 500.00	\$ 943.00
8 Wiggs Rd, Riverwood	Convicted - Fined	\$ 1,281.66	\$ 4,863.00
1-266 The Boulevard Punchbowl (Class 4 Application)	Finalised - Orders given	\$ 2,894.18	\$ 0
Sub total		\$ 303,499.84	\$ 27,266.61

Address/Action	Status	Expenses	Receipts
Food Act			
838 Punchbowl Rd, Punchbowl	Convicted - Fined	\$ 1,888.36	\$ 4,012.80
323 Homer St Earlwood	Convicted - Fined	\$ 1,636.36	\$ 10,052.00
254 Beamish St, Campsie	Convicted - Fined	\$ 1,663.00	\$ 1,342.91
228 Beamish St. Campsie	Convicted - Fined	\$ 1,022.18	\$ 900.00
176 Beamish St, Campsie	Convicted - Fined	\$ 1,750.75	\$ 1,726.00
Shop 5, 61-67 Haldon St Lakemba	Convicted - Fined	\$ 1,483.40	\$ 9,263.00
Shop 1, 192 Beamish St Campsie	Convicted - Fined	\$ 504.00	\$ 13,500.00
13/199 Beamish St Campsie	Convicted - Fined	\$ 1,552.64	\$ 1,626.00
325 Beamish St Campsie	Convicted - Fined	\$ 1,035.00	\$ 2,626.00
141 Penshurst Rd Narwee	Convicted - Fined	\$ 1,098.09	\$ 2,219.00
Sub-total		\$ 13,633.78	\$ 47,267.71
Land Acquisition (Just Terms Compensation) Act 1991			
2002 Resumption of Council Land by RTA	Finalised with compensation paid by RTA. Awaiting payment of costs by RTA	\$ 13,287.80	\$ 0
1998 Resumption of Council Land by RTA	Finalised - part-payment received for costs incurred in previous years	\$ 0	\$ 150,000.00
Sub-total		\$ 13,287.80	\$ 150,000.00
Protection of the Environment Operations Act			
Bower St, Roselands	Convicted - Fined	\$ 454.55	\$ 663.00
Canarys Rd, Roselands	Convicted - Fined	\$ 500.00	\$ 663.00
31-35 Broadway Punchbowl	Adjourned - ongoing	\$ 2,000.00	\$ 0
28 Kitchener Ave Earlwood	Convicted - Fined	\$ 545.45	\$ 1,263.00
48 Josephine St Riverwood	Convicted - Fined	\$ 2,400.00	\$ 1,900.00
49 Croydon Ave Croydon Park	Convicted - Fined	\$ 909.09	\$ 2,500.00
Sub-total		\$ 6,809.09	\$ 6,989.00
Protection of the Environment Operations Act & Environmental Planning & Assessment Act			
70-74 Clissold Pde Campsie	Convicted - Fined + appeal upheld	\$ 4,248.58	\$ 3,695.00
124 Kingsgrove Rd, Kingsgrove	Convicted - Fined	\$ 600.00	\$ 723.00
63 Omaha St, Belfield	Convicted - Fined	\$ 2,011.18	\$ 2,722.00
124 Kingsgrove Rd Kingsgrove	Convicted - Fined	\$ 315.00	\$ 3,423.00
Sub-total		\$ 7,174.76	\$ 10,563.00
Totals for Legal Proceedings		\$ 346,031.68	\$ 242,619.32

Competition Policy

Introduction

The NSW Government has issued guidelines that councils have to follow to comply with the National Competition Policy. These guidelines require us to report on our business activities and to adopt the principles of competitive neutrality.

Competitive Neutrality

Competitive neutrality is the principle of creating a level playing field so that councils do not have an advantage over other businesses because of their public ownership. To achieve this we are required to:

- Determine which of our activities qualify as businesses (using set criteria);
- Put in place effective costing systems that allow us to identify the true cost of providing services;
- Show any subsidies provided by us.*

* Subsidising a service is an acceptable and appropriate way to support our community service obligations

Council does not operate any Category 1 Businesses (Turnover greater than \$2 million per annum). Annual sales turnover for Category 2 Businesses (Turnover less than \$2 million per annum) is shown below.

Financial information on these business activities can be found in the Special Purpose Financial Statements in this Annual Report.

Competitive Neutrality Complaints

A complaints handling policy is included in our policy register available on our Web site at www.canterbury.nsw.gov.au or from our Customer Service Centre. No complaints were received during 2004-05.

Freedom of Information

In accordance with the provisions of the Freedom of Information Act 1989, we are required to make documents available whenever appropriate. The majority of requests we receive relate to details of building approvals and from people requesting the names of complainants.

Access may be refused to certain documents in accordance with the FOI Act where it can be demonstrated there is a legitimate need for confidentiality or where another person's privacy may be invaded. Exempted information may include:

- Documents affecting the personal or business affairs of another person or business.
- Documents affecting law enforcement or public safety.
- Documents subject to legal professional privilege.
- Documents which may reveal the identity of a confidential source of information.

The number of FOI requests received in 2004-05 has more than doubled from 16 in the previous year to 33. The number of requests for access to our documents in accordance with section 12 of the Local Government Act 1993 has also increased during this time.

Of the 33 FOI applications received,

- 23 were from people seeking access to documents relating to development applications;
- 6 were from people that had made or intended to make an insurance claim against Council;
- 4 were from people seeking the names of complainants.

Category 2 Business Turnover

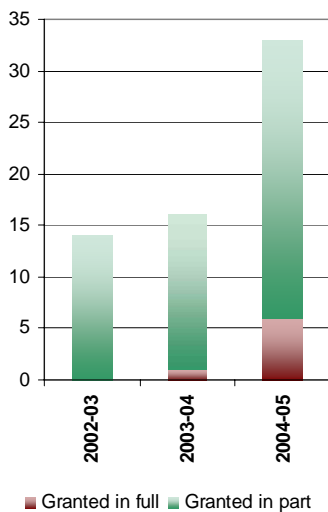
Activity	Annual Sales Turnover
Long Day Care Childcare	\$1,833,000
Swimming & Recreation	\$1,925,000
Trade Waste, Garbage Service to Business	\$440,000
Golf Course and Tennis Courts	\$402,000

FOI requests tend to be complex in nature and time consuming, and it can be seen that the application fee for requests does not reflect our true processing costs.

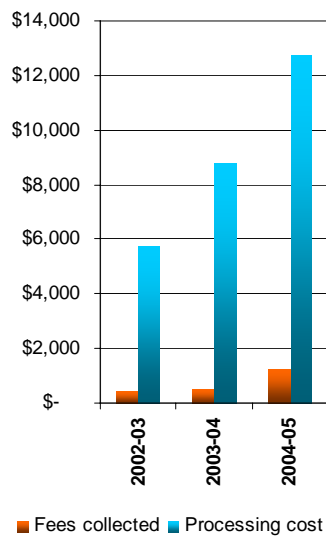
Details of Freedom of Information requests processed

Details	2002-03	2003-04	2004-05
Number of requests	14	16	33
Number of completed requests	14	16	33
Ministerial certificates	0	0	0
Formal consultations	72	154	226
Amendment of personal record	0	0	0
Notation on personal record	0	0	0
Requests granted in part	14	15	27
Requests granted in full	0	1	6
Requests refused	0	0	0
Fees collected	\$420	\$480	\$1,245
Assessed cost	\$5,730	\$8,790	\$12,765
Discounts allowed	\$0	\$0	\$0
Number of requests with:			
- Days to process: 0-30 Days	8	1	2
31-40 Days	6	15	31
- Processing time: 0-10 hours	3	4	17
11-15 hours	11	12	16
Reviews and appeals	0	0	1

Fol Requests



Fol Processing Costs



Privacy and Personal Information Protection

On 1 July 2000, Council adopted the Model Privacy Management Plan from the Department of Local Government as its Privacy Management Plan. We are required under the provisions of the PPIP Act to include information about the following:

- The nature of personal information we collect.
- The purpose for which we collect personal information.
- An individual's right to access their personal information.

The purpose for collecting the information is to allow us to complete our statutory responsibilities under the Local Government Act and other legislation. Under the provisions of the PPIPA, individuals have the right to access their own personal information that we hold. Further information on gaining access to this information can be obtained from our Privacy Contact Officer on 9789 9435.

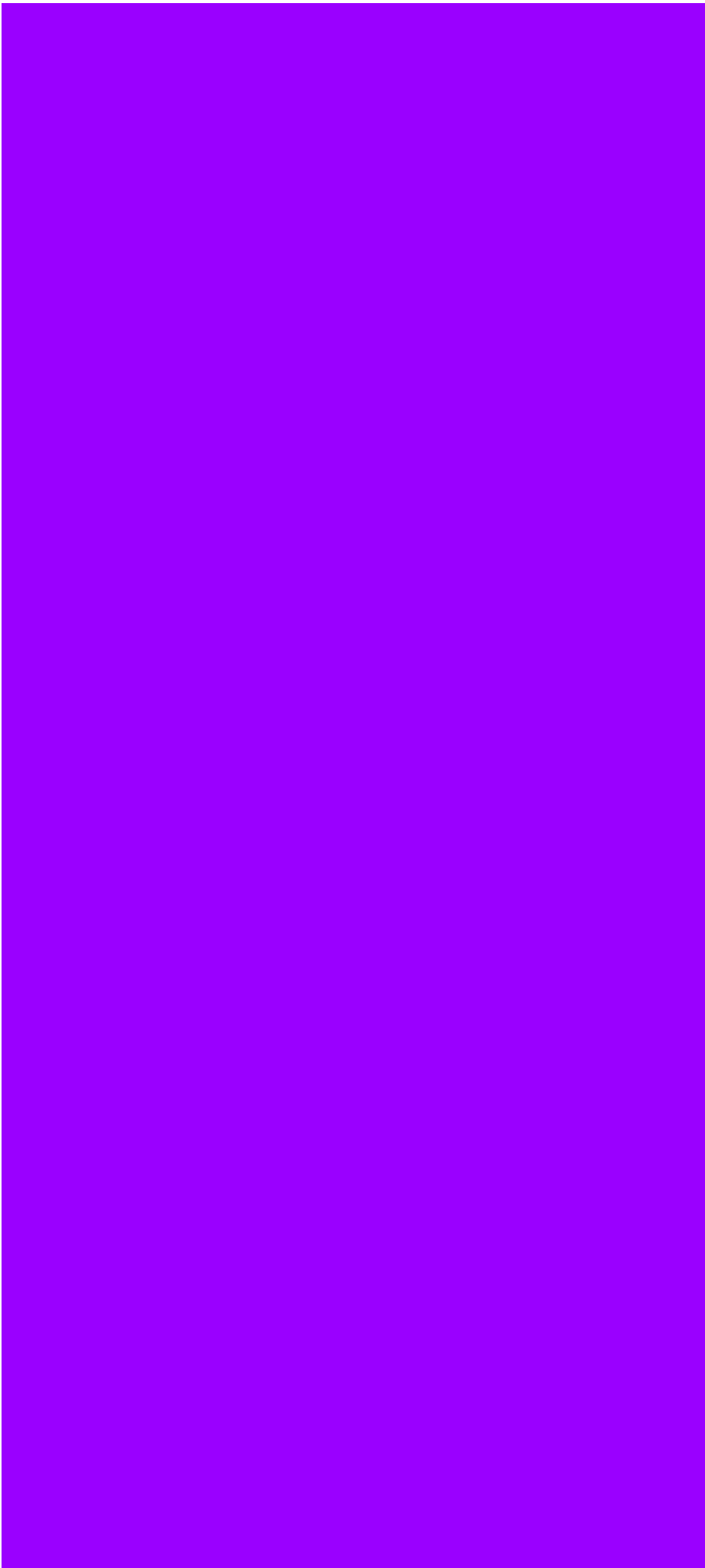
We collect personal information for the following activities:

- Building certificates.
- Compliance certificates.
- Consents and approvals.
- Land transactions.
- Licences held.
- Occupation certificates.
- Notification of adjoining premises of development proposals.
- Rates records.
- Record of approvals.
- Records of impounding.
- Register of Campsie local businesses.
- Register of pecuniary interests.
- Subdivision certificates.
- Zoning certificates.

During the year, there were no reviews carried out under the Privacy and Personal Information Protection (PPIP) Act.

Multicultural Mosaic, Belmore Road, Riverwood





Tasker Park Aquatic Centre

Financial Performance

General Purpose Financial Statements

Contents

Council's Certificate [s.413 (2) (c)]	
General Purpose Financial Reports	
Statement of Financial Performance	
Statement of Financial Position	
Statement of Changes in Equity	
Statement of Cash Flows	
Notes to the Financial Statements	
Note 1	Significant Accounting Policies
Note 2a	Functions
Note 2b	Components of Functions
Note 3	Expenses from ordinary activities
Note 4	Revenues from ordinary activities
Note 5	Gain or Loss on Disposal of Assets
Note 6	Cash Assets and Investments Securities
Note 6b	Detailed Movements & Utilisation of Restricted Cash Assets & Investment
Note 7	Receivables
Note 8	Inventories & Other Assets
Note 9	Property Plant and Equipment
Note 10	Payables, Interest Bearing Liabilities and Provisions
Note 10c	Current Payables, Interest Bearing Liabilities and Provisions
Note 11	Statement of Cash Flows
Note 12	Commitments for Expenditure
Note 13	Statement of Performance Measurement
Note 14	Conditions Over Grants & Contributions
Note 15	Financial Instruments
Note 16	Material Budget Variations
Note 17	Statement of Contribution Plans
Auditors Report [s.417 (2)] On the Financial Statements	
Auditors Report [s.417 (3)] On the Conduct of the Audit	



CANTERBURY CITY COUNCIL
City of Cultural Diversity

GENERAL PURPOSE FINANCIAL REPORTS
for the year ending 30 June 2005

**STATEMENT BY COUNCILLORS AND MANAGEMENT MADE PURSUANT TO
SECTION 413(2)(C) OF THE LOCAL GOVERNMENT ACT 1993
(as amended)**

The attached General Purpose Financial Reports have been prepared in accordance with:

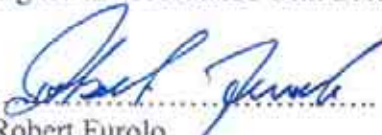
- The Local Government Act 1993 (as amended) and the Regulations made thereunder
- The Australian Accounting Standards and professional pronouncements
- The Local Government Code of Accounting Practice and Financial Reporting
- The Local Government Asset Accounting Manual

To the best of our knowledge and belief, these Reports

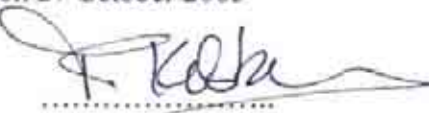
- Present fairly the Council's operating result and financial position for the year, and
- Accord with Council's accounting and other records.

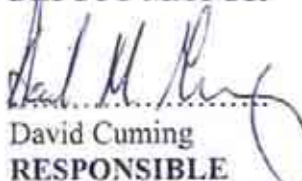
We are not aware of any matter that would render the reports false or misleading in any way.

Signed in accordance with a resolution of Council made on 27 October 2005


.....
Robert Furolo
MAYOR


.....
Jim Montague
GENERAL MANAGER


.....
Fadwa Kebbe
DEPUTY MAYOR


.....
David Cuming
**RESPONSIBLE
ACCOUNTING OFFICER**

Statement of Financial Performance

for the year ended
30 June 2005

Original Budget* 2005 \$'000		Notes	Actual 2005 \$'000	Actual 2004 \$'000
EXPENSES FROM ORDINARY ACTIVITIES				
31,780	Employee costs	3(a)	35,021	31,916
122	Borrowing costs	3(b)	111	122
20,803	Materials & contracts		14,785	10,763
6,775	Depreciation	3(c)	6,727	7,076
15,123	Other expenses from ordinary activities	3(d)	16,376	16,150
74,603	TOTAL EXPENSES FROM ORDINARY ACTIVITIES		73,020	66,027
REVENUE FROM ORDINARY ACTIVITIES				
49,967	Rates & annual charges	4(a)	49,388	47,736
4,795	User charges & fees	4(b)	6,737	6,746
2,400	Interest	4(c)	3,776	2,948
5,689	Other revenue from ordinary activities	4(d)	2,962	3,396
9,694	Grants & contributions provided for non-capital purposes	4(e&f)	10,390	10,673
	Gain from the disposal of assets	5	2,341	578
72,545	REVENUE FROM ORDINARY ACTIVITIES BEFORE CAPITAL AMOUNTS		75,594	72,077
(2,058)	SURPLUS (DEFICIT) FROM ORDINARY ACTIVITIES BEFORE CAPITAL AMOUNTS		2,574	6,050
3,320	Grants & contributions provided for capital purposes	4(e&f)	3,687	4,127
1,262	SURPLUS (DEFICIT) FROM ORDINARY ACTIVITIES AFTER CAPITAL AMOUNTS	2(a)	6,261	10,177

*Original budget as approved by Council

This statement is to be read in conjunction with the attached notes

Statement of Financial Position

as at 30 June 2005

	Notes	Actual 2005 \$'000	Actual 2004 \$'000
CURRENT ASSETS			
Cash assets	6	32,666	34,978
Receivables	7	3,014	2,204
Inventories	8	174	274
Other	8	505	227
TOTAL CURRENT ASSETS		36,359	37,683
NON-CURRENT ASSETS			
Cash Assets	6	17,719	16,818
Receivables	7	816	793
Other	8	381	298
Property, plant and equipment	9	396,765	387,667
TOTAL NON-CURRENT ASSETS		415,681	405,576
TOTAL ASSETS		452,040	443,259
CURRENT LIABILITIES			
Payables	10a&c	6,996	5,790
Interest bearing liabilities	10a&c	185	170
Provisions	10a&c	3,756	3,283
TOTAL CURRENT LIABILITIES		10,937	9,243
NON-CURRENT LIABILITIES			
Payables	10a	3,082	3,011
Interest bearing liabilities	10a	1,393	1,574
Provisions	10a&c	11,312	10,376
TOTAL NON-CURRENT LIABILITIES		15,787	14,961
TOTAL LIABILITIES		26,724	24,204
NET ASSETS		425,316	419,055
EQUITY			
Accumulated surplus		425,316	419,055
TOTAL EQUITY		425,316	419,055

Statement of Changes in Equity

for the year ended
30 June 2005

		2005 \$'000		2004 \$'000
	Accumulated Surplus	Total Equity	Accumulated Surplus	Total Equity
Balance at the beginning of the reporting period	419,055	419,055	408,878	408,878
Changes in equity recognised in the statement of financial performance	6,261	6,261	10,177	10,177
Balance at the end of the reporting period	425,316	425,316	419,055	419,055

Statement of Cash Flows

for the year ended
30 June 2005

Original Budget* 2005 \$'000		Notes	Actual 2005 \$'000	Actual 2004 \$'000
CASH FLOWS FROM OPERATING ACTIVITIES				
Receipts:				
49,967	Rates & annual charges		49,013	47,734
4,795	User charges & fees		6,304	7,109
2,400	Interest		3,730	2,956
13,014	Grants & contributions		13,670	15,522
5,689	Other		3,352	3,408
75,865	Cash provided by operating activities		76,069	76,729
Payments:				
29,920	Employee costs		33,231	32,198
20,803	Materials & contracts		15,270	8,345
122	Interest		111	122
15,083	Other		16,099	16,450
65,928	Cash used in operating activities		64,711	57,115
9,937	Net cash provided by (or used in) Operating activities	11(b)	11,358	19,614
CASH FLOWS FROM INVESTING ACTIVITIES				
Receipts:				
0	Sale of investments		0	0
797	Sale of property, plant & equipment		2,445	704
0	Sale of real estate		0	0
0	Sale of interests in joint ventures/associates		0	0
0	Other		0	0
797	Cash provided by investing activities		2,445	704
Payments:				
0	Purchase of investments		0	0
16,430	Purchase of property, plant & equipment		14,965	11,697
0	Purchase of real estate		0	0
0	Purchase of interests in joint ventures/associates		0	0
0	Other - Shares in unlisted Companies		83	78
16,430	Cash used in Investing activities		15,048	11,775
(15,633)	Net cash provided by (or used in) Investing activities		(12,603)	(11,071)
CASH FLOWS FROM FINANCING ACTIVITIES				
Receipts:				
0	Borrowings & advances		0	0
0	Other		0	0
0	Cash provided by financing activities		0	0
Payments:				
159	Borrowings & advances		167	159
0	Lease liabilities		0	0
0	Other		0	0
159	Cash used in financing activities		167	159
(159)	Net cash provided by (or used in) Financing activities		(167)	(159)
(5,855)	Net increase /(decrease) in cash assets held		(1,412)	8,384
51,796	Cash assets at beginning of reporting period	11(a)	51,797	43,413
45,941	Cash assets at end of reporting period	11(a)	50,385	51,797

Significant accounting policies are set out in this note in accordance with the Australian Accounting Standard AAS 6 "Accounting Policies: Determination, Application and Disclosure".

1 The Local Government Reporting Entity

The City of Canterbury has its principal business office at Administration Centre, 137 Beamish Street Campsie NSW 2194. Canterbury City Council is empowered by the New South Wales Local Government Act (LGA) 1993 and its Charter is specified in Section 8 of the Act.

A description of the nature of the Council's operations and its principal activities are provided in Note 2(b) of this report.

The General Purpose Financial Statements incorporate the assets and liabilities of all entities controlled by Council (the parent entity) and the results of all controlled entities for the financial period ended the 30th June 2005. They include the consolidated fund and other entities through which the Council controls resources to carry on its functions. In the process of reporting on the local government as a single unit, all transactions and balances between activities (for example, loans and transfers) have been eliminated.

1.1 The Consolidated Fund

In accordance with the provisions of Section 409(1) of the LGA 1993, all money and property received by Council is held in the Council's Consolidated Fund unless it is required to be held in the Council's Trust Fund. The consolidated fund and other entities through which the Council controls resources to carry on its functions have been included in the financial statements forming part of this report.

1.2 The Trust Fund

In accordance with the provisions of Section 411 of the Local Government Act 1993 (as amended), a separate and distinct Trust Fund is maintained to account for all money and property received by the Council in trust which must be applied only for the purposes of or in accordance with the trusts relating to those monies. Trust monies and property subject to Council's control have been included in these reports. Trust monies and property held by Council but not subject to control of Council, have been excluded from these reports.

A separate statement of monies held in these trust Funds is available for inspection at the Council office by any person free of charge.

2 Basis of Accounting

2.1 Compliance

This general purpose financial report has been prepared in accordance with applicable Australian Accounting Standards, other authoritative pronouncements of the Australian Accounting Standards Board, Urgent Issues Group Consensus Views, the Local Government Act and Regulations, the Local Government Code of Accounting Practice and Financial Reporting and the Local Government Asset Accounting Manual.

2.2 Basis of Accounting

This general purpose financial report has been prepared on the accrual basis of accounting. Except for assets which are at current cost valuation and employee leave entitlements which are shown at the present value of future cash flows, the report has been prepared in accordance with the historical cost convention.

The accounting policies adopted for the reporting period are consistent with those of the previous reporting period except where otherwise indicated. Nothing contained in this report may be taken to be an admission of any liability to any person under any circumstances.

2.3 Impacts of adopting Australian equivalent to IFRS

The Australian Accounting Standards Board (AASB) is adopting International Financial Reporting Standards (IFRS) for application to reporting periods beginning on or after 1 January 2005. The AASB has issued Australian equivalents to IFRS and the Urgent Issues Group has issued interpretations corresponding to IASB interpretations originated by the International Financial Reporting Committee or the former Standing Interpretations Committee. The Australian equivalents to IFRS are referred to hereafter as AIFRS. The adoption of AIFRS will be first reflected in the Council's financial statements for the year ending 30 June 2006.

Entities complying with AIFRS for the first time will be required to restate their comparative financial statements to amounts reflecting the application of AIFRS to that comparative period. Most adjustments required on transition to AIFRS will be made, retrospectively, against opening retained earnings as at 1 June 2004.

The transition to International Financial Reporting Standards is being managed on an industry-wide basis. A National Local Government working party has been established and the NSW Department of Local Government in conjunction with the Local Government Accounting Advisory Group will identify significant changes affecting the industry.

The Council has established a project team to manage its own transition to AIFRS including training staff and system and internal control changes necessary to gather all the required financial information. The project team has prepared a detailed timetable for managing the transition and is currently on schedule.

The project team has analysed all the AIFRS and has identified the accounting policy changes that will be required. In some cases choices of accounting policies are available, including elective exemptions under Accounting Standard AASB 1 First-time Adoption of Australian Equivalents to International Financial Reporting Standards. These choices have been analysed to determine the most appropriate accounting policy for the Council.

The known or reliably estimable impacts on the financial report for the year ended 30 June 2005 had it been prepared using AIFRS are set out below. The expected financial effects of adopting AIFRS are shown for each line item in the statements of financial performance and statements of financial position, with descriptions of the differences. No material impacts are expected in relation to the statements of cash flows.

Although the adjustments disclosed in this note are based on management's best knowledge of expected standards and interpretations and current facts and circumstances, these may change. For example, amended or additional standards or interpretations may be issued by the AASB and the IASB. Therefore, until the Council prepares its first full AIFRS financial statements, the possibility cannot be excluded that the accompanying disclosures may have to be adjusted.

**Note 1
Significant
Accounting
Policies**

Impact on the Statement of Financial Performance – 30 June 2005

	Notes	Existing GAAP \$'000	Effect of Change \$'000	AIFRS \$'000
EXPENSES FROM ORDINARY ACTIVITIES				
Employee costs		35,021	(22)	34,999
Borrowing costs		111	0	111
Materials and contracts		14,785	0	14,785
Depreciation		6,727	0	6,727
Other expenses from ordinary activities	c	16,376	0	16,376
Loss from disposal of assets		0	0	0
Loss from interests in joint ventures and associates		0	0	0
TOTAL EXPENSES FROM ORDINARY ACTIVITIES		73,020	(22)	72,998
REVENUE FROM ORDINARY ACTIVITIES				
Rates and annual charges		49,388	0	49,388
User charges and fees		6,737	0	6,737
Interest		3,776	0	3,776
Other revenues from ordinary activities	d, e	2,962	0	2,962
Grants and contributions provided for non-capital		10,390	0	10,390
Gains from interests in joint ventures and associates				
Gains from the disposal of assets		2,341	0	2,341
REVENUES FROM ORDINARY ACTIVITIES BEFORE CAPITAL AMOUNTS		75,594	0	75,594
Grants and contributions provided fro capital purposes		3,687	0	3,687
SURPLUS (DEFICIT) FROM ORDINARY ACTIVITIES AFTER CAPITAL AMOUNTS		6,261	(22)	6,283
Correction of fundamental error	g			
SURPLUS (DEFICIT) FROM ORDINARY ACTIVITIES				
Extraordinary items	c			
SURPLUS (DEFICIT) FROM ALL ACTIVITIES		6,261	(22)	6,283

Impact on the Statement of Financial Position – 30 June 2005

	Notes	Existing GAAP \$'000	Effect of Change \$'000	AIFRS \$'000
CURRENT ASSETS				
Cash Assets		32,666	0	32,666
Investment securities				
Receivables		3,014	0	3,014
Inventories	d	174	0	174
Other		505	0	505
TOTAL CURRENT ASSETS		36,359	0	36,359
NON-CURRENT ASSETS				
Cash Assets		17,719	0	17,719
Receivables		816	0	816
Inventories	d			
Other	e	381	0	381
Property, plant and equipment		396,765	0	396,765
TOTAL NON-CURRENT ASSETS		415,681	0	415,681
TOTAL ASSETS		452,040	0	452,040
CURRENT LIABILITIES				
Payables		6,996	0	6,996
Interest bearing liabilities		185	0	185
Provisions		3,756	0	3,756
TOTAL CURRENT LIABILITIES		10,397	0	10,397
NON-CURRENT LIABILITIES				
Payables		3,082	0	3,082
Interest Bearing Liabilities		1,393	0	1,393
Provisions		11,312	0	11,312
TOTAL NON-CURRENT LIABILITIES		15,787	0	15,787
TOTAL LIABILITIES		26,724	0	26,724
NET ASSETS		425,316	0	425,316
EQUITY				
Accumulated surplus	a	425,316	0	425,316
Asset Revaluation Reserve	a			
Council equity interest				
Outside equity interest in controlled entities				
TOTAL EQUITY		425,316	0	425,316

Notes explaining the impacts on the statements of financial performance and statements of financial position.

(a) Investment properties

Under the AASB Investment Property, if investment properties are measured at fair value, gains or losses arising from changes in fair value are recognised in the Statement of Financial Performance.

This will result in a change to the current accounting policy, under which investment properties are revalued to fair value and changes in fair value recognised in the asset revaluation reserve.

Council has determined that it has no properties held for investment purposes.

(b) Financial Instruments

Council will be taking advantage of the exemption available under AASB 1 to apply 132 Financial Instruments; Disclosure and presentation and AASB 139 Financial Investments; Recognition and measurement only from 1 July 2005. This allows Council to apply previous Australian generally accepted accounting principles (Australian GAAP) to the comparative information of financial instruments within the aspects of AASB 332 and AASB 139 for the 30 June 2006 financial report.

(c) Extraordinary item

Under AASB 102 Presentation of Financial Statements, items of income and expense are not to be presented as 'extraordinary' on the face of the statement of financial performance or accompanying notes. If the policy required by AASB 101 had been applied during the year ended 30 June 2005, then the extraordinary \$xxx write-off of assets destroyed by fire would have been presented in the statement of financial performance as a separate line item within expenses from ordinary activities.

(d) Non-current assets held for sale

Under AASB 5, Non-current assets held for sale and Discontinued Operations, as a non-current asset will be classified as held for sale if its carrying amount is to be recovered principally through a sale transaction rather than through continued use. The asset will be measured at the lower of carrying amount and fair value, less costs to sell.

This will result in a change to the current accounting policy, under which the land is held for resale is classified as non-current inventory and measured at the lower of cost or net realisable value.

If the policy required by AASB 5 had been applied during the year ended 30 June 2005 "Non-current assets – Inventories" of \$xxx would have been re-classified to "Current Assets – Non current assets classified as held for sale". The measurement of the asset would have remained unchanged.

(e) Retirement benefit obligations

Defined Benefit Superannuation Funds (AASB 119)

Local Government Defined Benefit Superannuation Funds are pooled funds where the actuarial risks related to the fund are determined on the basis of the New South Wales local government industry as a whole, and not solely that of the Council. Accordingly, it is anticipated that these funds will be accounted for as defined contribution funds, pursuant to AASB 119.32.

(f) Revenue disclosures in relation to the sale of non-current assets

Under AIFRS, the revenue recognised in relation to the sale of non-current assets is the net gain on the sale. This is in contrast to the current Australia GAAP treatment under which the gross proceeds from the sale are recognised as revenue and the carrying amount of the assets sold is recognised as an expense. The net income of the surplus of deficit of this difference is nil.

3 Rates

The rating period and reporting period for the Council coincide and, accordingly, all rates levied for the year are recognised as revenues. Uncollected rates are recognised as receivables after providing for amounts due from unknown owners and postponed rates in accordance with the requirements of the Local Government Act 1993.

4 Grants, Contributions and Donations

4.1 General

Grants, contributions and donations (in cash or in kind) are recognised as revenues when the council obtains control over the assets comprising the contributions. Control over granted assets is normally obtained upon their receipt or upon prior notification that a grant has been secured.

Unreceived contributions over which the Council has control are recognised as receivables. Where grants, contributions and donations are recognised as revenues during the reporting period and were obtained on the condition that they be expended in a particular manner or used over a particular period, and those conditions were undischarged as at the reporting date, the nature of and amount pertaining to those undischarged conditions are disclosed in these notes.

Also disclosed is the amount of grants and contributions recognised as revenues in a previous reporting period which were obtained in respect of the Council's operations for the current reporting period.

4.2 Contributions Under Section 94 of the Environmental Planning and Assessment (EPA) Act 1991

The Council has obligations to provide facilities from contributions required from developers under the provision of S94 of the Environmental Planning & Assessment Act 1991. These contributions may be expended only for the purpose for which the contributions were required, but the Council may, within each area of benefit, apply contributions according to the priorities established in the relevant contributions plans and accompanying works schedules. Contributions plans adopted by the Council are available for public inspection free of cost.

5 Property, Plant & Equipment

5.1 Transitional Provisions

Infrastructure assets (which were expensed prior to 1 January 1993) have been capitalised in the accounts on a "staged" basis since June 1995. All assets, apart from land under roads (transitional provisions now extended pursuant to AASB 1045 until 31 December 2006), have now been brought to account.

5.2 Capitalisation and Materiality

All non-current assets purchased or constructed are capitalised as soon as the asset is held "ready for use". Assets with an economic life which is determined to be longer than one year are only capitalised where the cost of acquisition/construction exceeds materiality thresholds established by Council for each type of asset. In determining such thresholds, which are reviewed annually, regard is given to the nature of the asset and its estimated service life.

5.3 Valuation of Assets

5.3.1 Recoverable Amounts Test

Council is exempted from the "recoverable amounts test" except in relation to recognised trading operations under the provision of paragraph 2.1 of AAS 10 "Recoverable Amount of Non Current Assets".

5.3.2 Plant & Equipment, Office Equipment & Furniture & Fittings

Assets acquired after 1 January 1993 were recorded at historical cost. Assets acquired prior to that date and depreciated in accordance with the (now superseded) Local Government Accounting Regulations 1979 were recorded at deemed cost, being the carrying amount of those assets at 31 December 1992. All assets have now been recorded at "deemed cost", being the carrying amount of those assets at 30 June 2001.

Asset capitalisation thresholds of these assets are detailed below:

Furniture & Fittings	Capitalise if value > \$1,000
Office Equipment	Capitalise if value > \$1,000
Plant & Equipment	Capitalise if value > \$1,000

Major Depreciation periods are:

Office Equipment	10 years
Office Furniture	10 years
Vehicles & Road-making Equipment	6 years
Other Plant & Equipment	5 years

5.3.3 Land

5.3.3.1 Operational Land

Land classified by Council as operational land in accordance with Part 2 of Chapter 6 of the Local Government Act 1993, and buildings thereon, were valued by independent valuation (Valuer General) in the reporting period ended 30 June 1995. The last valuation, which has since been adjusted for additional rateable properties, took place in 1999.

Pursuant to clause 8.2.1 of AAS 36, Council has undertaken current valuation of all land.

Current Valuation A valuation of operational land based on Valuer Generals value was undertaken as at 30 June 2003, which valued these lands at \$22,830,300. The new valuation has not been brought to account as Council has continued to adopt the "cost basis" for recording this asset.

5.3.3.2 Community Land

Land not classified by Council as operational land was valued by Council officers at municipal site value during the reporting period 30 June 1995. The Municipal Site Rate is calculated by dividing the land area (hectares) of all rateable land (excluding mining) into the dollar value of that rateable land as determined by the Valuer General and then applying that rate towards the non rateable property controlled by the Council. At 1 July 2000, Council elected to adopt its valuations and disclosed them using the cost basis in accordance with AAS38 (AASB 1041) paragraph 10.4(a) of the standard.

Pursuant to clause 8.2.1 of AAS 36, Council has undertaken current valuation of all land.

Current Valuation A valuation of community land based on Valuer Generals value was undertaken as at 30 June 2003, which valued these lands at \$41,804,376. The new valuation has not been brought to account as Council has continued to adopt the "cost basis" for recording this asset.

5.3.3.3 Land Under Roads

Land Under Roads has not been valued or recognised as an asset in the statement of financial position (as allowed under transitional provisions for asset recognition contained in Australian Accounting Standard 27A – paragraph 108) These transitional provisions have now been extended pursuant to AASB 1045 released in October 2002, until December 2006.

5.3.4 Building & Land Improvements

Land improvements and other structures were valued by independent valuation during the reporting period ended 30 June 2000. All acquisitions made after the respective dates of valuation are recorded at cost.

Major depreciation periods are:

Buildings – masonry	50 to 100 years
Buildings – other construction	20 to 40 years
Playground equipment	5 to 15 years
Benches, seats, etc	10 to 20 years

Asset capitalisation thresholds include:

Park Furniture & Equipment	Capitalise if value > \$2,000
Buildings – construction/extensions	Capitalise
– renovations	Capitalise if value > \$5,000
Other Structures	Capitalise if value > \$5,000

Pursuant to clause 8.2.1 of AAS 36, Council has undertaken current valuation of all land.

Current Valuation A valuation of building based on written down current replacement cost at 30 June 2003 was undertaken by Council officers. The value of buildings as a result of the valuation was \$44,893,000. The new valuation has not been brought to account as Council has continued to adopt the “cost basis” for recording this asset class.

5.3.5 Infrastructure Assets

5.3.5.1 Stormwater Drainage Assets

Stormwater drainage infrastructure was valued by Council officers as at 30 June 1997 at written down current replacement cost, based on actual costs incurred during the reporting period ended 30 June 1997. All acquisitions made after the respective dates of valuation were recorded at cost.

All stormwater drainage assets have now been recorded at “deemed cost”, being the carrying amount of those assets at 30 June 2001.

Major depreciation periods are:

Drains	80 to 100 years
Culverts	50 to 80 years
Flood control structures	80 to 100 years

Asset Capitalisation thresholds include:

Drains & Culverts	\$10,000
Other	\$10,000

5.3.5.2 Transport Asset

Transportation assets were valued by Council officers at written down current replacement cost during the reporting period ended 30 June 1996. All acquisitions made after the respective date of valuation were recorded at cost. All transportation assets have now been recorded at "deemed cost", being the carrying amount of those assets at 30 June 2001.

Major depreciation periods are:

Sealed roads – surface	20 years
Sealed roads – structure	50 years
Unsealed roads	20 years
Bridges – concrete	100 years
Bridges – all others	50 years
Bulk Earthworks	infinite

Asset Capitalisation thresholds include:

Road construction and reconstruction	\$20,000
Bridge construction and reconstruction	\$20,000

6 Investments

Investments are recognised at cost. Interest revenues are recognised as they accrue.

7 Employees Leave Entitlements

Employee entitlements are accrued on a pro-rata basis for annual leave, sick leave, long-service leave and gratuities in respect of services provided by employees up to the reporting date in accordance with AASB 1028,

"Employee Benefits". Such accruals are assessed as at each reporting date, having regard to current rates or pay and other factors including experience of employee departures, projected employee rates of pay and their periods of service.

Liabilities in respect of wages and salaries, annual leave, long service leave, gratuities and sick leave are measured at their nominal amounts.

Employees benefit liabilities (other than wages and salaries, annual leave and sick leave) expected to be settled more than 12 months after reporting date, are measured at present value using the market yields on national government bonds.

Council recognises the aggregate liabilities and aggregate asset arising from the employee benefits and related on-costs.

The superannuation expense for the year is the amount of the statutory contribution the Council makes to the superannuation plan which provides benefit to its employees.

Canterbury City Council participated in an employer sponsored defined benefit superannuation scheme during the year. The benefits provided by this scheme are based on the members final salary and the number of contribution points accumulated during service. The last actuarial assessment of the plan was made by the schemes actuary on 30 June 2003 and related to the superannuation scheme as at 30 June 2004. The conclusion of the actuarial assessment noted that funds were considered adequate to satisfy all benefits payable in the event of termination of the scheme.

In accordance with AASB 1028, the following disclosures are made relating to the Defined Benefits Scheme and the actuarial assessment:

Accrued Benefits of the Scheme	\$14,663,077
Market Value of the Plans Net Assets	\$16,241,504
Difference	\$ 1,578,427

8 Lease

Lease arrangements have been accounted for in accordance with the Australian Accounting Standard AAS 17 "Accounting for Leases".

In respect of operating leases, where the lessor substantially retains all of the risks and benefits incident to ownership of the leased items, leased payments are charged as an expense over the lease term.

9 Inventories (apart from real estate assets held for resale)

Inventories held in respect of business undertakings have been valued at the lower of cost or net realisable value. Inventories held in respect of non-business undertakings have been valued at cost subject to adjustment for loss of service potential. In both cases costs have been assigned to particular inventory items by the method of specific identification.

Inventories include:

- (i) loose tools on issue to employee;
- (ii) printing and stationery on hand;
- (iii) pool chemicals on hand;
- (iv) kiosk stocks on hand;
- (v) materials held in storage.

10 Monetary Amounts

Amounts shown in the financial statements are in Australian currency and rounded to the nearest one thousand dollars.

11 Budget Information

The Statement of Financial Performance provides budget information on major income and expenditure items.

Details of material budget variations are detailed in Note 16. Note 2(a) also provides budget information of revenues and expenditures of each of the major activities of the Council Budget figures represented are those approved by Council at the beginning of the financial year and do not reflect Council approved variations throughout the year and revote for works carried forward from previous year.

12 Financial Instruments

AAS 33 – “Presentation and Disclosure of Financial Instruments” operative for all financial years ending on or after 31 December 1997.

This standard:

- Establishes rules for the classification of financial instruments as debt or equity;
- Extends the existing rules of ‘set-off’; and
- Set out detailed disclosure requirements on financial instruments.

Council has adopted all the disclosure requirements required by AAS 33 and is detailed in Note 15.

13 Borrowings

Loans are carried at their principal amounts, which represent the present value of future cash flows associated with servicing the debt. Interest is accrued over the period it became due and is recorded as part of other creditors.

14 Creditors and Other Current Liabilities

Creditors and other current liabilities are amounts due to external parties for the purchase of goods and services and are recognised as liabilities when the goods and services are received. Creditors are normally paid ‘30’ days after initial recognition. Interest is not payable on these.

15 Internally Restricted Assets (Internal Reserve)

Council has established a number of internal cash reserves for future specific purposes. Details of these reserves are set out in Note 6.

16 Insurance Pools

Council is a member of Statewide Mutual, a mutual pool scheme providing liability insurance to Local Government.

Membership includes the potential to share in either the net assets or liabilities of the fund dependent on its past performance. Council’s share of the Net Assets or Liabilities reflects our contributions to the pool and insurance claims within each of the Fund Years.

Council’s accounting policy regarding the measurement and disclosure of the potential liability or benefit is to book Council’s share of the net asset or liability value, as advised by Statewide Mutual taking into account their audited figures for the year ended 30 June 2004.

Revenues, expenses and assets have been directly attributed to the following functions / activities. Details of those functions/activities are provided.

Note 2(a)
Functions

FUNCTIONS / ACTIVITY	Expenses from Ordinary Activities		Revenues from Ordinary Activities		Operating Results from Ordinary Activities		Grants included in Revenues from Ordinary Activities		Total Assets Held (Current and Non-Current)	
	Original Budget 2005 \$'000	Actual 2005 \$'000	Actual 2005 \$'000	Actual 2004 \$'000	Original Budget 2005 \$'000	Actual 2005 \$'000	Actual 2004 \$'000	Actual 2005 \$'000	Actual 2004 \$'000	Actual 2005 \$'000
Governance	3,730	3,510	0	0	(3,730)	(3,510)	(3,320)	0	0	0
Administration	18,091	19,854	3,534	2,105	(14,557)	(15,234)	(15,400)	415	425	86,304
Public order safety	2,792	2,747	1,159	1,696	(1,633)	(1,080)	(676)	0	0	125
Health	3,350	2,486	323	311	(3,027)	(2,197)	(1,616)	37	756	740
Community services & education	7,671	7,882	4,871	4,719	(2,800)	(2,785)	(1,965)	3,402	3,400	2,728
Housing & community amenities	17,561	16,762	2,560	18,849	(15,001)	(247)	3,594	463	70	35,466
Recreation & culture	11,986	10,574	4,943	3,558	(7,043)	(7,229)	(6,478)	253	325	71,358
Mining manufacturing & construction	0	350	0	36	0	(315)	(274)	0	0	0
Transport & communication	9,408	8,831	2,783	1,616	(6,625)	(7,270)	(6,982)	1,764	2,192	252,712
Economic affairs	13	24	0	46	(13)	22	26	0	0	2,534
Total Function & Activities	74,602	73,020	20,173	32,936	-54,429	-39,845	-33,091	6,297	6,449	452,040
General Purpose Revenues			55,691	43,268		46,106	43,268	4,986	5,005	0
Surplus/(Deficit) from all activities	74,602	73,020	75,864	76,204	1,262	6,261	10,177	11,283	11,454	443,259

**Note 2(b)
Components of
Functions**

The activities relating to the Council's functions reported in Note 2(a) are as follows:

GOVERNANCE	Costs relating to the Council's role as a component of democratic government, including elections, members' fees and expenses, subscriptions to local authority associations, meetings of council and policy making committees, area representation and public disclosure and compliance, together with related administration costs.
ADMINISTRATION	Costs not otherwise attributed to other functions.
PUBLIC ORDER & SAFETY	Fire protection, animal control, enforcement of local government regulations, emergency services, other.
HEALTH	Administration and inspection, immunisations, food control, insect/vermin control, health centres, other.
COMMUNITY SERVICES & EDUCATION	Administration, family day care, child care, youth services, other families and children, aged and disabled, migrant services, other community services, education.
HOUSING & COMMUNITY AMENITIES	Housing, town planning, domestic waste management services, other waste management services, street cleaning, other sanitation and garbage, urban stormwater drainage, environmental protection, public cemeteries, public conveniences, other community amenities.
RECREATION & CULTURE	Public libraries, community centres, public halls, other cultural services, swimming pools, sporting grounds, parks and gardens (lakes), other sport and recreation.
MINING, MANUFACTURING & CONSTRUCTION	Building control.
TRANSPORT & COMMUNICATION	Urban roads - local, urban roads - regional, bridges on urban roads - local, footpaths, parking areas, bus shelters and services, RTA works, street lighting, other.
ECONOMIC AFFAIRS	Tourism and area promotion, other business undertakings.

**Note 3 -
Expenses
from Ordinary
Activities**

Expense	Actual 2005 \$'000	Actual 2004 \$'000
(a) EMPLOYEE COSTS		
Salaries and wages	26,887	25,396
Travelling	8	7
Employee leave entitlements	5,463	3,747
Superannuation	1,865	1,700
Workers' compensation insurance	1,214	1,317
Fringe benefit tax	142	131
Training cost (excluding salaries)	338	372
Other	263	263
	36,180	32,933
Less : Capitalised costs	1,159	1,017
Total Employee Costs Expensed	35,021	31,916
(b) BORROWING COST EXPENSE		
Interest on Loans	111	122
Total Borrowing Costs Expensed	111	122
(c) DEPRECIATION		
Plant & equipment	1,052	1,224
Office equipment	455	443
Furniture & fittings	133	130
Land improvements (depreciable)	62	115
Buildings	385	367
Other structures	199	141
Infrastructure		
- roads, bridges and footpaths	3,886	3,832
- storm water drainage	337	329
Other Assets		
- library books	216	494
- other	2	1
	6,727	7,076
Less Capitalised cost		
Total Depreciation Costs Expensed	6,727	7,076

**Note 3 –
Expenses
from Ordinary
Activities**
continued

Expense	Actual 2005 \$'000	Actual 2004 \$'000
(d) OTHER EXPENSES		
Other expenses for the year include the following:		
Auditor's remuneration		
- Audit services	45	43
- Other services	1	4
Bad & doubtful debts		
Legal expenses		
- Planning & development	365	297
- Other	140	339
Mayoral allowance	26	27
Members' fee and allowances	131	120
Members' expenses	16	6
Insurance		
- Other	1,066	964
Operating lease rentals (cancellable)	1,443	1,369
Street lighting	920	980
Electricity & heating	409	289
Telephone	874	769
Contributions & donations	156	238
Other		
- Payment to government	4,299	4,234
- Water rates and charges	222	239
- Consultancies	486	691
- Election expenses	0	235
- Security	543	704
- Bank charges	161	150
- Equipment minor	135	140
- Computer expenses	887	867
- Subscriptions	325	328
- Promotion , publicity, advertisement	231	225
- Printing and stationery	421	404
- Gas Charges	144	98
- Postage & Freights	161	157
- Process improvements	2	8
- Valuation	134	138
- Administration support	583	470
- Agents commissions	155	171
- Building maintenance	105	122
- Other repair & maintenance	546	631
- Mowing	69	88
- Pavement	158	218
- Periodical purchase	104	83
- Animal impounding	101	36
- Rubbish removal/disposals	73	68
- Other	739	200
Total Other Expenses From Ordinary Activities	16,376	16,150

Note 4 –
Revenues from
Ordinary
Activities

Revenue	Actual 2005 \$'000	Actual 2004 \$'000
(a) RATES AND ANNUAL CHARGES		
Ordinary Rates		
Residential	30,331	28,460
Business	7,990	7,297
Total Ordinary Rates	38,321	35,757
Annual Charges (pursuant to s.496 & s.501)		
Domestic waste management services	11,067	11,979
Total Annual Charges	11,067	11,979
Total Rates and Annual Charges	49,388	47,736
(b) USER CHARGES & FEES		
User Charges (pursuant to s.502)		
Domestic waste management services	4	3
Waste management services (not domestic)	440	326
Golf course	309	295
Tennis court	86	131
Membership fees	177	168
Property rent	731	519
Park rent	300	292
Entry fees	1,591	1,592
Telephone Towers		
Other	290	229
Total User Charges	3,928	3,555
Fees		
Regulatory/Statutory		
- Construction certificate	118	115
- DA Building Certificate	580	900
- s.603 Certificate	95	135
- s.149 Certificate	179	228
- Other	289	349
Discretionary		
- s.611	97	50
Other		
- Childcare	988	992
- Inspection	38	44
- Outside school hours care	110	111
- Other	315	267
Total Fees	2,809	3,191
Total User Charges & Fees	6,737	6,746
(c) INTEREST		
Interest on overdue rates and annual charges	160	151
Development contributions		
Section 94	977	442
Interest on investments	2,332	2,265
Other	307	90
Total Interest Revenue	3,776	2,948

**Note 4 –
Revenues from
Ordinary
Activities**
continued

Revenue	Actual 2005 \$'000	Actual 2004 \$'000
(d) OTHER OPERATING REVENUES		
Fines	1,651	1,689
Chargeable works	319	847
Kiosk income	153	129
Prepaid Clean-Up	25	28
Contributions & Donations	2	2
Training Income	81	21
Income from sales	29	27
Lease plan contribution	291	302
Commissions & Agency Fees	43	44
Other	368	307
Total Other Revenue From Ordinary Activities	2,962	3,396
(e) GRANTS		
General Purpose (Untied)		
Financial Assistance		
- Equalisation component	0	0
- Local roads component	0	0
Pensioners' Rates Subsidies		
- General	0	0
Total General Purpose Grants	0	0
Specific Purpose		
- Pensioners' Rates Subsidies		
- Domestic Waste Management	0	0
- Transport		
- Road to Recovery	0	0
- RTA	865	801
- Street Lighting	0	0
- Road and Bridge	0	0
- Acquisition of Assets	0	0
- Child care fees relief	0	0
- Family day care	0	0
- Library operational	0	0
- Outside school and OSSH	0	0
- Youth services	0	0
- Salary subsidy	0	0
- SUPPS worker	0	0
- Recreation and Culture	60	0
- Other	0	0
Total Specific Purpose Grants	925	801
Total Grants	925	801

Revenue	Actual 2005 \$'000	Actual 2004 \$'000
(f) CONTRIBUTIONS		
Developer Contributions (s94)		
- Recreation Facilities	344	541
- Administration Cost	177	205
- Environment Facilities	168	273
- Traffic Facilities	61	72
- Parking	117	71
- Open Space	1,107	1,073
- Community Facilities	776	1,079
Other		
- Other	12	12
Total Development Contributions	<u>2,762</u>	<u>3,326</u>
TOTAL GRANTS AND CONTRIBUTIONS	<u>3,687</u>	<u>4,127</u>

**Note 5 –
Gain or Loss on
Disposal of
Assets**

	Actual 2005 \$'000	Actual 2004 \$'000
GAIN (OR LOSS) ON DISPOSAL OF PROPERTY		
Proceeds from disposal	2,088	26
Less: Carrying amount of assets sold		
Gain (or Loss) on disposal	<u>2,088</u>	<u>26</u>
GAIN (OR LOSS) ON DISPOSAL OF PLANT & EQUIPMENT		
Proceeds from disposal	398	678
Less: Carrying amount of assets sold	145	125
Gain (or Loss) on disposal	<u>253</u>	<u>553</u>
Net Gain (Loss) On Disposal of Assets	<u>2,341</u>	<u>579</u>

Cash Assets and Investment Securities

	Notes	Actual 2005		Actual 2004	
		Current \$'000	Non- Current \$'000	Current \$'000	Non- Current \$'000
CASH ASSETS					
Cash on Hand and at Bank	11	1,183		594	
Cash Equivalent Assets	11				
- Term Deposits		22,500	0	15,891	8,409
- At Call		1,663		4,873	
- Managed Funds		3,000		2,000	
- FRN and CDO's	22,079				
- Unamortised Premium					
Opening	50				
- Unamortised Premium Ending	30				
- Premium Amortised	20	4,320	17,719	11,620	8,409
- Other					
TOTAL CASH ASSETS		32,666	17,719	34,978	16,818

Restricted Cash Assets & Investment Securities

Purpose	Notes	Actual 2005		Actual 2004	
		Current \$'000	Non- Current \$'000	Current \$'000	Non- Current \$'000
EXTERNAL RESTRICTIONS					
- Included in liabilities					
Specific Purpose Unexpended Loans (A)		0	0	0	0
		0	0	0	0
- Included in Other					
Developers Contributions (B)	6b,17	2,000	16,829	3,100	14,297
Specific Purpose Unexpended Grants (C)	6b,14	1,483		1,091	
Domestic Waste Management (D)	6(b)	3,034	890	3,262	2,521
		6,517	17,719	7,453	16,818
TOTAL EXTERNAL RESTRICTIONS	5,080	6,517	17,719	7,453	16,818
TOTAL INTERNAL RESTRICTIONS	6(b)	22,461		23,950	
TOTAL UNRESTRICTED		3,688		3,575	
TOTAL CASH ASSETS & INVESTMENT SECURITIES		32,666	17,719	34,978	16,818

The deposits are bearing floating interest rates between 5.24% and 8.23% (2004 - 4.65% and 7.78%)

- A. Loan money which must be applied for the purpose raised.
- B. Development contributions which are not yet expended for the provision of services and amenities in accordance with contributions plans (also includes those not under contribution plans).
- C. Grants which are not yet expended for the purposes for which the grants were obtained. (See separate Note "Conditions over Grants".)
- D. Domestic Waste Management (DWM) funds must be applied for the purpose for which they were raised.

Note 6(b) –
Details of
Movements and
Utilisation of
Restricted Cash
Assets and
Investments

Restrictions	Note	Opening Balance 01 July 2004 \$'000	Movements		Closing Balance 30 June 2005 \$'000	Proposed Utilisation of Restrictions		
			Transfers To \$'000	Transfers From \$'000		Less than 1 Year	Between 1 and 5 Years	Greater than 5 Years
External								
Domestic Waste Management	6a	5,643	373	2,092	3,924	3,034	890	
Specific Purpose Grants	6a,14	1,091	392	0	1,483	1,483	0	
Developers Contributions	6a,17	17,397	3,726	2,294	18,829	2,000	6,000	10,829
Total External		24,131	4,491	4,386	24,236	6,517	6,890	10,829
Internal								
Road and Footpath Levy	6a	0	2,736	2,736	0	0	0	
Construction of Buildings	6a	74	2	0	76	0	76	
Election Funding (Expenditure Equalisation)	6a	182	6	0	188	0	188	
Open Space Property Acquisition	6a	362	10	0	372	0	372	
Infrastructure Maintenance	6a	4,017	1,082	2,093	3,006	1,000	2,006	
Statewide Mutual	6a	36	0	0	36	0	36	
Property Development	6a	2,807	71	451	2,427	400	2,027	
OHS Compliance	6a	306	0	0	306	150	156	
Cities for Climate Protection	6a	603	116	54	665	365	300	
Plant & Vehicle Replacement	6a	816	18	291	543	343	200	
Organisational Development	6a	144	4	14	134	84	50	
Insurance Deductible	6a	206	5	0	211	0	211	
S94 Council Contribution	6a	2,203	861	0	3,064	500	2,564	
Car Parking Provision	6a	1,962	54	0	2,016	0	2,016	
Builders Security Deposits	6a	573	400	173	800	200	600	
Committed Works	6a	5,138	3,683	5,139	3,682	3,683	0	
Computer System Upgrade	6a	1,197	621	899	319	319	0	
Recreation Facilities Redevelopment	6a	1,000	28	0	1,028	0	1,028	
Employee Entitlements	6a	2,324	1,064	400	2,988	0	2,988	
Total Internal		23,950	10,761	12,250	22,461	7,044	14,818	0
Total Restrictions		48,081	15,231	15,898	47,414	13,561	21,708	10,829

	Actual 2005		Actual 2004	
	Current \$'000	Non- Current \$'000	Current \$'000	Non- Current \$'000
Receivables				
Purpose				
Rates and Annual Charges	1,099	521	763	458
Interest & Extra Charges	112	295	110	279
User Charges & Fees	722	0	559	56
Accrued Revenue	0		72	
Accrued Interest on Investments	259		213	
ATO Debtor	734		342	
Government Grants & Subsidies	146		161	
Other				
- Others	112		154	
	3,184	816	2,374	793
Less: Provision for Doubtful Debts (User Charges)	170		170	
TOTAL	3,014	816	2,204	793

Restricted Receivables

Purpose

Domestic Waste Management	249	176	414	142
Parking				
Drainage				
Town Improvement				
Other				
TOTAL RESTRICTED RECEIVABLES	249	176	414	142
UNRESTRICTED RECEIVABLES	2,765	617	1,710	651
TOTAL RECEIVABLES	3,014	793	2,124	793

**Note 8 –
Inventories and
Other Assets**

Item	Actual 2005		Actual 2004	
	Current \$'000	Non-Current \$'000	Current \$'000	Non-Current \$'000
Inventories				
Stores and Materials	174		274	
Total Inventories	174	0	274	0
Others				
Prepayments	505		227	
Shares in unlisted Companies		381		298
Total Others	505	381	227	298
Total	679	381	501	298

Item	At 30 June 2004				At 30 June 2005			
	At Cost	At Valuation	Accumulated Depreciation	Book Value	At Cost	At Valuation	Accumulated Depreciation	Book Value
Plant & Equipment	12,714	0	7,855	4,859	15,053	0	8,257	6,796
Office Equipment	6,298		4,675	1,623	7,905	0	5,130	2,775
Furniture & Fittings	2,740		2,156	584	2,814	0	2,289	525
Leased Plant & Equipment								
Land								
- Operational Land	13,783			13,783	13,783	0	0	13,783
- Community Land	39,239			39,239	39,971	0	0	39,971
- Non-dep land improvements	1,716			1,716	1,131	0	0	1,131
Land Improvements-depreciable	7,228		1,461	5,767	8,045	0	1,523	6,522
Buildings	37,332		4,730	32,602	37,890	0	5,115	32,775
Other Structures	1,994		530	1,464	2,766	0	729	2,037
Infrastructures								
- Roads, bridges, footpaths	280,354		25,998	254,356	287,259	0	29,884	257,375
- Stormwater drainage	33,688		2,527	31,161	35,300	0	2,864	32,436
Other Assets								
- Library Books	4,301		3,790	511	4,645	0	4,006	639
- Others	12		10	2	12	0	12	0
Totals	441,399	0	53,732	387,667	456,575	0	59,809	396,765

Note 9(a) -
Property Plant
and Equipment

**Note 10(a) –
Payables,
Interest Bearing
Liabilities and
Provisions**

Item	Actual 2005		Actual 2004	
	Current \$'000	Non-Current \$'000	Current \$'000	Non-Current \$'000
PAYABLES				
Goods & Services	5,355		3,674	
Miscellaneous Deposits	400	3,082	369	3,011
Payment received in advance	0		79	
Accrued expenses	56		959	
PAYG Creditor			160	
Other				
- Accrued Payroll	644		297	
- Due to Trust Fund	10		162	
- Other	531		90	
Total Payables	6,996	3,082	5,790	3,011
INTEREST BEARING LIABILITIES				
Loans	185	1,393	170	1,574
Total Interest Bearing Liabilities	185	1,393	170	1,574
PROVISIONS				
Annual leave	2,244	2,082	2,128	1,697
Sick Leave	414	2,433	296	2,381
Long Service Leave	742	5,434	571	4,928
Gratuities	79	781	0	765
Other (on-cost)	277	552	288	575
Self Insurance Claims		30		30
Total Provisions	3,756	11,312	3,283	10,376

**Note 10(c) –
Current
Payables,
Interest Bearing
Liabilities and
Provisions**

Item	Specific Purpose (DWM) Current		General Purpose Current		Total Current	
	2005 \$'000	2004 \$'000	2005 \$'000	2004 \$'000	2005 \$'000	2004 \$'000
Payables	587	289	6,961	5,422	6,996	5,711
Interest bearing liabilities			185	170	185	170
Provisions	347	31	3,409	3,252	3,756	3,283
Total Provisions	934	320	10,555	8,844	10,937	9,164

Item	Notes	Actual 2005 \$'000	Actual 2004 \$'000
(a) Reconciliation of Cash Assets			
Total Cash Assets	6	50,385	51,796
Less Bank Overdraft		50,385	51,796
(b) Reconciliation of Surplus/(Deficit) from ordinary activities to Cash from Operating Activities			
Surplus/(deficit) from ordinary activities		6,261	10,178
Add:			
Depreciation		6,727	7,076
Increase in provision of doubtful debt		0	0
Increase in employee leave entitlements		1,443	50
Increase in other provisions		347	0
Decrease in receivables		0	1,103
Decrease in inventories		100	26
Decrease in other assets		0	258
Increase in payables		0	2,134
Increase in accrued interest payable		0	0
Increase in Other current liabilities		277	0
Loss on sale of assets			
		<u>15,155</u>	<u>20,825</u>
Less:			
Decrease in provision of doubtful debt		0	0
Decrease in employee leave entitlements		0	0
Decrease in other provisions		0	332
Increase in receivable		871	0
Increase in inventories		0	0
Increase in other assets		278	0
Decrease in payables		307	301
Decrease in accrued interest payable		0	0
Decrease in Other current liabilities		0	0
Gain on sale of assets		2,341	578
		<u>3,797</u>	<u>1,211</u>
Net Cash provided by (or used in) operating activities		<u>11,358</u>	<u>19,614</u>

(c) Financing Arrangements

Unrestricted access was available at balance date to the following lines of credit

**Note 12 –
Commitments
for Expenditure**

	Actual 2005 \$'000	Actual 2004 \$'000
(a) Capital Commitments		
Capital expenditure committed for at the reporting date but not recognised in the financial statements as liabilities		
- Infrastructure	791	1,106
- Plant & Equipment	120	159
Total	911	1,265
These expenditures are payable as follows:		
- Not later than one year	911	1,265
- Later than one year and not later than 5 years	0	0
- Later than 5 years	0	0
Total	911	1,265
(b) Service Commitments		
Other non-capital expenditure committed for at the reporting date but not recognised in the financial statements as liabilities		
- Waste Services	18,779	23,705
- Audit Services	60	105
- Courier Services	828	300
- Other		
Total	19,667	24,110
These expenditures are payable as follows:		
- Not later than one year	5,242	4,926
- Later than one year and not later than 5 years	14,425	19,184
- Later than 5 years	0	0
Total	19,667	24,110
(c) Operating Lease Commitments		
Commitments under non-cancellable operating leases at the reporting date but not recognised in the financial statements are payable as follows:		
- Fleet management	1,393	1,220
- Office Equipment	485	23
Total	1,878	1,243
These expenditures are payable as follows:		
- Not later than one year	1,610	1,243
- Later than one year and not later than 5 years	268	0
- Later than 5 years		0
Total	1,878	1,243

Council has entered into non-cancellable operating leases for various items of plant & equipment.

- Contingent rental payments have been determined in accordance with Councils Annual Management Plans which are publicly notified in May/June each year.
- No lease imposes any additional restrictions on Council in relation to additional debt or further leasing

	Current Year Amount	Current Year Indicator	2003-04 Indicator	2002-03 Indicator	2001-02 Indicator	2000-01 Indicator
--	------------------------	---------------------------	----------------------	----------------------	----------------------	----------------------

**Note 13 –
Statement of
Performance
Measurement**

for the years ending
30 June 2005,
2004, 2003, 2002,
2001

1. Current Ratio

Factors

Current Assets	\$36,359		Ratio	Ratio	Ratio	Ratio
Current Liabilities	\$10,937	3.32	4.08	3.93	3.24	2.82

2. Unrestricted Current Ratio

Factors

Current Assets less All External Restrictions	\$29,953		Ratio	Ratio	Ratio	Ratio
Current Liabilities less Specific Purpose Liabilities	\$10,003	2.96	3.34	3.50	3.00	2.54

5. Debt Service Ratio

Factors

Debt Service Cost	\$278					
Revenue from Ordinary Activities	\$70,222	0.40%	0.42%	0.43%	0.00%	0.01%

6. Rate Coverage Ratio

Factors

Rate and Annual Charges	\$49,388					
Total Revenues	\$79,281	62.30%	62.24%	63.93%	61.71%	65.87%

**7. Rates & Annual Charges Plus Interest
And Extra Charges Outstanding Percentage**

Factors

Rates & Annual Charges Plus Interest & Extra Charges Outstanding	\$2,027					
Rates & Annual Charges Plus Interest & Extra Charges Collectible	\$49,805	4.07%	3.25%	3.34%	3.61%	3.82%

**Note 14 –
Conditions over
Grants and
Contributions**

Item	Actual 2005		Actual 2004	
	Grants \$'000	Contr \$'000	Grants \$'000	Contr \$'000
Grants and contributions which were obtained on the condition that they be expended for specified purposes or in a future period but which are not yet expended in accordance with those conditions, are as follows				
- Administration	93		8	
- Community Services	189		164	
- Health	3		0	
- Recreation	47		152	
- Transport	642		629	
- Housing	117	17,397	101	15,037
Unexpended at the close of the previous reporting period	1,091	17,397	1,054	15,037
LESS:				
- Administration	0		0	
- Community Services	75		106	
- Health	3			
- Recreation	7		148	
- Transport	2		58	
- Housing	11	2,294	4	1,397
Expended during the current reporting period from revenues recognised in previous reporting periods	98	2,294	316	1,397
PLUS:				
- Administration	0		85	
- Community Services	39		131	
- Health	0		3	
- Recreation	1		43	
- Transport	441		71	
- Housing	9	3,726	20	3,757
Amounts recognised as revenues in current reporting period but not yet expended in accordance with the conditions	490	3,726	353	3,757
- Administration	93		93	
- Community Services	153		189	
- Health	0		3	
- Recreation	41		47	
- Transport	1,081		642	
- Housing	115	18,829	117	17,397
Unexpended at the close of the current reporting period and held as restricted assets (6(a)&(b))	1,483	18,829	1,091	17,397
Net increase (decrease) in restricted assets in the current reporting period	392	1,432	37	2,360

The council's exposure to interest rate risk, and the effective weighted average interest rate for each class of financial assets and financial liabilities is set out below. Exposures arise predominantly from assets and liabilities bearing variable interest rates, which the council intends to hold as fixed rate assets and liabilities to maturity.

Note 15 – Financial Instruments

2005	Notes	Floating Interest Rate \$'000	Fixed interest maturing in:			Non - interest bearing \$'000	Total \$'000
			< 1 yr \$'000	> 1 yr > 5 yrs \$'000	< 5 yrs \$'000		
Financial Assets							
	6	50,369				16	50,385
	7		1,099	521		2,210	3,830
	6						0
		50,369	1,099	521	0	2,226	54,215
							6.31%
Financial Liabilities							
	10		178	842	512	46	1,578
	10					10,078	10,078
							0
		0	178	842	512	10,124	11,656
							0.88%
							5.43%

2004	Notes	Floating Interest Rate \$'000	Fixed interest maturing in:			Non - interest bearing \$'000	Total \$'000
			< 1 yr \$'000	> 1 yr > 5 yrs \$'000	< 5 yrs \$'000		
Financial Assets							
	6	51,780				16	51,796
	7		763	458		1,776	2,997
	6						0
		51,780	763	458	0	1,792	54,793
							2.84%
Financial Liabilities							
	10		167	788	743	46	1,744
	10					8,801	8,801
							0
		0	167	788	743	8,847	10,545
							1.42%
							4.41%

**Note 15 –
Financial
Instruments**

continued

Item	Notes	2005 \$'000	2004 \$'000
Reconciliation of Net Financial Assets			
Net financial assets from previous page			
Financial assets	6,7	54,215	54,793
Financial liabilities	10	11,656	10,545
Net Financial Assets		42,559	44,248
Non-financial assets and liabilities			
Inventories	8	174	274
Property, plant & equipment	9	396,765	387,667
Other assets	8	886	525
Provisions	10	(\$15,068)	(\$13,659)
Other liabilities			
Net Assets per Statement of Financial Position		425,316	419,055

Net fair value of financial assets

The net fair value of cash and cash equivalents and non-interest bearing monetary financial assets and financial liabilities approximates their carrying value.

The net fair value of other monetary assets and liabilities is based upon market prices, where a market exists, or by discounting the expected future cash flows by the current interest rates for assets and liabilities with similar risk profiles.

The carrying amounts of net fair values of financial assets and liabilities at balance date are as follows:

Item	Carrying Amount \$'000	2005 Net Fair Value \$'000	Carrying Amount \$'000	2004 Net Fair Value \$'000
Financial Assets				
Trade debtors	3,830	3,830	2,997	2,997
Other debtors	0	0	0	0
Cash equivalents	50,385	50,385	51,796	51,796
Other assets			0	0
Total	54,215	54,215	54,793	54,793
Financial Liabilities				
Bank loan	1,578	1,578	1,744	1,744
Trade & Other Payables	10,078	10,078	8,801	8,801
Total	11,656	11,656	10,545	10,545

Council's original budget was incorporated as part of the Management Plan adopted by the Council on 24 June 2004. The original projections on which the budget was based have been affected by a number of factors. These include State and Federal Government decisions including new grant programs, changing economic activity, the weather and by decisions made by the Council.

This note sets out the details of material variations between the original budget and actual results for the Statement of Financial Performance. Material favourable (F) and unfavourable (U) variances represent amounts of 10 % or more of the budgeted amount.

REVENUES

User Charges and Fees

Revenue from user charges and fees has exceeded budget by \$1,942,000 (F) due in part to the inclusion of approximately \$900,000 of budget revenue in the "Other Revenue" category. The remaining \$600,000 is the result of higher than anticipated regulatory and other fees income.

Interest

Actual interest income was over budget by \$1,376,000 (F) due to higher than expected investment holdings, rates exceeding budget assumptions and the application of more aggressive but informed investing policies.

Other Revenue From Ordinary Activities

Despite increases in some items of other revenues, the actual result for the year was \$2,727,000 (U) less than budget. As mentioned above the budget figure included approximately \$900,000 of revenue which should have been included in user charges and fees. A reduction in revenue from chargeable works, and lower than expected income across virtually all areas, have also contributed to the variance.

Gain From Disposal Of Assets

Each year estimates are made of the likely gains from sales of assets. Proceeds from the sale of property in this year were subject to legal considerations and were not allowed for in the budget. The variance of \$2,341,000 (F) is the result of no budget being included for these revenues.

Grants and Contributions For Capital Purposes

Actual income has exceeded budget by \$367,000 (F) due to developer contributions being approximately \$380,000 more than budget.

EXPENSES

Employee Costs

Actual costs exceeded budget by \$3,241,000 (U) due to larger than anticipated increases in leave provisions and adjustments in salaries following the introduction of a new salary and performance system.

Materials and Contracts

Materials and contracts were under budget by \$6,018,000 (F) due partly to classification differences within the budget and the replacement of operating projects with capital projects.

**Note 17 –
Statement of
Contribution
Plans**

Purpose	Opening Balance \$'000	Contributions received during year \$'000		Interest earned during year \$'000	Expended during year \$'000	Held as restricted asset \$'000	Works provided to date \$'000
		Cash	Non-cash				
Summary of contributions							
Open Space	12,798	1,107	0	702	1,083	13,526	10,637
Recreation Facilities	846	344	0	50	246	995	277
Community Facilities	2,117	776	0	138	63	2,968	415
Environmental Amenities	281	168	0	20	219	250	425
Drainage	15	0	0	2	0	17	1,277
Car Parking	913	117	0	44	347	727	1,499
Traffic control	56	61	0	4	34	101	88
Administration Cost	354	177	0	16	302	245	303
TOTAL CONTRIBUTIONS	17,380	2,750	0	976	2,294	18,829	14,921

The summary of contribution plans (see above) represents the total of Council's individual contribution plans. Works provided to date is the cumulative amount since 1988.

Contributions Plan No. Old

Open Space	11,026	0	0	574	1,083	10,517	10,637
Recreation Facilities	41	0	0	2	0	43	0
Community Facilities	299	0	0	14	0	313	284
Drainage	15	0	0	2	0	17	1,277
Car Parking	804	0	0	34	347	491	1,499
TOTAL CONTRIBUTIONS	12,185	0	0	626	1,430	11,381	13,697

Contributions Plan No. New

Open Space Acquisition	1,774	1,107		128	0	3,009	0
Recreation Facilities	806	344		48	246	952	277
Community Facilities	1,818	776		124	63	2,655	131
Environmental Amenities	281	168		20	219	250	425
Car Parking	109	117		10	0	236	0
Traffic control	70	61		4	34	101	88
Administration Cost	354	177		16	302	245	303
TOTAL CONTRIBUTIONS	5,212	2,750	0	350	864	7,448	1,224



SPENCER STEER
CHARTERED ACCOUNTANTS

CANTERBURY CITY COUNCIL
GENERAL PURPOSE FINANCIAL REPORT
INDEPENDENT AUDITORS' REPORT

SCOPE

We have audited the *general purpose financial report* of Canterbury City Council for the year ended 30 June 2005, comprising the Statement by Council, Statement of Financial Performance, Statement of Financial Position, Statement of Changes in Equity, Statement of Cash Flows and accompanying Notes to the Accounts. The financial statements include the consolidated accounts of the economic entity comprising the Council and the entities it controlled at the year's end or from time to time during the year. The Council is responsible for the preparation and presentation of the financial statements and the information they contain. We have conducted an independent audit of these financial statements in order to express an opinion on them to the Council. In respect of the original budget figures disclosed in the Statement of Financial Performance, Statement of Cash Flows and Note 2(a), we have not examined the underlying basis of their preparation. Similarly, we have not examined the variations from the adopted budget disclosed in Note 16 and therefore express no opinion on them.

Our audit has been conducted in accordance with Australian Auditing Standards to provide reasonable assurance as to whether the financial statements are free of material misstatement. Our procedures included examination, on a test basis, of evidence supporting the amounts and other disclosures in the financial statements, and the evaluation of accounting policies and significant accounting estimates. These procedures have been undertaken to form an opinion as to whether, in all material respects, the financial statements are presented fairly in accordance with Accounting Standards and other mandatory professional reporting requirements in Australia and statutory requirements under the Local Government Act 1993 so as to present a view which is consistent with our understanding of the Council's and the economic entity's financial position, the result of their operations and their cash flows.

The audit opinion expressed in this report has been formed on the above basis.

AUDIT OPINION

In our opinion,

- (a) the accounting records of the Council have been kept in accordance with the requirements of Division 2 of Part 3 of the Local Government Act, 1993;
- (b) the general purpose financial report
 - (i) has been prepared in accordance with the requirements of Division 2 of Part 3 of the Local Government Act, 1993;
 - (ii) is consistent with the Council's accounting records; and
 - (iii) presents fairly the Council's financial position and the results of its operations
- (c) we have been able to obtain all the information relevant to the conduct of our audit; and
- (d) there were no material deficiencies in the accounting records or financial reports.

SPENCER STEER
Chartered Accountants

N. MAH CHUT
Partner

Dated at Sydney this 4th day of November 2005



SPENCER STEER
CHARTERED ACCOUNTANTS

4 November 2005

Councillor Robert Furolo
Mayor
Canterbury City Council
137 Beamish Street
CAMPSIE NSW 2194

Dear Councillor Furolo,

Audit Report - Year Ended 30 June 2005

We are pleased to advise completion of the audit of Council's books and records for the year ended 30 June 2005 and that all information required by us was readily available. We have signed and attached our reports as required under Section 417(1) of the Local Government Act, 1993 and the Local Government Code of Accounting Practice and Financial Reporting to the General and Special Purpose Financial Reports.

Our audit has been conducted in accordance with Australian Auditing Standards so as to express an opinion on both the General and Special Purpose Financial Reports of the Council. We have ensured that the accounts have been prepared in accordance with Australian Accounting Standard AAS27 and the Local Government Code of Accounting Practice and Financial Reporting.

This report on the conduct of the audit is also issued under Section 417(1) and we now offer the following comments on the financial statements and the audit;

1. RESULTS FOR THE YEAR

1.1 Operating Result

The operating result for the year was a Surplus of \$6.261 million as compared with \$10.177 million in the previous year.



The following table sets out the results for the year and the extent (%) that each category of revenue and expenses contributed to the total.

	2005	% of Total	2004	% of Total	Increase (Decrease)
	\$000		\$000		\$000
Ordinary Expenses					
Employees Costs	35,021	48%	31,916	48%	3,105
Depreciation	6,727	9%	7,076	11%	(349)
Other	31,272	43%	27,035	41%	4,237
	73,020	100%	66,027	100%	6,993
Ordinary Revenues before Capital					
Rates & Annual Charges	49,388	65%	47,736	66%	1,652
Grants & Contributions	10,390	14%	10,673	15%	(283)
Other	15,816	21%	13,668	19%	2,148
	75,594	100%	72,077	100%	3,517
Surplus(Deficit) from Ordinary Activities before Capital Items	\$ 2,574		\$ 6,050		\$ (3,476)
Capital Revenues	3,687		4,127		(440)
Surplus(Deficit) for the year	\$ 6,261		\$ 10,177		\$ (3,916)

The table above shows an overall decline over the previous year of \$3.916 million. Notable fluctuations consisted of:

- o rates levied amounted to \$38.321 million - an increase of \$2.564 million and consisted mainly of the application of increases allowed under the rate pegging legislation and special variations.
- o domestic waste management charges amounted to \$11.067 million – a decrease of \$912,000.
- o interest from the investments of funds improved by \$828,000 to \$3.776 million.
- o profits from the sale of assets amounted to \$2.341 million as compared to \$578,000 in the previous year.
- o contributions by developers under Section 94 decreased by \$564,000 to \$2.750 million.
- o employee costs rose by \$3.105 million and can be attributed to award increases and the implementation of a new salary and performance system.
- o increases in other operating costs can largely be attributed to rises in waste disposal charges and reducing the backlog of Council's committed works program particularly, in the areas of restorations, repair and maintenance works.



1.2 Funding Result

The operating result does not take into account all revenues and all expenditures and in reviewing the overall financial performance of Council it is useful to take into account the total source of revenues and where they were spent during the year which is illustrated in the table below.

	2005	2004
	\$000	\$000
Funds were provided by:-		
Operating Result (as above)	6,261	10,177
Add back non funding items:-		
- Depreciation	6,727	7,076
- Book Value of Assets Sold	145	126
	<u>13,133</u>	<u>17,379</u>
Net Transfers from Externally Restricted Assets	1,715	0
Net Transfers from Internal Reserves	1,520	0
Net Changes in Current/Non Current Assets & Liabilities	473	530
	<u>16,841</u>	<u>17,909</u>
Funds were applied to:-		
Purchase and Construction of Assets	(15,970)	(11,697)
Principal Repaid on Loans	(166)	(159)
Net Transfers to Externally Restricted Assets	0	(3,540)
Net Transfers to Internal Reserves	0	(5,393)
	<u>(16,136)</u>	<u>(20,789)</u>
Increase(Decrease) in Available Working Capital	\$ 705	\$ (2,880)

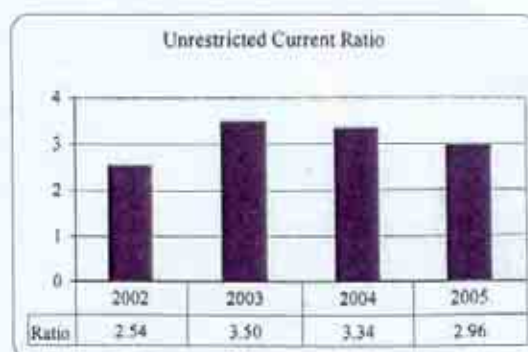
2. FINANCIAL POSITION

2.1 Current Ratios

The *Current Ratio* is a good indicator of the ability of a business to meet its debts and obligations as they fall due. Current assets exceeded current liabilities by \$25.422 million representing a factor of 3.32 to 1.

The *Unrestricted Current Ratio* is a more specific financial indicator for local government. It eliminates net externally restricted assets that must be set aside by law and it in fact represents the general funds of Council.

The *Unrestricted Current Ratio* at the close of the year was 2.96 to 1.





2.2 Available Working Capital – (Working Funds)

A more meaningful financial indicator specific to local government is the level of *Available Working Capital*. Net Current Assets are adjusted by eliminating both external and internal reserves held for future purposes.

At the close of the year the Available Working Capital of Council stood at \$1.470 million as detailed below;

	2005	2004	Change
	\$000	\$000	\$000
Net Current Assets (Working Capital) as per Accounts	25,422	28,440	(3,018)
<i>Add:</i> Budgetted to Pay in the next 12 months			
- Borrowings	185	170	15
- Employees Leave Entitlements	3,756	3,283	473
Adjusted Working Capital	29,363	31,893	(2,530)
<i>Less:</i> Externally Restricted Assets	(5,832)	(7,547)	1,715
<i>Less:</i> Internally Restricted Assets	(22,061)	(23,581)	1,520
Available Working Capital as at 30 June	\$ 1,470	\$ 765	\$ 705

The balance of Available Working Capital should be at a level to manage Council's day to day operations including the financing of hard core debtors, stores and to provide a buffer against unforeseen and unbudgeted expenditures. Taking into consideration the nature and level of the internally restricted assets (Reserves), we are of the opinion that the Available Working Capital as at 30 June 2005 was sound.

2.3 Debt

Operating revenue (excluding special purpose grants and contributions) required to service debt (loan repayments of \$278,000) was 0.40%.

2.4 Summary

Council's overall financial position, when taking into account the above financial indicators is, in our opinion, sound.

3. CASH ASSETS

3.1 Cash & Investments

Cash and investments held at the close of the year amounted to \$50.385 million as compared with \$51.796 million and \$43.413 million at the close of financial years 2004 and 2003 respectively.



The chart alongside summarises the purposes for which cash and investments were held;



Externally restricted cash and investments are restricted in their use by externally imposed requirements and consist of unexpended development contributions under Section 94 of \$18.829 million, domestic waste management charges of \$3.924 million and specific purpose grants of \$1.483 million.

Internally restricted cash and investments have been restricted in their use by resolution or policy of Council to reflect forward plans, identified programs of works, and are, in fact, Council's "Reserves". These Reserves totalled \$22.461 million and their purposes are more fully disclosed in Note 6 of the financial statements.

Unrestricted cash and investments amounted to \$3.688 million, which are available to provide liquidity for day to day operations.

3.2 Cash Flows

The Statement of Cash Flows illustrates the flow of cash moving in and out of Council during the year and reveals that Cash Assets decreased by \$1.412 million to \$50.385 million at the close of the year. In addition to operating activities which contributed net cash of \$11.358 million were the proceeds from the sale of assets of \$2.445 million. Cash outflows other than operating activities were used to repay loans of \$167,000 and to purchase and construct assets totaling \$15.048 million.

4. RECEIVABLES

4.1 Rates & Annual Charges (excluding interest & extra charges)

Net rates and annual charges levied for the year amounted to \$49.388 million and represented 62.30% of Council's total operating revenues and was consistent with previous years. Including arrears, the total rates and annual charges collectible was \$50.609 million of which \$48.989 million (96.80%) was collected.

Arrears stood at \$1.620 million at the end of the year and represented 3.20% of those receivables.





4.2 Other Receivables

Receivables (other than Rates & Annual Charges) totalled \$2.380 million. Those considered to be uncertain of collection have been provided for as doubtful debts and this provision amounted to \$170,000.

5. PAYABLES

5.1 Employees Leave Entitlements

Council's provision for its liability toward employees leave entitlements and associated on costs amounted to \$15.038 million. A cash reserve of \$2.988 million was held at year end representing 19.87% of this liability was, in our opinion, sufficient to enable Council to meet unbudgeted and unanticipated terminations.

5.2 Deposits, Retentions & Bonds

Deposits, Retentions and Bonds held at year end amounted to \$3.482 million. The cash reserve amounting to \$800,000 (22.98% of the total liability) adequately provides for repayments which are expected to be repaid during 2005/2006 financial year.

6. NEW ACCOUNTING STANDARDS

Australia is currently preparing for the introduction of International Financial Reporting Standards (IFRS) for reporting periods beginning on or after 1 January 2005. The Australian equivalents to IFRS will be first reflected in Council's financial statements for the year ending 30 June 2006. Whilst the new accounting standards may have a significant impact on the reported results and financial position of some councils, we do not see any significant impact to Canterbury's financial results, cash flows or financial position. Current standards require the disclosure of the likely monetary impacts of the new standards had they been applied for the year ending 30 June 2005. These impacts are detailed in Note 1 to the financial statements.

7. CONCLUSION

We wish to record our appreciation to your General Manager and his staff for their ready co-operation and the courtesies extended to us during the conduct of the audit.

Yours faithfully,

SPENCER STEER
Chartered Accountants

N. MAH CHUT
Partner

**Special
Purpose
Financial
Statements**

for the year ending
30 June 2005

Contents

Council's Certificate [s.413 (2) (c)]

Statement of Financial Performance by Business Activity

Statement of Financial Position by Business Activity

Notes to the Special Purpose Financial Statements

Note 1 Significant Accounting Policies

Auditors Report [s.417 (2)] On the Special Purpose Financial Statements



CANTERBURY CITY COUNCIL

City of Cultural Diversity

SPECIAL PURPOSE FINANCIAL REPORTS

for the year ending 30 June 2005

STATEMENT BY COUNCILLORS AND MANAGEMENT MADE PURSUANT TO THE LOCAL GOVERNMENT CODE OF ACCOUNTING PRACTICE AND FINANCIAL REPORTING

The attached Special Purpose Financial Reports have been prepared in accordance with:

- NSW Government Policy Statement "*Application of National Competition Policy to Local Government*"
- Department of Local Government Guidelines "*Pricing & Costing for Council Businesses: A Guide to Competitive Neutrality*"
- The Local Government Code of Accounting Practice and Financial Reporting
- The Department of Energy, Utilities and Sustainability Best Practice Management of Water Supply and Sewerage Guidelines

To the best of our knowledge and belief, these Reports

- Present fairly the operating result and financial position for each of Council's declared Business Activities for the year, and
- Accord with Council's accounting and other records.


We are not aware of any matter that would render the reports false or misleading in any way.

Signed in accordance with a resolution of Council made on 27 October 2005.


.....
Robert Furolo
MAYOR


.....
Fadwa Kebbe
DEPUTY MAYOR


.....
Jim Montague
GENERAL MANAGER


.....
David Cuming
RESPONSIBLE ACCOUNTING
OFFICER

**Statement
of Financial
Performance**
for the year ending
30 June 2005

Item	Long-Day Care (category 2)		Aquatic Centre (category 2)		Trade Waste (category 2)		Golf Course (category 2)		Tennis Court (category 2)	
	Actual 2005 \$'000	Actual 2004 \$'000	Actual 2005 \$'000	Actual 2004 \$'000	Actual 2005 \$'000	Actual 2004 \$'000	Actual 2005 \$'000	Actual 2004 \$'000	Actual 2005 \$'000	Actual 2004 \$'000
EXPENSES FROM ORDINARY ACTIVITIES										
Employee costs	1,760	1,530	1,612	1,680	142	113	165	177	27	37
Borrowing costs	0	0	0	0	0	0	0	0	0	0
Materials & contracts	428	423	322	335	16	45	84	70	70	98
Depreciation	15	11	56	69	0	0	1	1	0	0
Other expenses from ordinary activities	378	311	490	947	216	202	36	68	6	11
Loss from the disposal of assets	0	0	0	0	0	0	0	0	0	0
Taxation equivalent payments	70	56	61	0	0	0	0	0	0	0
TOTAL EXPENSES FROM ORDINARY ACTIVITIES	2,651	2,331	2,541	3,031	374	360	286	316	103	146
REVENUE FROM ORDINARY ACTIVITIES										
Rates & annual charges	0	0	0	0	0	0	0	0	0	0
User charges & fees	921	920	1,770	1,935	440	529	309	351	93	122
Interest	0	0	0	0	0	0	0	0	0	0
Other revenue from ordinary activities	0	1	155	146	0	0	0	0	0	0
Grants & contributions provided for non-capital purpose	912	977	0	0	0	0	0	0	0	0
Profit from the sale of assets	0	0	0	0	0	0	0	0	0	0
Revenue from ordinary activities before capital amounts	1,833	1,898	1,925	2,081	440	529	309	351	93	122
Surplus (deficit) from ordinary activities before Revenue for capital purposes	(818)	(433)	(616)	(950)	66	169	23	35	(10)	(24)
Grants & contributions provided for capital purpose	0	0	0	0	0	0	0	0	0	0
Surplus (deficit) from ordinary activities after capital amounts	(818)	(433)	(616)	(950)	66	169	23	35	(10)	(24)

Item	Long-Day Care (category 2)		Aquatic Centre (category 2)		Trade Waste (category 2)		Golf_Course (category 2)		Tennis Court (category 2)	
	Actual 2005 \$'000	Actual 2004 \$'000	Actual 2005 \$'000	Actual 2004 \$'000	Actual 2005 \$'000	Actual 2004 \$'000	Actual 2005 \$'000	Actual 2004 \$'000	Actual 2005 \$'000	Actual 2004 \$'000
Surplus (deficit) from ordinary activities after capital amounts										
Correction of fundamental error	(818)	(433)	(616)	(950)	66	169	23	35	(10)	(24)
	0	0	0	0	0	0	0	0	0	0
Surplus (deficit) from ordinary activities	(818)	(433)	(616)	(950)	66	169	23	35	(10)	(24)
Extraordinary items	0	0	0	0	0	0	0	0	0	0
Surplus (deficit) from all activities before tax	(818)	(433)	(616)	(950)	66	169	23	35	(10)	(24)
Corporate Taxation Equivalent (30%)	0	0	0	0	20	60	7	23	0	7
SURPLUS (DEFICIT) AFTER TAX	(818)	(433)	(616)	(950)	46	109	16	12	(10)	(31)
Add Back Taxation	0	0	0	0	20	60	7	23	0	7
Add NCP Imputation Credits	70	56	0	0	0	0	0	0	0	0
Actual Result for Year	(748)	(377)	(616)	(950)	66	109	23	12	(10)	(31)
Opening Retained profits	0	0	990	990	255	147	2,439	2,427	883	914
Add: Subsidy Paid for Operations	748	377	616	950	0	0	0	0	(10)	0
Closing Retained Profits	0	0	1,606	990	321	255	2,462	2,439	873	883
RETURN ON CAPITAL (%)				-41%						
SUBSIDY FROM COUNCIL	748	377	616	950	0	0	0	0	0	0

**Statement
of Financial
Position**
as at 30 June 2005

Item	Long-Day Care (category 2)		Aquatic Centre (category 2)		Trade Waste (category 2)		Golf Course (category 2)		Tennis Court (category 2)	
	Actual 2005 \$'000	Actual 2004 \$'000	Actual 2005 \$'000	Actual 2004 \$'000	Actual 2005 \$'000	Actual 2004 \$'000	Actual 2005 \$'000	Actual 2004 \$'000	Actual 2005 \$'000	Actual 2004 \$'000
CURRENT ASSETS										
Cash assets (Bank Overdraft)	4	(119)	0	(1,956)	80	403	86	180	0	63
Investment securities	0	0	0	0	0	0	0	0	0	0
User Charges	0	76	0	160	13	44	27	29	24	10
Receivables (Due from General fund)	254	377	305	1,987	228	0	0	0	0	0
Inventories	0	0	0	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0	0	0	0
TOTAL CURRENT ASSETS	258	334	305	191	321	447	113	209	24	73
NON-CURRENT ASSETS										
User Charges	0	8	0	16	0	4	0	3	0	1
Receivables	0	0	0	0	0	0	0	0	0	0
Property, plant and equipment	977	879	2,240	2,274	80	63	2,441	2,441	922	922
TOTAL NON-CURRENT ASSETS	977	887	2,240	2,290	80	67	2,441	2,444	922	923
TOTAL ASSETS	1,235	1,221	2,545	2,481	401	514	2,554	2,653	946	996

Item	Long-Day Care (category 2)		Aquatic Centre (category 2)		Trade Waste (category 2)		Golf_Course (category 2)		Tennis Court (category 2)	
	Actual 2005 \$'000	Actual 2004 \$'000	Actual 2005 \$'000	Actual 2004 \$'000	Actual 2005 \$'000	Actual 2004 \$'000	Actual 2005 \$'000	Actual 2004 \$'000	Actual 2005 \$'000	Actual 2004 \$'000
CURRENT LIABILITIES										
Payables	187	328	187	504	19	40	38	60	58	55
Provisions	38	157	93	172	8	11	20	18	0	4
Interest Bearing Liabilities	3	3	0	0	0	0	0	0	0	0
TOTAL CURRENT LIABILITIES	228	488	280	676	27	51	58	78	58	59
NON-CURRENT LIABILITIES										
Due to General fund	519	17	378	0	0	121	0	46	0	14
Payables	0	176	87	270	38	50	0	32	0	29
Provisions	447	496	194	545	15	37	34	58	15	11
Interest Bearing Liabilities	41	44	0	0	0	0	0	0	0	0
TOTAL NON-CURRENT LIABILITIES	1,007	733	659	815	53	208	34	136	15	54
TOTAL LIABILITIES	1,235	1,221	939	1,491	80	259	92	214	73	113
NET ASSETS	0	0	1,606	990	321	255	2,462	2,439	873	883
EQUITY										
Accumulated surplus	0	0	1,606	990	321	255	2,462	2,439	873	883
TOTAL EQUITY	0	0	1,606	990	321	255	2,462	2,439	873	883

Notes to the Statements

Note 1 – Significant Accounting Policies

A statement summarising the supplemental accounting policies adopted in the preparation of the SPFR for National Competition Policy reporting purposes follows.

These financial statements are a Special Purpose Financial Report (SPFR) prepared for use by the Council and Department of Local Government. For the purposes of these statements, the council is not a reporting entity.

This special purpose financial report, unless otherwise stated, has been prepared in accordance with applicable Australian Accounting Standards, other authoritative pronouncements of the Australian Accounting Standards Board, Urgent Issues Group Consensus Views, the Local Government Act and Regulations, the Local Government Code of Accounting Practice and Financial Reporting and the Local Government Asset Accounting Manual.

The statements are also prepared on an accruals basis. They are based on historic costs and do not take into account changing money values or, except where specifically stated, current values of non-current assets. Certain taxes and other costs, appropriately described, have been imputed for the purposes of the National Competition Policy.

National Competition Policy

Council has adopted the principal of 'competitive neutrality' to its business activities as part of the national competition policy which is being applied throughout Australia at all levels of government. The framework for its application is set out in the June 1996 Government Policy statement on the "Application of National Competition Policy to Local Government". The "Pricing & Costing for Council Businesses A Guide to Competitive Neutrality" issued by the Department of Local Government in July 1997 has also been adopted.

The pricing & costing guidelines outline the process for identifying and allocating costs to activities and provide a standard of disclosure requirements. These disclosures are reflected in Council's pricing and/or financial reporting systems and include taxation equivalents; council subsidies; return on investments (rate of return); and dividends paid.

Declared Business Activities

In accordance with Pricing & Costing for Council Businesses – A Guide to Competitive Neutrality, council has declared that the following are to be considered as business activities:

Category 1

Name	Brief Description of Activity
NIL	

Category 2

Name	Brief Description of Activity
Long Day Child Care	Child Minding Services
Aquatic Centres	Recreational Sporting Activity
Trade Waste	Waste Services to Businesses
Golf Course	Recreational Sporting Activity
Tennis Courts	Recreational Sporting Activity

(i) Taxation Equivalent Payments

Council is liable to pay various taxes and financial duties. Where this is the case, they are disclosed as a cost of operations (General Purpose Financial Report) just like all other costs. However, where Council does not pay some taxes which are generally paid by private sector businesses, such as income tax, these equivalent tax payments have been applied to all council nominated business activities and are reflected in the SPFR. For the purposes of disclosing comparative information relevant to the private sector equivalent the following taxation equivalents have been applied to all council nominated business activities (this does not include council's non-business activities):

	Notional Rate Applied %
Corporate Tax Rate	30%
Land Tax	Nil
Stamp Duty	Nil
Payroll Tax	6.00%
Other Taxes or Charges	Nil

Income Tax

An income tax equivalent has been applied on the profits of the business. Whilst income tax is not a specific cost for the purpose of pricing a good or service, it needs to be taken into account of in terms of assessing the rate of return required on capital invested. Accordingly, the return on capital invested is set at a pre-tax level (gain/(loss) from ordinary activities before capital amounts) as would be applied by a private sector competitor – that is, it should include a provision equivalent to the corporate income tax rate, currently 30%. Income Tax is only applied where a positive gain/(loss) from ordinary activities before capital amounts has been achieved. Since the taxation equivalent is notional, that is, it is payable to the "Council" as the owner of business operations, it represents an internal payment and has no effect on the operations of the council.

Accordingly, there is no need for disclosure of internal charges in the GPFR. The rate applied of 30% is the equivalent company tax rate prevalent as at balance date. No adjustments have been made for variations that have occurred during the year.

Local Government Rates & Charges

A calculation of the equivalent rates and charges for all Category 1 businesses have been applied to all assets owned or exclusively used by the business activity.

Loan & Debt Guarantee Fees

The debt guarantee fee is designed to ensure that council business activities face "true" commercial borrowing costs in line with private sector competitors. In order to calculate a debt guarantee fee, council has determined what the differential borrowing rate would have been between the commercial rate and the council's borrowing rate for its business activities.

(ii) Subsidies

Government policy requires that subsidies provided to customers and the funding of those subsidies must be explicitly disclosed. Subsidies occur where council provides services on a less than cost recovery basis. This option is exercised on a range of services in order for council to meet its community service obligations. The overall effect of subsidies is contained within the statement of financial performance by Business Activities.

(iii) Return on Investments (Rate of Return)

The Policy statement requires that councils with Category 1 businesses “would be expected to generate a return on capital funds employed that is comparable to rates of return for private businesses operating in a similar field”. Funds are subsequently available for meeting commitments or financing future investment strategies. The rate of return is disclosed for each of council’s business activities on the Statement of Business Activities and Statement of Financial Position.

(iv) Dividends

Council is not required to pay dividends to either itself as owner of a range of businesses or to any external entities. Consequently, any form of dividend payment is purely notional. Dividend payments to council are also restricted to those activities which do not levy special rates or charges (water, sewer, domestic waste management).

Council operates the following restricted activities – Domestic Waste Management (DWM). The Local Government Act 1993 requires that all operating surpluses or deficits of these funds are credited/debited to the equity of those funds.



SPENCER STEER
CHARTERED ACCOUNTANTS

CANTERBURY CITY COUNCIL
SPECIAL PURPOSE FINANCIAL REPORT
INDEPENDENT AUDITORS' REPORT

SCOPE

We have audited the *special purpose financial report* of Canterbury City Council for the year ended 30 June 2005, comprising the Statement by Council, Statement of Financial Performance of Business Activities, Statement of Financial Position by Business Activities and accompanying Notes to the Accounts. The financial statements include the accounts of the declared business activities of the Council. The Council is responsible for the preparation and presentation of the financial statements and the information they contain. We have conducted an independent audit of these financial statements in order to express an opinion on them to the Council.

The special purpose financial report has been prepared for distribution to the Council and the Department of Local Government for the purpose of fulfilling the requirements of National Competition Policy reporting. We disclaim any assumption of responsibility for any reliance on this report or on the financial statements to which it relates to any person other than the Council or the Department of Local Government or for any purpose other than for which the report was prepared.

Our audit has been conducted in accordance with Australian Auditing Standards to provide reasonable assurance as to whether the financial statements are free of material misstatement. Our procedures included examination, on a test basis, of evidence supporting the amounts and other disclosures in the financial statements, and the evaluation of accounting policies and significant accounting estimates. These procedures have been undertaken to form an opinion as to whether, in all material respects, the financial statements are presented fairly in accordance with those Australian Accounting Standards adopted and the Local Government Code of Accounting Practice and Financial Reporting 50 as to present a view which is consistent with our understanding of the business activities of the Council and their financial position and the result of their operations.

The audit opinion expressed in this report has been formed on the above basis.

AUDIT OPINION

In our opinion, the special purpose financial report of the Council is presented fairly in accordance with the requirements of those applicable Accounting Standards detailed in Note 1 and the Local Government Code of Accounting Practice and Financial Reporting.

SPENCER STEER
Chartered Accountants

N. MAH CHUT
Partner

Dated at Sydney this 4th day of November 2005

Special Schedules

for the year ending
30 June 2005

Contents

Special Schedule 1 – Net Cost of Services

Special Schedule 2(a) – Statement of Long-Term Debt (All-Purpose)

Special Schedule 7 – Condition of Public Works

1 – Net Cost of Services

for the year ended
30 June 2005

Function or Activity	Expenses from ordinary activities		Revenues from ordinary activities			Net cost of services	
	Expenses \$'000	Group totals \$'000	Non-capital revenue \$'000	Capital revenue \$'000	Group totals \$'000	Net cost \$'000	Group totals \$'000
GOVERNANCE	3,510		0				
		3,510			0		3,510
ADMINISTRATION							
Corporate Support	9,106		3,370			5,736	
Engineering & Works	10,748		1,250			9,498	
Other Support Services						0	
		19,854			4,620	0	15,234
PUBLIC ORDER & SAFETY							
Contributions to Fire Service Levy	1,191		0			1,191	
Animal Control	0		27			(27)	
Enforcement of Local Govt Regs	1,413		1,604			(191)	
Emergency Services	46		0			46	
Other	97		36			61	
		2,747			1,667	0	1,080
HEALTH							
Administration & Inspection	2,334		252			2,082	
Immunisations	49		37			12	
Food Control	0		0			0	
Insect/Vermin Control	0		0			0	
Health Centres	103		0			103	
Other	0		0			0	
		2,486			289	0	2,197
COMMUNITY SERVICES & EDUCATION							
Administration	513		34	270		209	
Family Day Care	1,781		1,227			554	
Child Care	3,933		2,758			1,175	
Youth Services	393		32			361	
Other Families & Children	43		0			43	
Aged & Disabled	561		636			(75)	
Migrant Services	272		14			258	
Other Community Services	282		126			156	
Education	104		0			104	
		7,882			5,097		2,785
HOUSING & COMMUNITY AMENITIES							
Housing	20		32			(12)	
Town Planning	2,771		1,312	2,753		(1,294)	
Domestic Waste Management	8,795		336			8,459	
Other Waste Management	0		4			(4)	
Street Cleaning	2,075		8			2,067	
Other Sanitation & Garbage	2,285		456			1,829	
Urban Stormwater Drainage	2		9			(7)	
Environmental Protection	489		28			461	
Public Cemeteries	2		0			2	
Public Conveniences	317		0			317	
Other Community Amenities	6					6	
		16,762			4,938		11,824

**Special Schedule
1 – Net Cost of
Services**

for the year ended
30 June 2005
continued

Function or Activity	Expenses from ordinary activities		Revenues from ordinary activities			Net cost of services	
	Expenses \$'000	Group totals \$'000	Non-capital revenue \$'000	Capital revenue \$'000	Group totals \$'000	Net cost \$'000	Group totals \$'000
RECREATION & CULTURE							
Public Libraries	4,046		414			3,632	
Community Centres	243		37			206	
Public Halls	14		83			(69)	
Other Cultural Services	250		20			230	
Swimming Pools	2,455		1,924			531	
Sporting Grounds	1,211		249			962	
Parks & Gardens (Lakes)	1,844		143			1,701	
Other Sport & Recreation	511		475			36	
		10,574			3,345		7,229
MINING, MANUFACTURING & CONSTRUCTION							
Building Control	1		35			(34)	
Other	349		0			349	
		350			35		315
TRANSPORT & COMMUNICATION							
Urban Roads: Local	4,401		504	435		3,462	
Urban Roads: Regional	198		230			(32)	
Bridges on Urban Roads: Local	197		0			197	
Footpaths	1,975		55			1,920	
Parking Areas	44		1			43	
Bus Shelters & Services	0		0			0	
RTA Works	0		0			0	
Street Lighting	1,010		321			689	
Other	1,006		15			991	
		8,831			1,561		7,270
ECONOMIC AFFAIRS							
Tourism & Area Promotion	0		0			0	
Real Estate Development	0		0			0	
Other Business Undertakings	24		46			(22)	
		24			46		(22)
TOTALS - FUNCTIONS		73,020			21,598		51,422
GENERAL PURPOSE REVENUES¹							57,683
CHANGE IN NET ASSETS RESULTING FROM OPERATIONS							6,261

¹ General Purpose Revenues consist of:-

Rates and Annual Charges (including Ex-Gratia Payments)	49,388
Non-Capital General Purpose Grants	4,986
Interest on Investments	3,309
Total	57,683

7 – Condition of Public Works

As at 30 June 2005

Asset Class Asset Category	Depreciation Rate (%) (specific rate or range of rates)	Depreciation Expenses \$'000	Cost \$'000	Valuation \$'000	Accumulated Depreciation \$'000	WDV \$'000	Asset Condition (refer details attached)	Estimated cost to bring to a satisfactory standard \$'000	Estimated Annual Maintenance Expense \$'000	Estimated Annual Capital Works \$'000	Program Maintenance Works for current year \$'000	Program Capital Works for current year \$'000
Public Building												
Council offices	1	77	7,081	1,369	5,712	3	278	122	163	102	0	
Council work depot	1	34	3,381	301	3,080	2	128	59	79	88	180	
Council hall	1	43	4,296	523	3,773	2	163	75	100	85	368	
Council Houses	1	50	5,001	664	4,337	3	213	99	132	49	0	
Library	1	34	3,423	243	3,180	2	144	60	80	73	7	
Childcare centres	1	10	1,038	115	923	3	39	18	24	67	126	
Amenities/Toilets	1	137	13,670	1,900	11,770	3	557	240	320	56	253	
Sub-Total		385	37,890	0	5,115	32,775	1,522	673	898	520	934	
Public Roads												
Sealed Roads	1	1,485	148,546	11,913	136,633	3	23,390	3,338	2,479	1,134	5,878	
Bridges	1	33	3,281	371	2,910	2	0	47	67	0	13	
Footpaths	2	1,297	64,851	7,148	57,703	3	3,098	726	1,252	650	830	
Cycleway	2	23	1,174	98	1,076	3	55	11	18	50	90	
Kerb & Gutter	1.43	923	64,542	8,656	55,886	2	8,585	1,464	1,805	80	0	
Street Furniture	1	31	3,117	582	2,535	2	11	9	21	27	270	
Sub-Total		3,792	285,511	0	28,768	256,743	35,139	5,595	5,642	1,941	7,081	
Drainage	1	337	35,300	2,864	32,436	3	5,164	879	586	180	200	
Total		4,514	358,701	0	36,747	321,954	41,825	7,147	7,126	2,641	8,215	

Method of Valuation – Condition of Public Works

- | | |
|-----------------------|--|
| 1. Excellent | near perfect condition. |
| 2. Good | superficial deterioration only, not requiring maintenance. |
| 3. Fair | some deterioration which may require minor maintenance. |
| 4. Poor | level of deterioration affects the service of the assets requiring substantial maintenance or refurbishment. |
| 5. Broken Down | level of deterioration is such as to render the asset unserviceable requiring reconstruction. |

Condition related to structural deterioration only.

From the above condition index the current value of the asset was determined by

- | | |
|--------------------|---|
| Condition 1 | current value 100% of replacement value or remaining useful life. |
| Condition 2 | current value 90% of replacement value or remaining useful life. |
| Condition 3 | current value 60% of replacement value or remaining useful life. |
| Condition 4 | current value 30% of replacement value or remaining useful life. |
| Condition 5 | current value 0% of replacement value or remaining useful life. |

Contracts

The following contracts worth \$100,000 or more were awarded during the 2004-2005 financial year.

Schedule of Rates Contracts

Contract Work	Term	Company	Estimated Annual Value
Footpath works at various locations	2 years	Sydney Civil Pty Ltd	\$100,000
Construction of new concrete footpaths	2 years	KK Civil Engineering	\$130,000
Asphalt patching & asphalt restorations	1 year	Tropic Asphalts	\$160,000
Segmental paving works	2 years	KK Civil Engineering Pave-Link Pty Ltd	\$300,000
Asphalt thresholds at various locations	2 years	Cato Decorative Pavements	\$80,000
Supply of ready mix concrete	2 years	Concrete Pty Ltd Mini Crete Pty Ltd	\$250,000
Plant Hire	2 years	Ken Coles Excavations Pty Ltd	\$300,000

Fixed Price Contracts

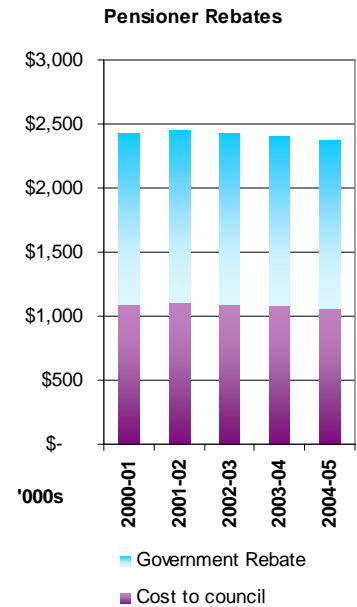
Contract Work	Company	Amount (ex GST)
Supply of Compact Suction Sweeper	Applied Sweepers Australia	\$127,645
Supply of a Front End Loader	Case Equipment Sales	\$147,500
Rehabilitation of the Belfield Tonkin	Metropolitan Resources Pty Ltd	\$178,497
Supply of 2 tipping trucks with bodies	Gilbert & Roach	\$234,602
Supply of a road sweeper	MacDonald Johnston Engineering Company Pty Ltd	\$245,950
Asphalt works at various locations	Emoleum	\$287,549
Road pavement stabilisation	Pavement Salvage	\$457,284
Supply of two garbage compactors	Sydney Truck Sales Pty Ltd	\$500,038
Rehabilitation of the Earlwood Tonkins	Metropolitan Resources Pty Ltd	\$781,069
Core IT Systems Replacement	Jigsaw Services	\$1,020,000
Salt Pan Creek Wetlands	Kelly & Shepherd Pty Ltd	\$1,125,088
Garden Vegetation MGB's	Schaefer Systems international Pty Ltd	\$1,179,200
Garden Vegetation Processing	WSN Environmental Solutions	\$2,987,600
Garden Vegetation Collection	JJ Richards and Sons Pty Ltd	\$4,696,806

Rates and Charges Written Off

Pensioners

Statutory rate and charge rebates granted to eligible pensioners between 1990 and 2004-2005:

Year	Gross Rebate	Government Rebate	Cost to Council
1990	\$1,864,522	\$932,261	\$932,261
1991	\$1,880,187	\$940,093	\$940,094
1992	\$1,928,718	\$964,359	\$964,359
1993	\$1,977,621	\$987,862	\$989,759
1994 (1/2 year)	\$1,091,829	\$587,706	\$504,123
1994-95	\$2,359,544	\$1,301,195	\$1,058,349
1995-96	\$2,393,471	\$1,316,096	\$1,077,375
1996-97	\$2,418,505	\$1,333,666	\$1,084,839
1997-98	\$2,422,260	\$1,332,243	\$1,090,017
1998-99	\$2,438,508	\$1,341,179	\$1,097,329
1999-00	\$2,426,110	\$1,334,360	\$1,091,750
2000-01	\$2,426,999	\$1,334,849	\$1,092,150
2001-02	\$2,449,750	\$1,347,363	\$1,102,387
2002-03	\$2,430,905	\$1,336,997	\$1,093,907
2003-04	\$2,409,911	\$1,325,451	\$1,084,460
2004-05	\$2,371,578	\$1,310,264	\$1,061,314



Other Rates and Charges Written-off

In addition to rate income of \$2,371,578 written-off rates levied to pensioners, other rates and charges written-off and abandoned between 1 July 2004 and 30 June 2005 are shown below:

Category	Amount
Change in land category	\$12,651
Land exempt from rates during the year	\$7,278
Postponements written-off	
- Rates	\$12,558
- Extra Charges	\$5,340
Extra Charges on pensioners' rates	\$776
Discounts – heritage properties	\$14,228
Rounding and small balances	
- Rates	\$7
- Waste Management	\$4
- Extra Charges	\$3
Total	\$52,846